



2011 DEVELOPMENT REVIEW SCHEDULE

(Updated 01-10-11)

REQUIRED PRE-APPLICATION STAFF MEETING 10:00 AM Tuesday following a City Council meeting (exception – holidays)	PROJECT PLANS INFORMATION DUE 4 weeks BEFORE Planning & Zoning Commission meeting date (note below)*	PUBLIC HEARING NOTICE due to NO. CROW RIVER NEWS for publication City deadline to newspaper Thursday – 12:00 P.M. (exception – holidays)	PLANNING & ZONING COMMISSION MEETING 2 ND Tues. of ea. month* 7:00 PM Albertville City Hall – Council Chamber (*exception – holidays)	STAFF AND APPLICANT MEETING A 60-day Notice will be distributed to the applicant at this time. Revised plans will be due to Staff two weeks from this date.	CITY COUNCIL MEETING 1 ST & 3 RD Monday of each month** 7:00 PM Albertville City Hall – Council Chamber (**exception – holidays)
April 19, 2011	May 17, 2011	May 25, 2011	June 14, 2011	June 15, 2011	July 5, 2011**
May 3, 2011					OR July 18, 2011
May 17, 2011	June 14, 2011	June 23, 2011	July 12, 2011	July 13, 2011	August 1, 2011
June 7, 2011					OR August 15, 2011
June 21, 2011	July 12, 2011	July 21, 2011	August 9, 2011	August 12, 2010	September 7, 2010**
July 5, 2011					OR Sept. 20, 2010
July 19, 2011	August 16, 2011	August 25, 2011	September 13, 2011	September 14, 2011	October 3, 2011
August 2, 2011					OR October 17, 2011
August 16, 2011	September 13, 2011	September 22, 2011	October 11, 2011	October 12, 2011	November 7, 2011
September 6, 2011					OR November 21, 2011
September 20, 2011	October 11, 2011	October 20, 2011	November 8, 2011	November 9, 2011	December 5, 2011
October 4, 2011					OR December 19, 2011
October 18, 2011	November 15, 2011	November 21, 2011*	December 13, 2011	December 14, 2011	January 3, 2012*
November 8, 2011					OR January 17, 2012**

* Note: This schedule will be followed without exception. If meeting dates or project due dates are missed, this will result in the Planning Commission review of the request being delayed at least one month. One complete copy of the entire application packet shall be submitted to the City Consultant Engineer, City Consultant Planner and City Attorney on the same date that the application is filed at City Hall. The City Consultant Planner will review the application materials for completeness and submit a letter to the applicant, within 10 days of receipt of the application packet, indicating whether the application is deemed complete or listing materials that are required prior to initiating the formal review process.

** Estimated City Council and Planning Commission meeting date only. It is the City's policy that all issues are resolved and plans revised and submitted for review by City Staff prior to scheduling for City Council consideration of the project.