



City of Albertville Council Agenda

JULY 6, 2009

7:00 PM

PUBLIC COMMENTS -The City of Albertville welcomes and encourages public input on issues listed on the agenda or of general community interest. Advertised public hearings are scheduled as such so that the public is afforded an opportunity to speak. Citizens wishing to address the Mayor and Council regarding specific agenda items, other than public hearings should indicate so and will be afforded an opportunity during the discussion of said item, Council willing and time permitting. Citizens wishing to speak on matters not listed on the agenda (or items on the agenda that did not include an opportunity to speak) are always afforded the opportunity to do so under the heading "Citizens Addressing the Council", usually scheduled at the beginning and end of the agenda. Presentations are limited to five (5) minutes. In any case, citizens are asked to complete a '**Request to Speak Card**'.

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER – ROLL CALL

3. RECOGNITIONS – PRESENTATIONS – INTRODUCTIONS

4. CITIZENS OPEN FORUM – (time reserved 5 minutes)

5. AMENDMENTS TO THE AGENDA

6. MINUTES

A. Approve June 15, 2009 regular City Council minutes

B. Approve June 22, 2009 special City Council minutes

7. * CONSENT AGENDA

All items with an asterisk (*) are considered to be routine in nature by the City staff and will be enacted by one motion. There will be no separate discussion of these items unless a Council member, staff, or citizen so requests. In such event, the item will be removed from the Consent Agenda; a separate discussion will take place during the General Order of Business and considered in its normal sequence on the agenda that will require a separate motion.

Items

* **8.E.1. Finance – Water Disconnection Policy**

* **8.E.2. Finance – Authorizing & Documenting Inter-fund Loan to Fund Negative Fund balances; and, Authorizing & Documenting Inter-fund Loan/Advances from Sewer Access Fund**

* **8.E.3. Finance – Transfer Funds**

* **8.E.4. Finance – Reimburse Certain Expenditures-Bond Proceeds**

* **8.E.5. Finance – Accept Albertville Lions Donation**

- 8.E.6. Finance – Semi-monthly Payment of Claims (bills)
- 8.F.1. City Clerk – St. Albert Church request to block street

8. DEPARTMENT BUSINESS

A. Fire Department

B. Public Works Department

C. Utilities Department (WWTP)

D. Building Department

E. Finance Department

- 1). ■ Approve and Implement the Water Disconnection Policy
- 2). ■ Approve **Resolution No. 2009-023** entitled a Resolution Authorizing and Documenting Inter-Fund Loan to Fund Negative Fund balances; and, approve **Resolution No. 2009-024** entitled a Resolution authorizing and documenting inter-fund loan/advances from Sewer Access Fund
- 3). ■ Approve **Resolution No. 2009-025** entitled a Resolution to Transfer Funds
- 4). ■ Adopt **Resolution No. 2009-026** entitled a Resolution Declaring the Official Intent of the City of Albertville to Reimburse Certain Expenditures from the Proceeds of Bonds to be issued by the City
- 5). ■ Accept a \$2,000.00 Donation from the Albertville Lions; disperse a \$2,000.00 payment to the Albertville Friendly City Days Committee
- 6). ■ Authorize the Monday, July 6, 2009 Payment of Claims (bills) for check numbers **027189** to **027247** as presented except the bills specifically pulled, which are passed by separate motion
- 7). Accept the Final Audit, sign the DOR51 forms and Pay the Sales Tax amount due no later than September 8, 2009; and, Work with the water customers whom owe sales tax as per the findings in the Sales Tax Audit to collect payment of taxes owed
- 8). Refund six water accounts that were overcharged Joint Powers Water District due to duplicate metered services attached to them in the amount of \$135,287.06 and net the refunds with the normal monthly utility billing reconciliations to Joint Powers; and, refund one water account that was overcharged Albertville Water District due to duplicate metered services attached to it in the amount of \$5,941.84
- 9). Accept the Finance Director's Financial Report dated June 30, 2009
- 10). Set dates for 2009 Budget Workshop(s) (discussion item)

F. City Clerk

- 1). ■ Accepting the St. Albert Catholic Church request to semi-block off Lander Avenue NE; the portion that runs between the St. Albert Catholic Church and St. Albert Parish Center for the annual Parish Festival celebration that will be held

on Saturday, July 18 from 5:00 p.m. to 10:00 p.m. and Sunday, July 19 from 6:00 a.m. to 7:00 p.m. The St. Albert Catholic Church stated they would notify the Albertville Fire Department and the Wright County Sheriff's Department that the portion of the street will be semi-blocked should there be an emergency

G. City Council

- 1). Oral Update on the Joint Powers Water Board meeting
- 2). City Engineer Designation

H. Planning and Zoning

I. Engineering

- 1). Accept the City Engineer's Project Status Report dated July 1, 2009

J. Legal

- 1). Approve Agreement Regarding City of Albertville Master Planned Unit Development Agreement Towne Lakes

K. Administration

- 1). Farmers Market in Central Park Shelter (discussion item)
- 2). Authorization to Acquire Tax Forfeit Land for Public Use (discussion item)

9. CITIZENS OPEN FORUM - (continued if necessary)

10. ANNOUNCEMENTS and or UPCOMING MEETINGS

July 2009

13	6:00 p.m.	STMA Ice Arena Board meeting
14	7:00 p.m.	Planning and Zoning Commission meeting
20	7:00 p.m.	City Council meeting
26	6:00 p.m.	Joint Powers Water Board meeting
26	7:00 p.m.	Committee of the Whole Workshop (tentative)

August 2009

3	7:00 p.m.	City Council meeting
10	6:00 p.m.	STMA Ice Arena Board meeting
11	7:00 p.m.	Planning and Zoning Commission meeting
17	7:00 p.m.	City Council meeting
24	6:00 p.m.	Joint Powers Water Board meeting
31	7:00 p.m.	Committee of the Whole Workshop (tentative)

September 2009

7	all day	Labor Day observed – City Offices closed
8	7:00 p.m.	City Council meeting (TUESDAY)
9	7:00 p.m.	Planning and Zoning Commission meeting (WED.)
14	6:00 p.m.	STMA Ice Arena Board meeting
21	7:00 p.m.	City Council meeting
28	6:00 p.m.	Joint Powers Water Board meeting
28	7:00 p.m.	Committee of the Whole Workshop (tentative)

11. ADJOURNMENT