



City of Albertville Council Agenda

TUESDAY
SEPTEMBER 8, 2009
7:00 PM

PUBLIC COMMENTS -The City of Albertville welcomes and encourages public input on issues listed on the agenda or of general community interest. Advertised public hearings are scheduled as such so that the public is afforded an opportunity to speak. Citizens wishing to address the Mayor and Council regarding specific agenda items, other than public hearings should indicate so and will be afforded an opportunity during the discussion of said item, Council willing and time permitting. Citizens wishing to speak on matters not listed on the agenda (or items on the agenda that did not include an opportunity to speak) are always afforded the opportunity to do so under the heading "Citizens Addressing the Council", usually scheduled at the beginning and end of the agenda. Presentations are limited to five (5) minutes. In any case, citizens are asked to complete a 'Request to Speak Card'.

1. **PLEDGE OF ALLEGIANCE**
2. **CALL TO ORDER – ROLL CALL**
3. **RECOGNITIONS – PRESENTATIONS – INTRODUCTIONS**
4. **CITIZENS OPEN FORUM – (time reserved 5 minutes)**
5. **AMENDMENTS TO THE AGENDA**

6. **MINUTES**

- A. Approve August 17, 2009 regular City Council minutes

7. **☛ CONSENT AGENDA**

All items with an asterisk (☛) are considered to be routine in nature by the City staff and will be enacted by one motion. There will be no separate discussion of these items unless a Council member, staff, or citizen so requests. In such event, the item will be removed from the Consent Agenda; a separate discussion will take place during the General Order of Business and considered in its normal sequence on the agenda that will require a separate motion.

Items

- ☛ 8.C.1. **Utilities Dept. – Utilities Dept. Report Update**
- ☛ 8.D.1. **Building Dept. – Building Dept. Report**
- ☛ 8.E.1. **Finance – Semi-monthly Payment of Claims (bills)**
- ☛ 8.E.2. **Finance – Knights of Columbus donation**
- ☛ 8.E.3. **Finance – Set Truth-in-Taxation date**
- ☛ 8.E.4. **Finance – STMA Ice Arena Promissory Note**
- ☛ 8.I.1. **Engineering – Letter of Credit No. 805 Reductions**
- ☛ 8.J.1. **Legal – Electric Franchise Agreements**

8. DEPARTMENT BUSINESS

A. Fire Department

B. Public Works Department

C. Utilities Department (WWTP)

- 1). ■ Accept the Utilities Department Superintendent's Report Update dated Thursday, August 27, 2009

D. Building Department

- 1). ■ Accept the Building Official's Report dated August 20, 2009

E. Finance Department

- 1). ■ Authorize the Tuesday, September 8, 2009 Payment of Claims (bills) for check numbers **027412** to **027458**
- 2). ■ Approval **Resolution No. 2009-029** entitled a Resolution Acknowledging a Donation from the Knights of Columbus (KC) Organization in the amount of \$2,000 from the Knights of Columbus Organization to be applied towards the Friendly City Days Committee 2009 expenses
- 3). ■ Set Monday, December 7, 2009 for the 2009 Truth-in-Taxation Hearing beginning at 6:15 p.m.; and Monday, December 21, 2009 beginning at 6:30 p.m. to continue the Truth-in-Taxation Hearing if necessary
- 4). ■ Approve amending the STMA Arena Board Promissory Note payable for the Locker Room addition to change and extend the final payment of \$51,328.94 due April 29, 2010 to \$26,651.57 due April 29, 2010 and \$25,664.47 due April 29, 2011
- 5). Approve ONE of the three (3) Resolutions related to Adopting the 2010 Preliminary Property Tax Levy
 - a. **Resolution No. 2009-030A** entitled a Resolution Adopting the 2010 Preliminary Property Tax Levy in the amount of \$2,939,767
 - b. **Resolution No. 2009-030B** entitled a Resolution Adopting the 2010 Preliminary Property Tax Levy in the amount of \$2,954,017
 - c. **Resolution No. 2009-030C** entitled a Resolution Adopting the 2010 Preliminary Property Tax Levy in the amount of \$2,954,153
- 6). Approve **Resolution No. 2009-031** entitled a Resolution Adopting the 2010 Preliminary Budget
- 7). Approve **Resolution No. 2009-032** entitled a Resolution Adopting the 2010 Capital Improvement Plan

F. City Clerk

G. City Council

- 1). Oral Update on the Joint Powers Water Board meeting (if applicable)

H. Planning and Zoning

- 1). Ordinance Review Regarding Billboards on top of Buildings (discussion)

I. Engineering

- 1). ■ Authorize staff to reduce Letter of Credit No. 805 to no less than \$40,870 upon satisfactory completion of the required street and county road improvements and all outstanding balances owed to the City being paid in full
- 2). Oral Update on Kalland Avenue NE Sidewalk (discussion)

J. Legal

- 1). ■ Approve the Ordinance Amendments relating to the Electric Franchise Agreements:
 - a. Approve **Ordinance No. 2009-xxx** entitled an Ordinance Granting to WRIGHT HENNEPIN COOPERATIVE ELECTRIC ASSOCIATION, a Minnesota Corporation, its Successors and Assigns, Permission to Construct, Operate, Repair and Maintain in the City of Albertville, Minnesota, an Electric Distribution System and Transmission Lines, Including Necessary Poles, Lines, Fixtures and Appurtenances, for the Furnishing of Electric Energy to the City, its Inhabitants, and Others, and to Use the Public Ways and Public Grounds of the City for Such Purposes
 - b. Approve **Ordinance No. 2009-xxx** entitled an Ordinance Granting to NORTHERN STATES POWER COMPANY, a Minnesota Corporation, D/B/A XCEL ENERGY, a Minnesota Corporation, its Successors and Assigns, Permission to Construct, Operate, Repair and Maintain in the City of Albertville, Minnesota, an Electric Distribution System and Transmission Lines, Including Necessary Poles, Lines, Fixtures and Appurtenances, for the Furnishing of Electric Energy to the City, its Inhabitants, and Others, and to Use the Public Ways and Public Grounds of the City for Such Purposes
- 2). Approve AMENDMENT TO PLANNED UNIT DEVELOPMENT AGREEMENT TOWNE LAKES 6TH ADDITION; and approve AGREEMENT RELATING TO COST OF UTILITY INSTALLATION

K. Administration

- 1). Update on the St. Michael-Hanover-Albertville Library Project (discussion)

9. CITIZENS OPEN FORUM - (continued if necessary)

10. ANNOUNCEMENTS and or UPCOMING MEETINGS

September 2009

9	7:00 p.m.	Planning and Zoning Commission meeting
14	6:00 p.m.	STMA Ice Arena Board meeting
21	7:00 p.m.	City Council meeting
28	6:00 p.m.	Joint Powers Water Board meeting
28	7:00 p.m.	Committee of the Whole Workshop (tentative)

September 2009 (continued)

30 6:00 p.m. Jt. Cities of Albertville & St. Michael and STMA School Board meeting (new STMA High School)

October 2009

5 7:00 p.m. City Council meeting
12 all day Columbus Day observed – City Offices closed
12 6:00 p.m. STMA Ice Arena Board meeting
12 7:00 p.m. Family-Youth Community Cooperative (FYCC)
13 7:00 p.m. Planning and Zoning Commission meeting
19 7:00 p.m. City Council meeting
26 6:00 p.m. Joint Powers Water Board meeting
26 7:00 p.m. Committee of the Whole Workshop (tentative)

November 2009

1 2:00 a.m. Daylight Savings Ends
2 7:00 p.m. City Council meeting
9 6:00 p.m. STMA Ice Arena Board meeting
10 7:00 p.m. Planning and Zoning Commission meeting
11 all day Veterans' Day observed – City offices closed
16 7:00 p.m. City Council meeting
23 6:00 p.m. Joint Powers Water Board meeting
26 all day Thanksgiving Day observed – City offices closed
30 tentative Jt. City of Albertville; City of St. Michael and STMA School Board meeting (location to be determined)

11. ADJOURNMENT