



City of Albertville Council Agenda

OCTOBER 5, 2009

7:00 PM

PUBLIC COMMENTS -The City of Albertville welcomes and encourages public input on issues listed on the agenda or of general community interest. Advertised public hearings are scheduled as such so that the public is afforded an opportunity to speak. Citizens wishing to address the Mayor and Council regarding specific agenda items, other than public hearings should indicate so and will be afforded an opportunity during the discussion of said item, Council willing and time permitting. Citizens wishing to speak on matters not listed on the agenda (or items on the agenda that did not include an opportunity to speak) are always afforded the opportunity to do so under the heading "Citizens Addressing the Council", usually scheduled at the beginning and end of the agenda. Presentations are limited to five (5) minutes. In any case, citizens are asked to complete a '**Request to Speak Card**'.

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER – ROLL CALL

3. RECOGNITIONS – PRESENTATIONS – INTRODUCTIONS

4. CITIZENS OPEN FORUM – (time reserved 5 minutes)

5. AMENDMENTS TO THE AGENDA

6. MINUTES

A. Approve September 21, 2009 regular City Council minutes

B. Approve September 30, 2009 Special City Council Workshop minutes

7. * CONSENT AGENDA

All items with an asterisk (*) are considered to be routine in nature by the City staff and will be enacted by one motion. There will be no separate discussion of these items unless a Council member, staff, or citizen so requests. In such event, the item will be removed from the Consent Agenda; a separate discussion will take place during the General Order of Business and considered in its normal sequence on the agenda that will require a separate motion.

Items

* **8.B.1. Public Works – 2009-2010 Wright County Salt Purchase**

* **8.E.1. Finance – Semi-monthly Payment of Claims (bills)**

* **8.J.1. Legal – Ordinance Summaries for Publication**

* **8.J.2. Legal – Set Hearing for CSAH 37 Districts**

* **8.J.3. Legal – Set Three Public Hearings – Assessments**

8. DEPARTMENT BUSINESS

A. Fire Department

B. Public Works Department

- 1). ■ Approve the Memorandum of Understanding Between Wright County and the City of Albertville for the Purchase of Salt for the 2009-2010 Snow and Ice Removal Season for \$73.98 per ton, which will be subject to a *Fuel Clause*

C. Utilities Department (WWTP)

D. Building Department

E. Finance Department

- 1). ■ Authorize the Monday, October 5, 2009 Payment of Claims (bills) for check numbers **027524** to **027563** as presented except the bills specifically pulled, which are passed by separate motion
- 2). Authorize staff to Implement Monthly Utility Billing effective January 1, 2010
- 3). Authorize staff to Purchase/Upgrade the Neptune Reading Equipment and Software for Radio Read in the amount of \$10,500
- 4). Approve the following items:
 - a. Approve **Resolution No. 2009-034** entitled a Resolution Setting Water Utility Rates, increasing the rate for the water utility as follows effective January 1, 2010
 - b. Approve **Resolution No. 2009-035** entitled a Resolution Setting Sewer Utility Rates, increasing the rate for the sewer utility as follows effective January 1, 2010
 - c. Allow staff to Implement Cost Savings Reduction on Utility Bills for Residents that opt to receive an e-bill (no paper bill) and/or sign up for (ACH) Auto Pay effective January 1, 2010
- 5). Accept the Finance Director's Monthly Report

F. City Clerk

G. City Council

- 1). Approve the 2009-2010 Insurance Proposal from the League of Minnesota Cities Insurance Trust (LMCIT) as presented by Middleton & Associates, Inc. and on file in the office of the City Clerk with a \$1,000 deductible
- 2). Oral Update on the Joint Powers Water Board meeting (if applicable)
- 3). Oral Update on Joint City – School meeting

H. Planning and Zoning

- 1). Accept the Planning and Zoning Recommendation to Appoint Natalya Lindberg to fill the vacancy on the Planning and Zoning Commission effective immediately, which will finish out 2009 and run for a three-year term that will expire December 31, 2012
- 2). Approve **Ordinance No. 2009-016**, entitled an Ordinance amending Section 1000.7 (Required Fencing, Screening, and Landscaping) of the Albertville Zoning Ordinance (Appendix A) of the 2005 Albertville Municipal City Code relating to prohibited trees within the City

- 3). Approve **Ordinance No. 2009-020**, entitled an Ordinance amending Section 1800.1 (Land Filling Operations) and Section 1900.1 (Land Excavation/Grading), relating to the stipulations requiring a Land Fill or Excavation Permit within the City

I. Engineering

- 1). Accept the City Engineer's Progress Report dated September 28, 2009
- 2). Reduce Letter of Credit No. 805 held as security for the Niemeyer Trailer Sales development to no less than \$9,990, conditioned on all outstanding balances owed to the City being paid in full

J. Legal

- 1). ■ Approve the ordinance summaries for **Ordinance No. 2009-014 Summary** and **Ordinance No. 2009-015 Summary** for purposes of publication of such summaries, and to find that the summaries clearly inform the public of the intent and effect of the following ordinances
- 2). ■ Set October 19, 2009 to begin at 7:00 p.m. or soon thereafter as a Hearing for the purpose of taking comment from interested property owners regarding the proposed establishment of Trunk Sanitary Sewer and Trunk Municipal Water Districts related to the 2009 CSAH 37 Trunk Utility Construction Project
- 3). ■ Set three Public Hearings:
 - a. Set November 2, 2009 at 7:00 p.m. or soon thereafter for a public hearing to consider the proposed special assessment of Lot 2, Block 1, Albertville Marketplace for \$61,050 in SAC and WAC charges
 - b. Set November 2, 2009 at 7:00 p.m. or soon thereafter for a public hearing to consider the proposed special assessment of Lots 1, 2 and 3, Block 1, Niemeyer Trailer Sales, for \$224,797 in trunk charges and local sewer and water utility expenses
 - c. Set November 2, 2009 at 7:00 p.m. or soon thereafter for a public hearing to consider the proposed reallocation of special assessments to Lots 1, 2, 3 and 4, Block 1, Albertville Marketplace, in the amount of \$21,998.34 for prior special assessments that existed at the time of filing of the Marketplace plat but were not reallocated to the numbered lots when the plat was filed

K. Administration

- 1). Albertville – St. Michael – Hanover Library (decision to participate)

9. CITIZENS OPEN FORUM - (continued if necessary)

10. ANNOUNCEMENTS and or UPCOMING MEETINGS

October 2009

- 12 all day Columbus Day observed – City Offices closed
- 12 6:00 p.m. STMA Ice Arena Board meeting
- 12 7:00 p.m. Family-Youth Community Cooperative (FYCC)
- 13 7:00 p.m. Planning and Zoning Commission meeting
- 19 7:00 p.m. City Council meeting
- 26 6:00 p.m. Joint Powers Water Board meeting

November 2009

- 1 2:00 a.m. Daylight Savings Ends
- 2 7:00 p.m. City Council meeting
- 9 6:00 p.m. STMA Ice Arena Board meeting
- 10 7:00 p.m. Planning and Zoning Commission meeting
- 11 all day Veterans' Day observed – City offices closed
- 16 7:00 p.m. City Council meeting
- 23 6:00 p.m. Joint Powers Water Board meeting
- 26 all day Thanksgiving Day observed – City offices closed
- 30 tentative Jt. City of Albertville; City of St. Michael and STMA School Board meeting (location to be determined)

December 2009

- 7 6:30 p.m. Truth-in-Taxation Hearing
- 7 7:00 p.m. City Council meeting
- 8 7:00 p.m. Planning and Zoning Commission meeting
- 14 6:00 p.m. STMA Ice Arena Board meeting
- 21 6:30 p.m. Truth-in-Taxation Hearing (if necessary)
- 21 7:00 p.m. City Council meeting
- 23 1:30 p.m. Christmas Day observed – City offices closing early
- 24 all day Christmas Day observed – City offices closed
- 26 6:00 p.m. Joint Powers Water Board meeting
- 26 7:00 p.m. Committee of the Whole Workshop (tentative)
- 31 1:30 p.m. New Year's Day observed – City offices closing early

11. ADJOURNMENT