



**ALBERTVILLE CITY COUNCIL  
OCTOBER 5, 2009  
MINUTES**

**ALBERTVILLE CITY HALL**

**7:00 PM**

**PLEDGE OF ALLEGIANCE – CALL TO ORDER**

The Mayor called the October 5, 2009 regular City Council meeting to order at 7:00 p.m., in which the members of the Council arose for the Pledge of Allegiance.

**ROLL CALL**

**PRESENT:** Mayor Ron Klecker, Council members Larry Sorensen, Tom Fay, Dan Wagner, and John Vetsch

**OTHERS PRESENT:** City Administrator Larry Kruse, City Engineer Adam Nafstad, City Planner Alan Brixius, City Attorney Mike Couri, Finance Director Tina Lannes, Utilities Department Superintendent John Middendorf, and City Clerk Bridget Miller

**ABSENT:** none

**RECOGNITIONS – PRESENTATIONS – INTRODUCTIONS** – no comments

**CITIZEN FORUM**

Mayor Klecker asked Mike Potter to approach the podium to present his item to the Council that is already not on the agenda.

Mike Potter of 11650-57<sup>th</sup> Street NE basically reported that as a number of the Council members are aware, he has been doing dirt work on his property off of CSAH 37 near the cemetery. The current City Code reads: Any person who proposes to add land fill in excess of fifty (50) cubic yards to any property or person who proposes to land fill in a drainage or utility easement within the city limits shall apply to the city for a land fill permit. Potter has applied for a Permit that was approved. Potter went on to bring up the fact that the Council is considering amending the current City Code to reduce the amount to twenty (20) cubic yards. Potter noted that it takes a

fair amount of coordination in getting dirt hauled in and if a person needs the Council's approval that can make the process rather difficult to accomplish.

City Administrator Kruse went into more detail with the Grading Permit approval, in which the City Code states that the City Council is supposed to approve such Grading and or Land-filling Permits. Kruse wanted the Council to consider amending the City Code to amend the process by allowing the Grading Permit to be approved via an Administrative Permit. By amending the process would allow staff the ability to approve the Grading Permits, which would get the permits turned around in a shorter time compared to the current process of having the applicant go before the City Council.

The City Council was okay with amending the City Code to allow Grading Permits to be approved via an Administrative Permit provided the City Engineer is one of the main staff members reviewing, approving, and if necessary overseeing the site. Staff reported they will discuss amending the City Code with Ordinance No. 2009-020, which is on the agenda under Planning. In conclusion, staff stated they will continue to work with Mr. Potter regarding the grading and landfilling on the property located off of CSAH 37.

Mayor Klecker then invited Ann Krocak to the podium to express her concerns to the Council.

Ann Krocak of 10295 Kali Avenue NE informed the City Council and staff that she has contacted various municipal departments regarding how to get the speed limit along Kali Avenue NE near Villas Park reduced. Krocak has talked to Wright County and the State of Minnesota who basically both told her she would have to contact the Albertville City Offices. Krocak has gone door-to-door obtaining signatures from neighbors who agree to reduce the speed along Kali Avenue NE that runs from CSAH 18 (Jason Avenue NE) to Kagan/Kahl Avenue NE.

City Administrator Kruse brought up the fact that there is information on the City's website relating to stop signs and speed limits. Kruse commented that Wright County has conducted speed studies in other residential areas. The outcome of the study is that the majority of motorists are going anywhere from 28-30 MPH, which is the designated speed limit.

City Attorney Couri shared the fact that according to Mn State Statutes the recommended speed limit for residential zoned districts is 30 MPH; therefore, not possible to set a speed limit of 25 MPH.

After the discussion, staff was directed to have a patrol officer posted to monitor the speed of motorists along Kali Avenue NE from CSAH 18 (Jason Ave. NE) to Kagan/Kahl Ave NE. Staff will report back to Council at a future meeting the findings and speeds of the vehicles traveling along Kali Avenue NE within Albertville.

### **AMENDMENTS TO THE AGENDA**

There were no amendments to the agenda; therefore, a motion was made approve the agenda as presented.

**MOTION BY** Council member Wagner, seconded by Council member Sorensen to approve the Monday, October 5, 2009 regular City Council agenda as presented, in which no items were added or removed. Motion carried unanimously.

### **MINUTES**

*September 21, 2009 regular City Council minutes*

**MOTION BY** Council member Sorensen, seconded by Council member Wagner to approve the Monday, September 21, 2009 regular City Council minutes as presented, that will be printed and signed; following signing the minutes will be scanned and the electronic scanned version will be kept on file in the office of the City Clerk that will serve as the official copy. Motion carried unanimously.

*September 30, 2009 special City Council Workshop minutes*

**MOTION BY** Council member Fay, seconded by Council member Sorensen to approve the Wednesday, September 30, 2009 special City Council Workshop minutes as presented, that will be printed and signed; following signing the minutes will be scanned and the electronic scanned version will be kept on file in the office of the City Clerk that will serve as the official copy. Mayor Klecker, Council members Fay and Sorensen voted aye. Council members Vetsch and Wagner abstained from voting.

### **CONSENT AGENDA**

#### **✿ CONSENT AGENDA**

All items with an asterisk (✿) are considered to be routine in nature by the City staff and will be enacted by one motion. There will be no separate discussion of these items unless a Council member, staff, or citizen so requests. In such event, the item will be removed from the Consent Agenda; a separate discussion will take place during the General Order of Business and considered in its normal sequence on the agenda that will require a separate motion.

There are five (5) items listed on the Consent Agenda: 8.B.1. Approve the Memorandum of Understanding Between Wright County and the City of Albertville for the Purchase of Salt for the 2009-2010 Snow and Ice Removal Season for \$73.98 per ton, which will be subject to a *Fuel Clause*: 8.E.1. Authorize the Monday, October 5, 2009 Payment of Claims (bills) for check

numbers **027524** to **027563** as presented except the bills specifically pulled, which are passed by separate motion; 8.J.1. Approve the ordinance summaries for **Ordinance No. 2009-014 Summary** and **Ordinance No. 2009-015 Summary** for purposes of publication of such summaries, and to find that the summaries clearly inform the public of the intent and effect of the following ordinances; 8.J.2. Set October 19, 2009 to begin at 7:00 p.m. or soon thereafter as a Hearing for the purpose of taking comment from interested property owners regarding the proposed establishment of Trunk Sanitary Sewer and Trunk Municipal Water Districts related to the 2009 CSAH 37 Trunk Utility Construction Project; 8.J.3.a thru c Set three Public Hearings: a. Set November 2, 2009 at 7:00 p.m. or soon thereafter for a public hearing to consider the proposed special assessment of Lot 2, Block 1, Albertville Marketplace for \$61,050 in SAC and WAC charges; Set November 2, 2009 at 7:00 p.m. or soon thereafter for a public hearing to consider the proposed special assessment of Lots 1, 2 and 3, Block 1, Niemeyer Trailer Sales, for \$224,797 in trunk charges and local sewer and water utility expenses; and, c. Set November 2, 2009 at 7:00 p.m. or soon thereafter for a public hearing to consider the proposed reallocation of special assessments to Lots 1, 2, 3 and 4, Block 1, Albertville Marketplace, in the amount of \$21,998.34 for prior special assessments that existed at the time of filing of the Marketplace plat but were not reallocated to the numbered lots when the plat was filed.

No items were pulled from the October 5, 2009 Consent Agenda. Council made the following motion:

**MOTION BY** Council member Fay, seconded by Council member Sorensen to approve the October 5, 2009 Consent Agenda that included the following item: 8.B.1. Approve the Memorandum of Understanding Between Wright County and the City of Albertville for the Purchase of Salt for the 2009-2010 Snow and Ice Removal Season for \$73.98 per ton, which will be subject to a *Fuel Clause*: 8.E.1. Authorize the Monday, October 5, 2009 Payment of Claims (bills) for check numbers **027524** to **027563** as presented except the bills specifically pulled, which are passed by separate motion; 8.J.1. Approve the ordinance summaries for **Ordinance No. 2009-014 Summary** and **Ordinance No. 2009-015 Summary** for purposes of publication of such summaries, and to find that the summaries clearly inform the public of the intent and effect of the following ordinances; 8.J.2. Set October 19, 2009 to begin at 7:00 p.m. or soon thereafter as a Hearing for the purpose of taking comment from interested property owners regarding the proposed establishment of Trunk Sanitary Sewer and Trunk Municipal Water Districts related to the 2009 CSAH 37 Trunk Utility Construction Project; 8.J.3.a thru c Set three Public Hearings: a. Set November 2, 2009 at 7:00 p.m. or soon thereafter for a public hearing to consider the proposed special assessment of Lot 2, Block 1, Albertville Marketplace for \$61,050 in SAC and WAC charges; b. Set November 2, 2009 at 7:00 p.m. or soon thereafter for a public hearing to consider the proposed special assessment of Lots 1, 2 and 3, Block 1, Niemeyer Trailer Sales, for \$224,797 in trunk charges and local sewer and water utility expenses; and, c. Set November 2, 2009 at 7:00 p.m. or soon thereafter for a public hearing to consider the proposed reallocation of special assessments to Lots 1, 2, 3 and 4, Block 1, Albertville Marketplace, in the amount of \$21,998.34 for prior special assessments that existed at the time of filing of the Marketplace plat but were not reallocated to the numbered lots when the plat was

filed, in which the following item was pulled for further discussion and a separate motion.  
Motion carried unanimously.

## **DEPARTMENT BUSINESS**

**FIRE DEPARTMENT** – no comments

### **PUBLIC WORKS DEPARTMENT**

● *Approve the Memorandum of Understanding Between Wright County and the City of Albertville for the Purchase of Salt for the 2009-2010 Snow and Ice Removal Season for \$73.98 per ton, which will be subject to a Fuel Clause*

**MOTION BY** Council member Fay, seconded by Council member Sorensen to approve the Memorandum of Understanding Between Wright County and the City of Albertville for the Purchase of Salt for the 2009-2010 Snow and Ice Removal Season for \$73.98 per ton, which will be subject to a Fuel Clause. Motion carried unanimously.

**UTILITIES DEPARTMENT (WWTP)** – no comments

**BUILDING DEPARTMENT** – no comments

### **FINANCE DEPARTMENT**

● *Authorize the Monday, October 5, 2009 payment of the claims that includes check numbers **027524** to **027563** as presented except the bills specifically pulled, which are passed by separate motion*

**MOTION BY** Council member Fay, seconded by Council member Sorensen to authorize the Monday, October 5, 2009 payment of the claims that includes check numbers **027524** to **027563** as presented except the bills specifically pulled, which are passed by separate motion. Motion carried unanimously.

*Authorize staff to Implement Monthly Utility Billing effective January 1, 2010*

Finance Director Lannes went over the request for Council action that was included in the packet, which basically stated in 2005, Albertville city staff was allowed to switch from a

quarterly billing to every other month. Since that time, there has been discussion regarding going to a monthly billing cycle. The intention has been to move to monthly billing once radio read installation is near completion. As of September 2009, there are approximately 316 radio read meters left to install.

Lannes went over what the benefits were for going to monthly billing, which consisted of and not limited do the following:

1. Increasing demand for monthly billing by residents to ease the personal budgeting process and create consistency knowing each month, in essence, a smaller bill is due.
2. Provide easier collection process and to catch foreclosures or bankruptcies before it is too late due to legal timing and minimize write offs
3. Provides consistent cash flow
4. Allows customers to see their usage and control it more closely.
5. Provide earlier detection of leaks or other water issues
6. Allows people to be more comfortable with Auto Pay (ACH) and e-billing

Council appeared to be on board with switching to a monthly billing schedule; therefore, the following motion was made:

**MOTION BY** Council member Sorensen, seconded by Council member Fay to authorize staff to Implement Monthly Utility Billing effective January 1, 2010. Motion carried unanimously.

*Authorize staff to Purchase/Upgrade the Neptune Reading Equipment and Software for Radio Read in the amount of \$10,500*

Finance Director Lannes began by stating in mid to late 2004 the City purchased a hand held receiver used for meter install and reading. The cost for the upgrade has been planned for and budgeted over several years with the knowledge that by 2010 we would have to purchase new equipment for reading the meters. Our current hand held will no longer be serviceable after 2010. The City of Albertville would keep the current hand held unit for installs until it fails (there is no trade in value for the old unit) while using the new unit for reading.

The upgraded unit has a filter that only picks up the radio waves from the water meters, not unwanted radio waves, making the unit read faster. Also, it can run off the truck battery, which solves the issue we have had with the hand held of battery replacement due to charging issues.

Lannes informed the Council that Utilities Department Superintendent Middendorf was present to answer any questions relating to the Upgrade of the Neptune Reading Equipment.

Council wanted to know how long would the upgraded equipment last. Council was concerned that we will upgrade and 16 months later the equipment will be outdated; therefore, the City would need to upgrade again.

Middendorf brought up the Upgrade to the Neptune Reading Equipment will be the latest and greatest; therefore, it is staff gut feeling it should be good for a number of years. The City invested in a hand-held radio read unit in mid to late 2004, in which staff did not know when the equipment initially came out yet has lasted almost five (5) years. The hand-held unit will become obsolete sometime in 2010.

**MOTION BY** Council member Wagner, seconded by Council member Sorensen to authorize staff to Purchase/Upgrade the Neptune Reading Equipment and Software for Radio Read in the amount of \$10,500. Motion carried unanimously.

*Approve the following items:*

- a. Approve **Resolution No. 2009-034** entitled a Resolution Setting Water Utility Rates, increasing the rate for the water utility as follows effective January 1, 2010
- a. Approve **Resolution No. 2009-035** entitled a Resolution Setting Sewer Utility Rates, increasing the rate for the sewer utility as follows effective January 1, 2010
- a. Allow staff to Implement Cost Savings Reduction on Utility Bills for Residents that opt to receive an e-bill (no paper bill) and/or sign up for (ACH) Auto Pay effective January 1, 2010

Finance Director Lannes brought up the fact that Albertville has not raised water or sewer rates since 2006 and the intention was to raise rates between 2-3% annually. Since the rates have not been raised since 2006 it creates a larger increase needed today.

Lannes continued by sharing that in order to help residents with the proposed increase, staff recommends that for those who sign up for e-billing the City share the cost savings with the resident by reducing their bill by \$2.17. If the resident goes with e-billing it saves the City of Albertville \$2.17 per bill that is not mailed out. The cost savings come from not using postage, paper, envelopes, printing, and administration time. In addition, staff also recommends for those who sign up for Auto Pay (ACH) from checking or savings account the City share the cost savings with the resident by reducing their bill by \$2.03. By using Auto Pay (ACH) from checking or savings account the City saves \$2.03 per payment. The cost savings come from the administrative costs of processing the payment. Therefore, if a resident signs up for both e-billing and Auto Pay (ACH) via checking or savings account they could save \$4.20 per bill. The discount for Auto Pay (ACH) only is when the City requests the money from their bank electronically.

Council had questions and concerns regarding what the percentage of increase are, in which Council directed staff to revise the Resolutions to include the percentage of increase for the rates.

Staff will amend the Resolutions noting what the percentage of increase will be and bring them back to the October 19, 2009 regular Council meeting or a meeting soon thereafter.

Council made the following motions to table the Resolutions, but wanted to proceed with implementing the cost savings reduction on e-billing and Auto Pay (ACH) via checking or saving account.

**MOTION BY** Council member Fay, seconded by Council member Vetsch to table **Resolution No. 2009-034** entitled a Resolution Setting Water Utility Rates, increasing the rate for the water utility as follows effective January 1, 2010 until the October 19, 2009 regular Council meeting, which will allow staff time to prepare a rate increase scenario in a percentage format. Motion carried unanimously.

**MOTION BY** Council member Fay, seconded by Council member Vetsch to table **Resolution No. 2009-035** entitled a Resolution Setting Sewer Utility Rates, increasing the rate for the sewer utility as follows effective January 1, 2010 until the October 19, 2009 regular Council meeting, which will allow staff time to prepare a rate increase scenario in a percentage format. Motion carried unanimously.

**MOTION BY** Council member Fay, seconded by Council member Sorensen to allow staff to Implement Cost Savings Reduction on Utility Bills for Residents that opt to receive an e-bill (no paper bill) and/or sign up for Auto Pay (ACH) via checking or saving account effective January 1, 2010. Motion carried unanimously.

*Accept the Finance Director's Monthly Report*

Finance Director Lannes asked if there were any questions or concerns regarding the financial report.

**CITY CLERK** – no comments

**CITY COUNCIL**

*Approve the 2009-2010 Insurance Proposal from the League of Minnesota Cities Insurance Trust (LMCIT) as presented by Middleton & Associates, Inc. and on file in the office of the City Clerk with a \$1,000 deductible*

Finance Director Lannes reported that every year the City reviews and renews insurance coverage for property, inland marine, comprehensive general liability and public official's liability. The League of Minnesota Cities Insurance Trust was formed to provide insurance for cities across Minnesota. In the past, private insurance companies either pulled out of the municipal market or raised premiums so high; cities had to seek an alternative source of insuring themselves. According to Arlan Middleton, there are very few if any insurance companies that are competitive or even writing policies for municipal government. When they do, they do not

cover public official's liability, no fault sewer backup; open meeting law or Land Use Regulation claims including legal costs. Under the program cities develop a loss rating and are paid a dividend when they have good experience and if they have significant losses their rating increases.

The City has in recent years waived our monetary limits on tort liability and purchases additional coverage up to the \$1,000,000 per occurrence and in aggregate. The 2009-10 policy again reflects waiving the tort limit.

- The total insurance premium is going down from \$105,399 to \$92,622 and decrease of 12.13% in premium. The majority of this decrease is due to the liability with the lawsuits coming to a close.

**MOTION BY** Council member Fay, seconded by Council member Wagner to approve the 2009-2010 Insurance Proposal from the League of Minnesota Cities Insurance Trust (LMCIT) as presented by Middleton & Associates, Inc. and on file in the office of the City Clerk and or Finance Director with a \$1,000 deductible. Motion carried unanimously.

*Oral Update on the Joint Powers Water Board meeting (if applicable)*

Mayor Klecker gave an overview of the recent Joint Powers Water Board meeting, in which it cost \$21,000 to fix and or correct the issues with Well No. 9. Included with the contract there will be a statement that this does not excuse the contractor for damages.

*Oral Update on Joint City – School meeting*

City Administrator Kruse noted that the Wednesday, September 30, 2009 Joint Cities and School meeting was an informal meeting. The STMA School Board reported that there were four (4) other schools built within Minnesota in the last year.

**PLANNING AND ZONING**

*Accept the Planning and Zoning Recommendation to Appoint Natalya Lindberg to fill the vacancy on the Planning and Zoning Commission effective immediately, which will finish out 2009 and run for a three-year term that will expire December 31, 2012*

City Planner Brixius reported that Ms. Lindberg was present in the audience if the Council had any questions.

Ms. Lindberg introduced herself to the Council and informed them that she has various background knowledge and or experience. Ms. Lindberg felt that if you possess such knowledge you should consider using the knowledge by getting involved and giving back to the community.

**MOTION BY** Council member Wagner, seconded by Council member Fay to approve Planning and Zoning Recommendation to Appoint Natalya Lindberg to fill the vacancy on the Planning and Zoning Commission effective immediately, which will finish out 2009 and run for a three-year term that will expire December 31, 2012.

Approve **Ordinance No. 2009-016**, entitled an Ordinance amending Section 1000.7 (Required Fencing, Screening, and Landscaping) of the Albertville Zoning Ordinance (Appendix A) of the 2005 Albertville Municipal City Code relating to prohibited trees within the City

City Planner Brixius noted this came about with the recent incident of ash disease. Staff felt it would be beneficial to review and prohibit such trees from being planted within the Albertville city limits.

Staff also looked at trees that could potentially be planted within the right-of-ways or boulevards.

Council wanted to better understand the allowable list of trees and where they could be planted, which City Planner Brixius went over each list with the Council clarifying there are three (3) lists that identify where various species of trees would be best planted.

**MOTION BY** Council member Sorensen, seconded by Council member Wagner to approve **Ordinance No. 2009-016**, entitled an Ordinance amending Section 1000.7 (Required Fencing, Screening, and Landscaping) of the Albertville Zoning Ordinance (Appendix A) of the 2005 Albertville Municipal City Code relating to prohibited trees within the City. Mayor Klecker, Council members Sorensen, Wagner, and Fay voted aye. Council member Vetsch voted nay. Motion carried.

Approve **Ordinance No. 2009-020**, entitled an Ordinance amending Section 1800.1 (Land Filling Operations) and Section 1900.1 (Land Excavation/Grading), relating to the stipulations requiring a Land Fill or Excavation Permit within the City

City Planner Brixius commented that in 2006, the language governing Land Filling and Excavation/Grading Permits stipulated that a permit was needed if the filling or excavating was in the amount of 50 cubic yards or more. During the review process of amending the Landfilling and Excavation/Grading Permits, the Planning and Zoning Commission revised the drafted amendment and recommended language (Option B included in the packet) to include stricter regulations in the need for a Landfilling or Excavation/Grading Permit: any deposit of fill or land extraction/grading in any of the following manners would require a permit:

- Within a drainage or utility easement.
- Within a natural drainage way.
- Within ten feet of a property line.
- In excess of 20 cubic yards.

The Ordinance amendment was presented to the City Council, who also approved the same guidelines as the Planning and Zoning Commission. However, after approval the wrong Ordinance was signed and incorporated into the 2005 Albertville City Code.

After listening to Mr. Potter earlier; Council directed staff to revise the Ordinance changing the process from receiving Council approval on a Landfilling and Excavating/Grading Permit to an Administrative Permit that would be approved by the City Engineer and other city staff.

**MOTION BY** Council member Wagner, seconded by Council member Sorensen to table **Ordinance No. 2009-020**, entitled an Ordinance amending Section 1800.1 (Land Filling Operations) and Section 1900.1 (Land Excavation/Grading), relating to the stipulations requiring a Land Fill or Excavation Permit within the City until the October 19, 2009 regular City Council or a meeting soon thereafter, which would allow staff time to revise the Ordinance changing the approval from Council approval on a Grading Permit to an Administrative Permit that is approved by staff that must include the City Engineer's involvement. Motion carried unanimously.

## **ENGINEERING**

*Accept the City Engineer's Progress Report dated September 28, 2009*

City Engineer Nafstad asked if there were any questions regarding the report.

*Approve to Reduce Letter of Credit No. 805 held as security for the Niemeyer Trailer Sales development to no less than \$9,990, conditioned on all outstanding balances owed to the City being paid in full*

City Engineer Nafstad reported that on September 8, 2009, Council authorized the reduction of the Niemeyer Trailer Sales Letter of Credit (LOC) to no less than \$40,870, contingent upon the completion of certain improvements. Due to the required improvements not being completed prior to the expiration date of the LOC, the LOC was renewed in full.

Nafstad continued by stating to date, the improvements required for the previously approved reduction (to no less than \$40,870) have been completed; however, upon discussions between Mr. Niemeyer and staff, it has been agreed that the development is eligible for further reduction to the LOC.

Nafstad then noted that all municipal improvements and the majority of the required private street improvements have been completed to date. Based on the work completed and assuming the Developer is current with all fees owed to the City, it is recommended that the Letter of Credit be reduced from \$71,978 to no less than \$9,990. This reduced balance is consistent with previous agreements and is believed to be sufficient performance security.

**MOTION BY** Council member Wagner, seconded by Council member Sorensen to approve to Reduce Letter of Credit No. 805 held as security for the Niemeyer Trailer Sales development to no less than \$9,990, conditioned on all outstanding balances owed to the City being paid in full. Motion carried unanimously.

#### **LEGAL**

☛ *Approve the ordinance summaries for **Ordinance No. 2009-014 Summary** and **Ordinance No. 2009-015 Summary** for purposes of publication of such summaries, and to find that the summaries clearly inform the public of the intent and effect of the following ordinances*

**MOTION BY** Council member Fay, seconded by Council member Sorensen to approve the ordinance summaries for **Ordinance No. 2009-014 Summary** and **Ordinance No. 2009-015 Summary** for purposes of publication of such summaries, and to find that the summaries clearly inform the public of the intent and effect of the following ordinances. Motion carried unanimously.

☛ *Set October 19, 2009 to begin at 7:00 p.m. or soon thereafter as a Hearing for the purpose of taking comment from interested property owners regarding the proposed establishment of Trunk Sanitary Sewer and Trunk Municipal Water Districts related to the 2009 CSAH 37 Trunk Utility Construction Project*

**MOTION BY** Council member Fay, seconded by Council member Sorensen to set October 19, 2009 to begin at 7:00 p.m. or soon thereafter as a Hearing for the purpose of taking comment from interested property owners regarding the proposed establishment of Trunk Sanitary Sewer and Trunk Municipal Water Districts related to the 2009 CSAH 37 Trunk Utility Construction Project. Motion carried unanimously.

☛ *Set three Public Hearings:*

- a. *Set November 2, 2009 at 7:00 p.m. or soon thereafter for a public hearing to consider the proposed special assessment of Lot 2, Block 1, Albertville Marketplace for \$61,050 in SAC and WAC charges*

- b. *Set November 2, 2009 at 7:00 p.m. or soon thereafter for a public hearing to consider the proposed special assessment of Lots 1, 2 and 3, Block 1, Niemeyer Trailer Sales, for \$224,797 in trunk charges and local sewer and water utility expenses*
- c. *Set November 2, 2009 at 7:00 p.m. or soon thereafter for a public hearing to consider the proposed reallocation of special assessments to Lots 1, 2, 3 and 4, Block 1, Albertville Marketplace, in the amount of \$21,998.34 for prior special assessments that existed at the time of filing of the Marketplace plat but were not reallocated to the numbered lots when the plat was filed*

**MOTION BY** Council member Fay, seconded by Council member Sorensen to set November 2, 2009 at 7:00 p.m. or soon thereafter for a public hearing to consider the proposed special assessment of Lot 2, Block 1, Albertville Marketplace for \$61,050 in SAC and WAC charges. Motion carried unanimously.

**MOTION BY** Council member Fay, seconded by Council member Sorensen to set November 2, 2009 at 7:00 p.m. or soon thereafter for a public hearing to consider the proposed special assessment of Lots 1, 2 and 3, Block 1, Niemeyer Trailer Sales, for \$224,797 in trunk charges and local sewer and water utility expenses. Motion carried unanimously.

**MOTION BY** Council member Fay, seconded by Council member Sorensen to set November 2, 2009 at 7:00 p.m. or soon thereafter for a public hearing to consider the proposed reallocation of special assessments to Lots 1, 2, 3 and 4, Block 1, Albertville Marketplace, in the amount of \$21,998.34 for prior special assessments that existed at the time of filing of the Marketplace plat but were not reallocated to the numbered lots when the plat was filed. Motion carried unanimously.

#### **ADMINISTRATION**

*Albertville – St. Michael – Hanover Library (decision to participate)*

**MOTION BY** Council member Sorensen, seconded by Council member Wagner for Approval of Albertville's Cost Participation to Fund Capital Construction and Operating of a joint Library Project with the City of St. Michael, City of Hanover and City of Albertville subject to Finalizing a Memorandum of Understanding or Contract with the City of St. Michael. Motion carried unanimously.

#### **ANNOUNCEMENTS and or UPCOMING MEETINGS**

Mayor Klecker acknowledged the upcoming meetings and calendar of events.

**October 2009**

**12 all day Columbus Day observed – City Offices closed**

**October 2009** continued

- 12 6:00 p.m. STMA Ice Arena Board meeting**
- 12 7:00 p.m. Family-Youth Community Cooperative (FYCC)**
- 13 7:00 p.m. Planning and Zoning Commission meeting**
- 19 7:00 p.m. City Council meeting**
- 26 6:00 p.m. Joint Powers Water Board meeting**

**November 2009**

- 1 2:00 a.m. Daylight Savings Ends**
- 2 7:00 p.m. City Council meeting**
- 9 6:00 p.m. STMA Ice Arena Board meeting**
- 10 7:00 p.m. Planning and Zoning Commission meeting**
- 11 all day Veterans' Day observed – City offices closed**
- 16 7:00 p.m. City Council meeting**
- 23 6:00 p.m. Joint Powers Water Board meeting**
- 26 all day Thanksgiving Day observed – City offices closed**
- 30 tentative Jt. City of Albertville; City of St. Michael and STMA School Board meeting (location to be determined)**

**December 2009**

- 7 6:30 p.m. Truth-in-Taxation Hearing**
- 7 7:00 p.m. City Council meeting**
- 8 7:00 p.m. Planning and Zoning Commission meeting**
- 14 6:00 p.m. STMA Ice Arena Board meeting**
- 21 6:30 p.m. Truth-in-Taxation Hearing (if necessary)**
- 21 7:00 p.m. City Council meeting**
- 23 1:30 p.m. Christmas Day observed – City offices closing early**
- 24 all day Christmas Day observed – City offices closed**
- 26 6:00 p.m. Joint Powers Water Board meeting**
- 26 7:00 p.m. Committee of the Whole Workshop (tentative)**
- 31 1:30 p.m. New Year's Day observed – City offices closing early**

**ADJOURNMENT**

**MOTION BY** Council member Sorensen, seconded by Council member Wagner to adjourn the Monday, October 5, 2009 regular City Council meeting at 8:30 p.m. Motion carried unanimously.

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Bridget Miller, City Clerk (recording secretary)