



City of Albertville Council Agenda

TUESDAY

January 19, 2010

7:00 PM

PUBLIC COMMENTS -The City of Albertville welcomes and encourages public input on issues listed on the agenda or of general community interest. Advertised public hearings are scheduled as such so that the public is afforded an opportunity to speak. Citizens wishing to address the Mayor and Council regarding specific agenda items, other than public hearings should indicate so and will be afforded an opportunity during the discussion of said item, Council willing and time permitting. Citizens wishing to speak on matters not listed on the agenda (or items on the agenda that did not include an opportunity to speak) are always afforded the opportunity to do so under the heading "Citizens Addressing the Council", usually scheduled at the beginning and end of the agenda. Presentations are limited to five (5) minutes. In any case, citizens are asked to complete a 'Request to Speak Card'.

- 1. PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER – ROLL CALL**
- 3. RECOGNITIONS – PRESENTATIONS – INTRODUCTIONS**
- 4. CITIZENS OPEN FORUM – (time reserved 5 minutes)**
- 5. AMENDMENTS TO THE AGENDA**
- 6. APPROVE MINUTES JANUARY 4, 2010 REGULAR CITY COUNCIL MINUTES**
(pgs. 1-7)
- 7. * CONSENT AGENDA**
All items with an asterisk (*) are considered to be routine in nature by the City staff and will be enacted by one motion. There will be no separate discussion of these items unless a Council member, staff, or citizen so requests. In such event, the item will be removed from the Consent Agenda; a separate discussion will take place during the General Order of Business and considered in its normal sequence on the agenda that will require a separate motion.

Items
* 8.E.1. Finance – Semi-monthly Payment of Claims (bills) (pgs. 9-10a-10 l)
* 8.F.1. City Clerk – One-Day 3.2 Liq Lic – Albertville Lions (pgs. 13-14)
* 8.F.2. City Clerk – One-Day 3.2 Liq Lic – Geez Sports Bar (pgs. 15-16)
- 8. DEPARTMENT BUSINESS**

A. Fire Department

B. Public Works Department

C. Utilities Department (WWTP)

D. Building Department

E. Finance Department

- 1). ■ Authorize the Tuesday, January 19, 2010 Payment of Claims (bills) for check numbers 027884 to 027945 as presented except the bills specifically pulled, which are passed by separate motion (pgs. 9-10a thru 10 l)
- 2). Authorizing effective January 1, 2010 to bill all stormwater fees for residential customers that do not have water and/or sewer service on an annual basis (pg. 11)

F. City Clerk

- 1). ■ Approve a One-Day 3.2% Malt Liquor License application that has been submitted by the Albertville Lions for an event that will be held at St. Albert Parish Center located at 5700 Lander Avenue NE on Saturday, February 6, 2010 from 4:00 p.m. to 1:00 a.m. (pgs. 13-14)
- 2). ■ Approve two (2) One-Day 3.2% Malt Liquor License applications that have been submitted by Curt Gentile of Geez Sports Bar & Grill of the annual Broomball Tournament that will be held at Central-City Park located at 5801 Lander Avenue NE for Friday, January 29, 2010 from 6:00 p.m.-8:00 p.m.; Saturday, January 30, 2010 from 8:00 a.m.-10:00 p.m.; and, Sunday, January 31, 2010 from 10:00 a.m.-5:00 p.m. (pgs. 15-16)

G. City Council

- 1). Oral Update on the STMA Ice Arena Board meeting
- 2). January 12, 2010 regular Planning and Zoning Commission meeting was cancelled
- 3). Tentatively set date(s) for 2009 City staff Performance Reviews (City Administrator, City Attorney, City Planner, and City Engineer)

H. Planning and Zoning

I. Engineering

- 1). Accept the City Engineer's Progress Report (insert)

J. Legal

- 1). Modify the proposed amendment to the Towne Lakes Sixth Addition Developer's Agreement to require the M&I Bank to provide evidence of marketable title to the property prior to the City entering into the Amendment, and to require that such evidence of title be provided and the Amendment be signed and returned to the City by the close of business on Friday, February 12, 2010 (pgs. 17-19)

K. Administration

- 1). Directing City Attorney Couri to draft an Agreement, which in essence has the City of Albertville taking over the day-to-day, month-to-month management of the STMA Ice Arena as follows (pgs. 21-23):
 - a. Directs the setting up of the STMA Ice Arena operation as an Agency Fund.
 - b. Establishes the STMA Ice Arena Manager as a Department Head level employee under the supervision of the City Administrator.
 - c. Identifies that all arena employees are employees of the City of Albertville.
 - d. Establishes the Albertville City Personnel Policy as the protocol document for employees.
 - e. Identifies that Albertville will be responsible for fiscal management and reporting.
 - f. Identifies that all STMA Ice Arena funds being transferred to City accounts where they are invested and managed together with other City funds, but which at all times are accounted for separately within an Agency Fund.
 - g. Empowering the Albertville City Council to approve all budgeted bills and unbudgeted bills not to exceed \$5,000. Unbudgeted, unplanned bills above \$5,000 would need to be approved by the STMA Hockey Board.
 - h. Provides for all building, equipment, and liability insurance being combined under the umbrella of the City of Albertville.
 - i. Establishes the relationship whereby the Albertville City Administrator reports to the STMA Hockey Board on a regular basis to be determined.
 - j. Establishes that the Albertville City Administrator acts as the Staff for the STMA Hockey Board.
 - k. Establishes that the City of Albertville records and maintains all records for the STMA Hockey Board.
 - l. Identifies that any unknown liabilities for taxes, bills, or fiscal obligations are the ultimate responsibility of the STMA Hockey Board and its parent organizations.
 - m. Provides for a legal process should disagreements arise.
- 2). Authorizes that in the interim Albertville to assume the temporary management responsibilities of the STMA Ice Arena including collecting revenue and paying bills until the Council either enters into a Management Agreement with the STMA Hockey Board, or decides not to with the understanding that the Arena shall ultimately be responsible for costs should this management change not come to fruition (pgs. 21-23)

9. ANNOUNCEMENTS and or UPCOMING MEETINGS

- A. Set Thursday, February 25, 2010 as a joint meeting with the City of Otsego City Council beginning at 7:00 p.m. location to be determined (Albertville East Conference Room would be available-Council Chamber has been reserved)**

January 2010

25 6:00 p.m. Joint Powers Water Board meeting

February 2010

1 7:00 p.m. City Council meeting
2 7:00 p.m. Otsego Joint meeting (tentative)
8 6:00 p.m. STMA Ice Arena Board meeting
9 7:00 p.m. Planning and Zoning Commission meeting
10 7:00 p.m. Otsego Joint meeting (tentative)
15 all day President's Day observed – City offices closed
16 7:00 p.m. City Council meeting TUESDAY
22 6:00 p.m. Joint Powers Water Board meeting

- 10. MOTION TO CLOSE THE REGULAR CITY COUNCIL MEETING TO GO INTO A CLOSED SESSION (allow 5 minutes to clear Council Chamber)**

11. CLOSED SESSION

- A. I-94 Ramp/Hoey Billboard Relocation Claim (confidential envelop)**

12. MOTION TO RECONVENE THE REGULAR CITY COUNCIL MEETING

13. MOTION IF NECESSARY TO TAKE ACTION ON CLOSED SESSION DISCUSSION

14. ADJOURNMENT