



ALBERTVILLE CITY COUNCIL
October 4, 2010
MINUTES

ALBERTVILLE CITY HALL

7:00 PM

CALL TO ORDER – PLEDGE OF ALLEGIANCE

The regular bi-monthly meeting of the Albertville City Council was called to order followed by the pledge.

ROLL CALL

PRESENT: Mayor Ron Klecker, Council members Dan Wagner, John Vetsch, Tom Fay, and Larry Sorensen

STAFF MEMEBERS PRESENT: City Planner Alan Brixius, City Engineer Adam Nafstad, City Clerk Bridget Miller, City Administrator Larry Kruse, Finance Director Tina Lannes, and City Attorney Mike Couri

ABSENT: none

RECOGNITIONS – PRESENTATIONS – INTRODUCTIONS

Arlan Middleton – presentation of the 2010-2011 Insurance Information

Mr. Middleton presented the Council with the 2010-2010 insurance proposal. Middleton stated the process began about 2-3 months ago with staff reviewing the inventory and replacement value of City assets. Middleton pointed out the last page of the insurance information noting the 2010-2011 total (\$99,526.00) appears to be up from the previous year (\$92,622.00); however, the amount is down from two (2) years ago (\$105,399.00).

Part of the reason the amount is down deals with the liability. The liability is based on gross income less expenses less debt less any water department funds. There is very little change to amend from 2009 to 2010. Middleton shared with the Council that the League of Minnesota Cities Insurance is the only enterprise that covers municipalities insurance. The financial adjustment for 2010-2011 dealt with land. Middleton turned it over to Finance Director Lannes

to better explain. Lannes reported there was a piece of land that was purchased a number of years ago that was not on the books. To account for the land, staff calculated out the value making a onetime adjustment to include the land in the insurance quote.

CMs Sorensen/Wagner **motioned** to approve the 2010-2011 Insurance Quote prepared by Middleton Insurance in an amount of \$99, 526.00 that will run from October 1, 2010 to October 1, 2011. Motion carried unanimously.

CITIZENS FORUM

The individuals present for the meeting were attending to listen to the Council's comments regarding issues that are already on the agenda.

AMENDMENTS TO THE AGENDA

The Monday, October 4, 2010 agenda was amended as follows:

CMs Wagner/Fay **motioned** to approve the Monday, October 4, 2010 agenda as amended; pulling item 7.A.1. Purchase of a Grass-rig under the Fire Department. Motion carried unanimously.

DEPARTMENT BUSINESS

FIRE DEPARTMENT

Authorize purchase of a Grass-rig with Fire Donation money

Kruse pulled the item off of the agenda to be presented at a future date. The Fire Department is reviewing pick-ups that would be used to pull the grass-rig.

Public Works – Parks Maintenance Department

Accept the Public Works – Parks Maintenance Report

Mayor Klecker asked if there were any comments regarding the Public Works Report. Council member Wagner wanted clarification on the edging and agliming that is performed on the infields and warning tracks at the different parks as compared to Central Park. Kruse stated that Central Park is used a lot and is maintained to that higher level than some of the other ballfields. Wagner would like to encourage staff to consider performing the same edging and aglime in other parks to control some of the weeds or grass that grows around the edge of the infield.

Kruse stated he would need to check with Parks Supervisor Tim Guimont to find out the difference in maintenance levels.

Authorize staff to enter into a Memorandum of Understanding between the City of Albertville and Wright County for 2010-2011 Winter Season

Mayor Klecker reported there is a Memorandum of Understanding for the sand/salt agreement. Staff has been utilizing this offer for the past couple of years and appears to work well. It keeps the costs associated with winter road maintenance down when allowed to participate in the bulk purchase of the product.

CMs Vetsch/Sorensen **motioned** to approve the City of Albertville to enter into the agreement for the Memorandum of Understanding between the City of Albertville and Wright County Public Works for the purchase of sand/salt mixture for the 2010-2011 Winter Season at a cost of \$75.83 per ton that will be subject to a *Fuel Clause*. Motion carried unanimously.

Finance Department

*Authorize the Monday, October 4, 2010 Payment of Claims (bills) for check numbers **028903 to 028945** as presented*

Council member Sorensen had a question regarding check number 028907 made payable to B & B Masonry in the amount of \$12,786.00 for budgeted repairs to sidewalks throughout Albertville. Public Works Supervisor Guimont monitors the sidewalks and tracks what areas have been repaired in previous years and notes what sections need maintenance.

CMs Fay/Wagner **motioned** to authorize the Monday, October 4, 2010 Payment of Claims for check numbers 028903 to 028945 in the amount of \$145,630.72 as presented, that will be scanned with supporting documents; the electronically scanned version will be kept on file in the office of the Finance Director that will serve as the City's official record. Motion carried unanimously.

CITY CLERK

Approve September 20, 2010 regular City Council minutes

Council member Sorensen amended the minutes to include a portion acknowledging the presence of resident Mark Meehan who shared views on the Recycling Proposal.

CMs Sorensen/Vetsch **motioned** to approve the Monday, September 20, 2010 regular Council minutes as amended to acknowledge Mark Mehaan's comments on recycling; the signed copy will be scanned and retained as the official City record. Motion carried unanimously.

CITY COUNCIL

Oral update on the September 27, 2010 regular Joint Powers Water Board meeting

Mayor Klecker reported on the Joint Powers Water Board meeting sharing that a St. Michael property owner rented out a home. There was about 30 days between when the renters left and the homeowner received a large water bill. Following the inspection, it was discovered one of the toilets continued to run. The owner wanted Joint Powers to give them a break on the utility bill; however, Joint Powers stuck to the policy and practice as to whatever amount of water that goes through the meter is water billed.

PLANNING

Approve Sign Ordinance Amendment related to Definitions of Temporary Signs

City Planner Brixius began by going over the sections in the Albertville City Code that are related to the proposed amendment. Brixius pointed out under Section 10-7-2 staff re-defined portable sign to read: A sign designed to be movable from one location to another and which is not permanently attached to the ground or a structure.

Brixius continued through the remainder of the changes identifying temporary signs that are allowable or exceptions to signage such as government signs, garage sale signs, open house signs. Brixius went on bringing to the Council's attention within section 10-7-2. L. Prohibited Signs was amended in regards to the banners, pennants, ribbons, streamers, spinners, inflatable signs, or any other temporary or portable signs that have not obtained a temporary sign permit as provided in subsection 10-7-7G of this Ordinance.

The last area Brixius discussed was the Violations; Penalties noting the revisions to read All signs in violation of Chapter 7 (Sign Regulation) shall be corrected in accordance with Chapter 6 (Administrative Enforcement of City Code and ordinances) of Title 1 (Administration) of the City Code; and, No additional permits shall be granted to anyone in violation of the terms of this chapter, or to anyone responsible for the continuance of the violation, until such violation is either corrected or satisfactory arrangements, in the option of the code compliance officer, have been made toward the correction of the violation.

CMs Wagner/Sorensen **motioned** to approve **Ordinance No. 2010-010** amending the Sign Ordinance regulating portable signs, real estate signs, exemption to sign permits, prohibited signs, and sign violations with the City Attorney Couri's editions. Mayor Klecker, Council members Wagner, Sorensen, and Fay voted aye. Council member Vetsch voted nay. Motion carried.

ENGINEERING

None

LEGAL

None

ADMINISTRATION

Oral updates

City Administrator Kruse updated the Council on Albertville's request for the City of Otsego to fund \$1,030,000 of the approximate \$11 million dollar I-94 project. At the last September 20, 2010 meeting, the Council approved a response to Otsego's \$400,000 I-94 funding offer in summary stating that Albertville could not afford to commit to construction of the \$4,000,000 second phase of the I-94 project within three years and purchasing right of way for Kadler without a known layout or amount of land needed created a large contingent liability Albertville cannot afford. Further, the Council felt it was not in a position to seek additional access on CSAH 19 contrary to Wright County's access policy.

Mayor Klecker and City Administrator Kruse attended the Otsego meeting to review Albertville's response and answer questions. Otsego expressed disappointment that a bond opinion was not provided confirming that Otsego had the necessary statutory authority to participate. Albertville left the meeting with a request that Otsego reconsider the \$1,030,000 funding request.

ANNOUNCEMENTS and or UPCOMING MEETINGS

October 2010

- 11 6:00 p.m. STMA Ice Arena Board meeting**
- 12 7:00 p.m. Planning and Zoning Commission meeting**
- 18 7:00 p.m. City Council meeting**
- 25 6:00 p.m. Joint Powers Water Board meeting**
- 30 10:00 a.m. City Hall open - Absentee Voting**
- 30 3:00 p.m. City Hall close - Absentee Voting**

November 2010

- 2 7:00 a.m. General Election (polls open)**
- 2 8:00 p.m. General Election (polls close)**
- 3 7:00 p.m. City Council meeting – canvass election results**

November 2010 continued

- 8 6:00 p.m. STMA Ice Arena Board meeting
- 9 7:00 p.m. Planning and Zoning Commission meeting
- 11 all day Veterans' Day observed – City offices closed
- 15 7:00 p.m. City Council meeting
- 22 6:00 p.m. Joint Powers Water Board meeting
- 25 all day Thanksgiving Day observed – City offices closed
- 26 all day Harvest Friday observed – PW-UD closed
- 29 TBD Tentative Trio-joint meeting (Albertville, St. Michael, School)

December 2010

- 6 6:15 p.m. Albertville Truth-in-Taxation Hearing
- 6 7:00 p.m. City Council meeting
- 13 6:00 p.m. STMA Ice Arena Board meeting
- 14 7:00 p.m. Planning and Zoning Commission meeting
- 20 7:00 p.m. City Council meeting
- 23 all day Christmas Day observed – City offices closed
- 24 all day Christmas Holiday observed – PW-UD closed
- 27 6:00 p.m. Joint Powers Water Board meeting
- 30 all day New Year's Day observed – City offices closed
- 31 all day New Year's Day Holiday observed – PW-UD closed

ADJOURN

CMs Sorensen/Wagner **motioned** to adjourn the Monday, October 4, 2010 regular City Council meeting at 7:46 p.m. Motion carried unanimously.

Bridget Miller, City Clerk (recording secretary)