



ALBERTVILLE CITY COUNCIL
March 21, 2011
MINUTES

ALBERTVILLE CITY HALL

7:00 PM

CALL TO ORDER – PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:05 p.m. with the Mayor leading in the pledge of allegiance.

ROLL CALL

PRESENT: Mayor Mark Meehan, Council members John Vetsch, Jillian Schommer, and Larry Sorensen

STAFF MEMBERS PRESENT: City Planner Alan Brixius, City Attorney Mike Couri, City Administrator Larry Kruse, City Clerk Bridget Miller, City Engineer Adam Nafstad, and Building Official/Zoning Administrator Jon Sutherland

ABSENT: Council member Dan Wagner (arrived at 7:37 p.m.)

RECOGNITIONS – PRESENTATIONS – INTRODUCTIONS – no comments

CITIZEN FORUM – no comments

AMENDMENTS TO THE AGENDA

Mayor Meehan asked if there were any amendments to the agenda, which there were two (2) amendments. City Administrator Kruse added two (2) resolutions under Finance related to GO Bond Sales and City Clerk Miller added setting a date for the next workshop under City Council.

CMs Vetsch/Sorensen **motioned** to approve the Monday, March 21, 2011 agenda as amended adding 7.A.2. Set Date for Next Workshop; 7.G.2. Approve Resolution No. 2001-009 2011A Bond Sales; and, 7.G.3. Approve Resolution No. 2011-010 2011B Bond Sales. Motion carried unanimously.

☛ CONSENT AGENDA

All items with an asterisk (☛) are considered to be routine in nature by the City Staff and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests. In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

There were three (3) items listed on the Consent Agenda: 7.H.2. City Clerk - Approve a 3.2% Malt Liquor License for the Albertville Lions for an event to be held on Saturday, April 30, 2011 at the Albertville City Hall; 7.H.3. City Clerk - Approve a Gambling Permit for the St. Albert Catholic Church for the annual Parish event held on July 16 and July 17; and, 7.H.4. City Clerk - Authorize/allow Lander Avenue NE to be partially blocked off for parishioners to use the church parking lot and walk across the street; and, approve two (2) One-day 3.2% Malt Liquor Licenses contingent upon submittal of request

CMs Sorensen/Schommer **motioned** to approve three (3) items listed on the Consent Agenda: 7.H.2. City Clerk - Approve a 3.2% Malt Liquor License for the Albertville Lions for an event to be held on Saturday, April 30, 2011 at the Albertville City Hall; 7.H.3. City Clerk - Approve a Gambling Permit for the St. Albert Catholic Church for the annual Parish event held on July 16 and July 17; and, 7.H.4. City Clerk - Authorize/allow Lander Avenue NE to be partially blocked off for parishioners to use the church parking lot and walk across the street; and, approve two (2) One-day 3.2% Malt Liquor Licenses contingent upon submittal of request as presented. Motion carried unanimously.

DEPARTMENT BUSINESS

CITY COUNCIL

Oral Update on the Live Wright Grant Open House (Thursday, March 10)

City Planner Brixius gave a brief overview of the Live Wright Grant Open House. There were members from the Wright County Parks and Recreation Department, along with some Council members, Planning and Zoning Commission member, and Albertville Parks and Recreation Committee member. The Wright County Parks and Recreation Department is working with the local municipalities to offer assistance with the trails and sidewalks throughout each community. The focus of the Live Wright Grant Program is to promote and encourage healthier life styles.

Brixius shared the County wants to connect up the trails and or sidewalks so residents have the ability to get around by biking, walking, jogging, etc. You could look at it as 'Going Green' or 'A Healthy Community'.

Council member Vetsch pointed out that the City intends to construct additional trails, that they recognize the need to budget to maintain them and the ones already installed.

In conclusion, Brixius stated the display boards will be visible at the 2011 Spring Town Hall meeting being held here on Saturday, April 9. Staff foresees additional comments from the community regarding the need for additional trails and sidewalks connections.

Oral Update on the STMA Ice Arena Board meeting (Monday, March 14)

Council member Sorensen began by stating the meeting lasted 2½ hours. The majority of the time was spent discussing the financial options for the second sheet of ice. There were four (4) options that were presented, which the Board narrowed it down to two (2) options. These options or scenarios will be brought back for further discussion.

Sorensen reported on a recent event held at the STMA Ice Arena where there were approximately 130 players participating with a couple thousand spectators. These individuals were coming and going throughout the weekend. Sorensen concluded that this is an example of why there is a need for the second sheet of ice.

City Administrator Kruse explained that there were four (4) options that staff came up with, which the latter two (2) options (Option 3 and Option 4) appeared to be the best financial scenarios. Option 3 and 4 spreads the financing between the three entities; even though it is not in equal amounts. The STMA School District does not have the funds to support the project now. Either cities really don't have funds but would look at what amounts there are to help with the funding.

Council member Vetsch said he was initially for a second sheet of ice, but now is hesitating with the expansion on the Ice Arena. Vetsch reminded the current Council members that the cities took the brunt of the prior financing of the Ice Arena, and feels this may be a similar situation. Vetsch felt the school should play a major roll in financing and the State of Minnesota.

Council member Sorensen acknowledged the fact that there were financial concerns prior to this time, but would still like the members to consider helping finance the expansion of the STMA Ice Arena.

Set a date for the next City Council – staff workshop

Mayor Meehan asked the Council if Monday, April 4, date staff recommends, works for the next Council-staff workshop following the regular City Council meeting.

Council member Vetsch asked what's the deal with having all these workshops. Vetsch thought it unnecessary.

CMs Sorensen/Schommer **motioned** to set Monday, April 4, 2011 following the regular City Council meeting for the next Council –staff workshop. Motion carried unanimously.

BUILDING DEPARTMENT

Accept the Building Official's February 2011 Report

Sutherland focused on a few items noting there were more tenant finish-outs at the Albertville Premium Outlets, conducted some Code Enforcement, working on the Vacant Property Registration, and completing various rental inspections.

Sutherland reported he gave a presentation to St. Michael – on the Albertville's Rental Housing program. St. Michael is looking at the majority of Albertville's program, but may blend the Vacant Property Registration with the rental program.

Council member Schommer expressed an interest in the Rental Housing policy asking "Who would you contact if you think the property next to you may be rented out?"

Sutherland encouraged Ms. Schommer to contact the Albertville City Offices with the address; staff would schedule an inspection of the property. If it is a rental, staff would take care of the process from there.

FINANCE DEPARTMENT

Authorize the Monday, March 21, 2011 Payment of Claims (bills)

Mayor Meehan asked if there were any questions regarding the payment of claims. Upon hearing none, Meehan asked for a motion to approve the payments as presented.

CMs Sorensen/Vetsch **motioned** to authorize the Monday, March 21, 2011 Payment of Claims (bills) Payment of Claims (bills) for check numbers **029536 to 029581** in the total amount of \$103,253.34 as presented, that will be scanned with supporting documents; the electronically scanned version will be kept on file in the office of the Finance Director that will serve as the City's official record. Motion carried unanimously.

Council member Dan Wagner arrived at 7:37 p.m.

Approve Resolution No. 2011-009 entitled a Resolution Approving the Sale of General Obligation Utility Revenue Bonds, Series 2011A; authorize sale of the 2011A

City Administrator Kruse explained the previous Resolutions gave staff authorization to proceed with the sale of the 2011A and 2011B Series General Obligation Bonds. As mentioned at the February meeting, staff stated there will be additional resolutions prepared for Council approval once bids are received. Staffs received bids and are looking for Council approval on Resolution No. 2011-009 awarding or selling the 2011A GO Utility Revenue Bonds.

CMs Sorensen/Wagner **motioned Resolution No. 2011-009** entitled a Resolution Awarding the Sale of \$520,000 General Obligation Utility Revenue Bonds, Series 2011A; Fixing Their Form and Specifications; Directing Their Execution and Delivery; and Providing for Their Payment. Motion carried unanimously.

Approve Resolution No. 2011-010 entitled a Resolution approving the issuance of General Obligation Improvement Refunding Bonds; Series 2011B

City Administrator Kruse stated this is the same as situation as Resolution No. 2011-009. Staff has the opportunity now to refinance the GO Bonds, whereas there was no opportunity last year when we were going through the Budget process. Refinancing these two (2) series bonds will save the City some funds.

CMs Sorensen/Schommer **motioned Resolution No. 2011-010** entitled a Resolution Awarding the Sale of \$835,000 General Obligation Improvement Refunding Bonds, Series 2011B; Fixing Their Form and Specifications; Directing Their Execution and Delivery; and Providing for Their Payment. Motion carried unanimously.

CITY CLERK

Approve the February 28, 2011 special City Council minutes; February 28, 2011 joint Albertville/Otsego Councils minutes; Monday, March 7, 2011 regular City Council meeting; and, Monday, March 7, 2011 City Council workshop notes

Mayor Meehan asked the Council if they had any corrections or comments regarding the list of minutes and notes. Hearing no comments, Meehan asked for a motion to approve the four (4) sets of minutes and workshop notes.

CMs Sorensen/Schommer **motioned** to approve the February 28, 2011 special City Council minutes; February 28, 2011 joint Albertville/Otsego Councils minutes; Monday, March 7, 2011 regular City Council meeting; and, Monday, March 7, 2011 City Council workshop notes, the signed copy will be scanned and retained as the official City record. Motion carried unanimously.

☛ *Approve a 3.2% Malt Liquor License for the Albertville Lions for an event to be held on Saturday, April 30, 2011 at the Albertville City Hall*

CMs Sorensen/Schommer **motioned** to approve a 3.2% Malt Liquor License for the Albertville Lions for an event to be held on Saturday, April 30, 2011 at the Albertville City Hall. Motion carried unanimously.

☀ *Approve a Gambling Permit for the St. Albert Catholic Church for the annual Parish event held on July 16 and July 17*

CMs Sorensen/Schommer **motioned** to approve the St. Albert Catholic Church's Minnesota Lawful Gambling LG220 Application for Exempt Permit to conduct Excluded Bingo, Raffles, Paddlewheels, Pull-Tabs, and Tipboards for the annual Parish Festival that will be held at the St. Albert Parish Center located at 5700 Lander Avenue NE within the Albertville city limits that will take place on Saturday, July 16 and Sunday, July 17, 2011. Motion carried unanimously.

☀ *Authorize/allow Lander Avenue NE to be partially blocked off for parishioners to use the church parking lot and walk across the street; and, approve two (2) One-day 3.2% Malt Liquor Licenses contingent upon submittal of request*

CMs Sorensen/Schommer **motioned** to authorize St. Albert Catholic Church and St. Albert Parish Center to semi-block off Lander Avenue NE; that portion that runs between the St. Albert Catholic Church and the St. Albert Parish Center for the annual Parish Festival celebration that will be held on Saturday, July 16 from approximately 5:00 p.m. to 10:00 p.m. and Sunday, July 17 from approximately 6:00 a.m. to 7:00 p.m. The St. Albert Catholic Church has notified the Albertville Fire Department and the Wright County Sheriff's Department regarding the portion of the street that will be semi-blocked should there be an emergency; and approve two (2) One-Day 3.2% Malt Liquor License application that will be submitted by the St. Albert Catholic Church for the annual Parish Festival celebration that will be held on Saturday, July 16 with the hours of operation will be from 4:00 p.m. to 10:00 p.m. and Sunday, July 17 from 10:30 a.m. to 5:00 p.m. contingent upon an application is submitted. Motion carried unanimously.

PLANNING

No comments

ENGINEERING

No comments

LEGAL

Notify Wright County Auditor Robert Hiivala of the City's interest to Purchase six (6) of the eight (8) Tax-forfeited Parcels

City Attorney Couri reported that the Wright County Auditor's office has been reviewing the records on tax-forfeited properties. The County sent a list of eight (8) parcels that are within the

Albertville city limits to give them an opportunity to express an interest in purchasing the parcels.

Staff reviewed the list of eight (8) parcels that are tax forfeit properties, of which the staff recommends the City acquire all but two of them for public purpose. One parcel butts up to farmland and the remaining one is a main street residential driveway that will need to be acquired by the property owner at some time or another.

The remaining six (6) properties staff was interested in purchases. PID 101-065-000070 appears to be 9.10 acre stormwater retention pond that is unclaimed following the completion of the Heuring Meadows and Heritage Commons Additions that is valued at \$900. PID 101-065-000080 and 101-065-000081 are two (2) slender pieces of property that may have been proposed for a trail that would connect the residential developments on Lachman Avenue NE and Lambert Avenue NE. PID 101-065-000090 was slated for 55th Street NE to connect to Lambert Avenue NE, which the parcel is no longer wide enough to support a street connection. PID 101-500-12300 is an unplatted right-of-way parcel that would be beneficial for the City to own. The last PID is 101-800-063307 is a triangular piece of land located in the Barthel Industrial Park Addition that is unbuildable and has an easement that runs through it.

CM Wagner/M Meehan **motioned** to notify Wright County Auditor Robert Hiivala of Albertville's interest to purchase the following six (6) of eight (8) tax-forfeited properties, and to authorize the Mayor and staff to complete these real estate purchases for the list of PIDs: PID No. 101-065-000070; PID No. 101-065-000080; PID No. 101-065-000081; PID No. 101-065-000090; PID No. 101 500 01230; PID No. 101 800 063307 each parcel is at a cost of \$1.00 each for a total cost of \$6.00. Motion carried unanimously.

ADMINISTRATION

National Flood Insurance (discussion item)

City Administrator Kruse reported that during the last workshop staff presented material related towards National Flood Insurance. Staff is looking to the Council for direction whether to continue to pursue participating in the FEMA Program.

Mayor Meehan asked the City Engineer if he feels the City of Albertville will be mapped.

City Engineer Nafstad reported that he would foresee Albertville eventually being included in the DNR's Flood Mapping.

Council member Schommer wanted to know if the City participates and is mapped as a flood zone will the value of the property be affected. Kruse stated that a finance company can require flood insurance as a condition of a mortgage regardless of whether the City is in the National Flood Insurance Program or not.

Building Official Sutherland reported that in his prior employment with the City of Mound there was a piece of property that he signed off on where the homeowner wanted to be excluded from the Flood portion of the insurance.

Council member Sorensen wanted clarification on whether or not Albertville going forward with participating in the FEMA would the homeowners still have the option whether to purchase flood insurance or not. City Attorney Couri stated it is up to the mortgage company if they want to require flood insurance.

In summary of the answer, staff relayed the fact that each homeowner should still have the option with their homeowner's insurance to 'opt-out' of the flood insurance portion.

The Council wanted additional time to review the material that would presented to them, discuss and give staff direction at a future meeting.

City Administrator - General

City Administrator Kruse reported that the PW staff is prepared with several pallets of filled sand bags and 10,000 empty ones should residents in the City need assistance.

Kruse went on to inform the Council that staff met with the MPCA regarding their requirement for the City to go from a 1 to a .06 phosphorus limit by the end of 2021.

Kruse stated that he was going to meet with the manager of the Country Inn & Suites to discuss the Lodging Tax for the city. Mayor Meehan encouraged Kruse to continue with his plans to meet with the manager and report the outcome of the meeting back to the Council at one of the April meetings. Council member Vetsch expressed his opinion that he is not in favor of the Lodging Tax.

Mayor Meehan brought up the discount that is given to residents when they sign up for e-bill or e-pay (ACH). It was discussed about offering residents the option to apply the discount towards predefined causes such as FYCC, Second Sheet of Ice, Park and Recreation or Senior Programs. Further, the City could implement operation round-up, whereby utility bills are rounded up to the next dollar with the incremental amount designated for a cause. Customers could opt-out of the program if they wanted to.

Council directed staff to bring back both the ebill and epay and operation round-up to the April meetings for Council consideration.

ANNOUNCEMENTS and or UPCOMING MEETINGS

Mayor Meehan reported that those Council members serving as Liaison to the FYCC there is a meeting that will be held on Wednesday, April 6 – 8:30 p.m. meeting that will be held not sure if it will be at St. Michael City Hall or where.

Meehan shared with the Council members that the April 21 joint meeting with Wright County may have been re-scheduled to May 12. Albertville staff is waiting to hear from St. Michael as the meeting will be held at the St. Michael City Hall.

March 2011

28 6:00 p.m. Joint Powers Water Board meeting

April 2011

- 4 7:00 p.m. City Council meeting**
- 9 8:00 a.m. 2011 Albertville Spring Town Hall Open House**
- 11 6:00 p.m. STMA Ice Arena Board meeting**
- 12 7:00 p.m. Planning and Zoning Commission meeting**
- 18 7:00 p.m. City Council meeting**
- ~~**21 evening Joint Cities of Albertville/St. Michael with Wright County Commissioners meeting (St. Michael City Center)**~~
- 25 6:00 p.m. Joint Powers Water Board meeting**
- 30 7:00 a.m. Joint Albertville-St. Michael Spring Clean-up Day (held at the St. Michael PW Facility)**
- 28 6:00 p.m. Joint Powers Water Board meeting**

April-11							May-11						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
					1	2	1	cc 2	3	4	5	6	7
									PZ				
3	cc 4	5	6	7	8	9	8	Ice 9	10	11	12	13	14
10	Ice 11	PZ 12	13	14	15	16	15	cc 16	17	18	19	20	21
17	cc 18	19	20	21	22	23	22	JP 23	24	25	26	27	28
24	JP-W 25	26	27	28	29	30	29	H 30	31				

May 2011

- 2 7:00 p.m. City Council meeting**
- 9 6:00 p.m. STMA Ice Arena Board meeting**
- 10 7:00 p.m. Planning and Zoning Commission meeting**
- 12 evening County-wide meeting w/Elected Officials**

- 16 7:00 p.m. St. Michael City Hall (additional info forthcoming)
City Council meeting
23 6:00 p.m. Joint Powers Water Board meeting
30 all day Memorial Day observed – City offices closed

ADJOURNMENT

CMs Vetsch/Sorensen **motioned** to adjourn the Monday, March 21, 2011 regular City Council meeting at 8:46 p.m. Motion carried unanimously.

Bridget Miller, City Clerk (recording secretary)