



**ALBERTVILLE CITY COUNCIL**

**June 6, 2011**

**MINUTES**

**ALBERTVILLE CITY HALL**

**7:00 PM**

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:01 p.m. by Mayor Meehan followed by the Pledge of Allegiance.

**ROLL CALL**

**PRESENT:** Mayor Mark Meehan, Council members John Vetsch, Larry Sorensen, Jillian Schommer, and Dan Wagner

**STAFF MEMBERS PRESENT:** City Attorney Mike Couri, City Administrator Larry Kruse, Finance Director Tina Lannes, City Clerk Bridget Miller, Assistant City Planner Stephen Gritman, and City Engineer Adam Nafstad

**ABSENT:** City Planner Alan Brixius

**CITIZEN FORUM**

Mayor Meehan acknowledged that Aaron Brom from the Crow River News was present along with members from the Wright County Sheriff's Department.

**RECOGNITION-PRESENTATION-INTRODUCTIONS**

No comments.

**AMENDMENTS TO THE AGENDA**

Meehan asked if there were amendments to the agenda. The following were added:

5.A. Amendments – Wright County Sheriff Department 2010 Year-end presentation

Council member Sorensen wanted to move item 6.H.2. Waiving fees for a Deck as the resident is present.

CMs Sorensen/Wagner **motioned** to approve the Monday, June 6, 2011 agenda as amended adding 5.A. Amendments – Wright County Sheriff Department 2010 Year-end presentation and move item 6.H.2. Resident's Request to Waive development fees for construction of Deck to be discussed after the Wright County Sheriff's presentation. Motion carried unanimously.

*Wright County Sheriff Department 2010 Year-end Report*

Wright County Sheriff Joe Hagerty began by thanking the Council for allowing them to present the 2010 Year-end Sheriff's Report. Hagerty shared that the County Jail is low on attendance at this time, which is a good thing with the thought that crime must be down. Hagerty then introduced Captain Dan Anselment to review the specifics of the report.

Captain Anselment kicked off the presentation with the 2010 statistics informing the Council members which law enforcement members cover the area. The Patrol Lieutenant is Mike Even, the District Sergeant is Eric Kunkel who is sitting in the audience. Other Deputies assigned to work throughout Albertville are: Deputy Missy Meemken, Deputy Josh Hinton, Deputy Todd Jorgenson, Deputy Shawn Bliven, Deputy Joe Adams, and Deputy Andrew Minea who is also present.

Anselment went on with a quick review for the year that included alarm calls that topped the list for the most common calls received by the County. Following behind was Medical calls that amounted to 280, which does not include fire. Other service calls were up slightly from 2009 along with crime related calls going up approximately 7% from the previous year. Anselment shared that the 1<sup>st</sup> Quarter 2011 is down from last year.

The Albertville Premium Outlets was responsible for about 12% of the Law Enforcement activity. The main area the Sheriff's Department responded to was theft complaints, next was alarm calls, with the last area being traffic related that would include crashes. Anselment shared that he heard the average number of patrons that visit the mall is about 4.9 million. Hearing the amount of people that stop and shop compared to the percentage of Law Enforcement needs is reasonable. The theft complaints are more shoplifting versus other crimes.

Other activity that was responsible for the Law Enforcement activity was service calls to Little Dukes (Coborn's Gas Station) with the gas drive-offs. The only liquor establishment that involved deputies checking on was Major's. Last popular site was Sunoco (formerly known as

Pat's) again due to gas drive-offs. Anselment reported the busiest time during the day is from 3:00 p.m to 6:00 p.m. and the most active day of the week is Sundays.

Anselment explained the graphs stating the County switched software in 2008 so the numbers may look smaller it's because they are not tracking all of the data if the event has been resolved. With that, Captain Anselment turned it back over to Sheriff Hagerty. Hagerty asked if there were any questions or comments from the Council.

Council member Sorensen wanted to thank the Sheriff's Department for including the Albertville Council members on the e-mails. It is appreciated to be informed about the activity within the city. Schommer say 'ditto' on the e-mails, she appreciated knowing what was going on also.

*Resident's Request to Waive Administrative Fees for a Deck at the address of 6927 69<sup>th</sup> Circle NE (Hunter's Pass Estates)*

Mayor Meehan asked if the resident requesting the administrative fees be waived for the deck to please step up to the podium and state their name.

Jared Braun of 6927 69<sup>th</sup> Circle NE reported that the way the builder positioned the house it was not possible to construct a deck. The Development Application fees would be approximately \$950, which the owner would like the Council to consider waiving so that he could complete the permit to build a deck. If the house would have been placed on the lot according to the original Certificate of Survey there would not be this issue; however, the 'as built' survey demonstrates it is too far back and off to the side.

City Administrator Kruse commented that he discussed this issue with staff who is recommending waiving the \$950 fee with the property owner paying for all direct costs including publication and consultant time with staff performing as much work on the application as possible.

Council member Vetsch acknowledged the location of the house does sit too far back to the rear property line and the side yard setback is not any better.

Council member Sorensen wanted to make sure that staff would monitor the cost involved, which the Administrator confirmed they would keep an eye on the amount invested in the process.

CMs Schommer/Sorensen **motioned** to waive the \$950 Variance Fee for the purpose of a property owner Jared Braun to build a deck at 6927 69<sup>th</sup> Circle NE on the condition that the owner would pay the consultant fees and other fees that would apply towards processing the variance due with staff monitoring to keep the consultant fees down to a reasonable amount. Motion carried unanimously.

**CONSENT AGENDA**

No comments

**DEPARTMENT BUSINESS**

**CITY COUNCIL**

*Oral Update on Joint Powers Water Board*

Mayor Meehan and Council member Vetsch had nothing of importance to report. Basic items were discussed such as approving payments and minimal update on Well No. 9.

*2-Inning Kickball Game – Friday, June 10 Central City Park*

Mayor Meehan reminded the Council that Friday is the 2-inning Kickball challenge against the St. Michael. It appears we have enough players but could always use spectators.

Council member Schommer reported that at the last fire meeting it was noted there will be five (5) members participating in the kickball game.

**FIRE DEPARTMENT**

Mayor Meehan continued with Friendly City Days by noting the Albertville Firefighters are holding a Firefighter Competition. Schommer shared it is an eating contest with blazing hot wings. The competition begins at 12 noon on Saturday, June 11. If you can't make it to that there are 1-hour brief-condensed CPR classes being held throughout the day.

In addition to the Firefighter Competition, Meehan shared with the members that there is a meet the Candidates Spaghetti Dinner being held on Saturday, June 11 beginning at 4:30 p.m. at the St. Albert Parish Center.

**PUBLIC WORKS-PARKS DEPARTMENT**

No comments

**Utilities DEPARTMENT**

No comments

**BUILDING DEPARTMENT**

No comments

**FINANCE DEPARTMENT**

*Authorize the Monday, June 6, 2011 Payment of Claims (bills) for check numbers*

Council member Wagner had a concern with check number 029835 made payable to Gutzwiller Construction Co. in the amount of \$17,050.00. Wagner wanted to clarify how much of the bill will be covered by the insurance. Finance Director Lannes stated the amount that appeared to be covered by the LMC Insurance was around \$13,000.00.

CMs Wagner/Sorensen **motioned** to authorize the Monday, June 6, 2011 Payment of Claims (bills) for check numbers **029796 to 29874** in the total amount of \$175,602.87 as presented, scanned with supporting documents; the electronically scanned version will be kept on file in the office of the Finance Director that will serve as the City's official record. Motion carried unanimously.

*Adopt **Resolution No. 2011-015** entitled a Resolution calling for Public Hearing on adoption of Capital Improvement Plan and Issuance of GO Bonds; Series 2011C*

Finance Director Lannes explained this is a similar situation as earlier this year where the City staff noticed an opportunity to refinance the General Obligation Bonds for the Public Works Facility located off of 63<sup>rd</sup> Street NE. Staff reported there would be a significant savings by refinancing the GO Bonds at this time.

Council member Schommer inquired as to which papers the public hearing notice be published in. Finance Director Lannes told the Council the notice would be placed in the local paper (Crow River News).

CMs Sorensen/Vetsch **motioned** to adopt **Resolution No. 2011-015** entitled a Resolution calling for Public Hearing on adoption of Capital Improvement Plan and Issuance of GO Bonds; Series 2011C as presented. Motion carried unanimously.

**CITY CLERK**

*Approve the Monday, May 16, 2011 regular City Council meeting*

City Clerk Miller asked if there were any corrections to be made to the May 16 minutes. Hearing no comments, the following motion was made.

CMs Sorensen/Schommer **motioned** to approve the Monday, May 16, 2011 regular City Council minutes as presented. Motion carried unanimously.

*Approve a 1-Day Temporary Liquor License extension verbally submitted by Neighbor's Eatery and Saloon for Saturday, June 18*

City Clerk Miller stated that she recently learned that the license-permit Neighbor's previously applied for was for non-profit organizations only. According to the Minnesota Alcohol Division, Mr. Holtz only needs to ask the Council for permission to extend his current license to include the parking lot. Miller received a layout of what Mr. Holtz is proposing to do, which is to place a 6-foot high chain-link fence around the parameters of the parking lot. The fence will be approximately 6-inches off the ground to prevent a beverage from being handed over the fence to another individual. Neighbor's will have a security person or bouncer near the gate to control or monitor the area.

City Engineer Nafstad brought up the comment that the fence will be in the site triangle. Nafstad recommended the fence be cut back at the intersection of 57<sup>th</sup> Street NE and Main Avenue NE so motorists or pedestrians can see.

Council member Wagner acknowledged Nafstad's concern with the site triangle but commented that if a car is parked in the same spot it would be in the way of the site triangle. Council was hesitant at approving the extension because of the prior owner's reputation.

City Administrator Kruse took a few moments to contact the owner of Neighbor's. Mr. Holtz came before the Council to explain it was for a 'Ride For Life' benefit. A prior member of the community 'Chad Smith' started the benefit to raise money to help with his medical bills as he fought cancer. After his passing he wanted the community to continue the "Ride For Life", which has been happening and the members to find another individual to sponsor. The bikers will begin at Ditto's Bar in St. Michael leaving the area around 10:30 a.m. and arrive back at Albertville around 4:30-5:00 p.m. Mr. Holtz commented that he would allow them to sit outside to enjoy a meal and a beverage. The flyer comments that Music, if there is, will be inside the building. It will not be outdoors.

The Council wanted to know how late the activity would go until. Mr. Holtz stated he could see it being over by 10:00 p.m. He would leave the fencing in place from Friendly City Days, which Holtz did not feel would be an issue and that it would be a 6-foot high fence. The parking lot would not be accessible to the general public for the week. Holtz will leave the 6-8 portable potties in the parking lot that he rented for Friendly City Days.

CM Schommer/M Meehan **motioned** to approve the 1-Day Temporary Extension of Neighbor's Eatery and Saloon's On-sale Liquor License to include the parking lot for June 18, 2011 from 4:00 p.m. to 10:00 p.m. for the 4<sup>th</sup> Annual 'Ride For Life' Bike Run in memory of Chad Smith, there will be no outdoor musical performances, a 6-foot high chain link fence will be installed around the parameters of the parking lot, a security or bouncer will monitor the space. Mayor

Meehan, Council members Schommer, Sorensen, and Wagner voted aye. Council member Vetsch voted nay. Motion carried.

## **PLANNING**

### *City Planner's Update Status*

Assistant City Planner Gritman informed the Council that staff met with Randy Stangler on Tuesday, May 10<sup>th</sup> prior to the Planning & Zoning Commission meeting to discuss Stangler's building at 6737 LaBeaux Avenue NE. With the economic times, the business is slowing down. Mr. Stangler's building was constructed prior to the City's current standards. The zoning history available to staff shows that the site was zoned I-1 Light Industrial in 1992. This zoning was changed to B-3 Highway Commercial in June 1996. Then in 2002, the City rezoned the property and other commercial properties north of I-94 to B-2A Special Business Zoning District. In reviewing the various zoning districts in the Albertville City Code, the I-2 General Industrial and B-3 Highway Commercial Zoning Districts have lesser performance standards and a broader range of permitted uses than the current B-2A. The B-2A Zoning District is a high profile zoning district that reflected the anticipated commercial uses that the City foresaw with the success of the Albertville Premium Outlets and the development of Shoppes at Towne Lakes. This district also excluded a number of B-3 zoning district uses that included and were not limited to motor fuel stations that were available in the B-3 zoning district.

The issue that Mr. Stangler faces is that his site contains a metal industrial building, unimproved parking lot, and undefined outdoor storage. The building was originally used to house Mr. Stangler's construction business, with the down turn in the economy his business has been reduced, he has lost tenants and much of the building is vacant. His location, site and building do not meet the B-2A standards and is not well suited to attract B-2A uses. Stangler has had some inquiries such as Flea Market, Major Auto Repair, and Cleaning Service that could not be located in the building due to either zoning and building code or zoning and fire code restrictions. Stangler was inquiring whether there was anything that could be done to expand the range of uses for the site. Perhaps rezone the property back to B-3.

Gritman reported the Planning and Zoning Commission would be open to Stangler applying for a Planned Unit Development (PUD) that would give Stangler the ability to make the current building work the way it is or with minor revisions. Mr. Stangler will present staff with a list of potential businesses.

It is the consensus of the Council for staff to move forward with meeting and reviewing a list with Mr. Stangler to assist in making his site available to those interested in locating there.

*Temporary Off-Premise Signs*

Assistant City Planner Gritman touched briefly on the off-premise signs, which the Planning and Zoning Commission members were still hesitant to allow them. The majority of members feel there is sufficient signage throughout Albertville.

Council member Wagner acknowledged that he was the one who wanted to pursue the possibility and recognizes the Planning and Zoning Commission's reasoning to not allow them. Wagner was okay with leaving the City Code to not allow Temporary Off-Premise Signs. Staff has done due diligence by researching and seeking additional comments from the Commission.

Council member Schommer once again put the comment out there for the Council to consider holding a joint meeting with the Planning and Zoning Commission so the Council could at least meet the members.

**ENGINEERING**

City Attorney Couri began with the fact that the Minnesota Department of Transportation (MnDOT), as part of its final review of the I-94/CSAH 19 Ramp Project, is now requiring the City to acquire permanent right-of-way in two (2) areas that in previous reviews had been designated as temporary easement areas. MnDOT's change on this issue necessitates that the City begin the process of acquiring the new permanent right-of-way before bidding can proceed on the project. Staff has completed the title work and ordered the appraisals, which will be completed on June 6<sup>th</sup> in time for the City Council meeting. The next step in the acquisition process is for the City to approve the appraisals and authorize offers to be made to the landowners. The property owners will have 30 days to consider the City's offer. If we are unable to come to an agreement on compensation, the City would then need to consider whether it wishes to acquire the property via eminent domain (condemnation).

Couri reviewed the one (1) Pro for the acquisition, which was acquisition of the right-of-way is necessary in order to receive approval from MnDOT to bid this project. Bidding this project will provide the information necessary to decide whether or not to actually construct the project.

Couri reported there were three (3) Cons related to the project, which is listed below:

- Acquisition of the property will require the City to compensate the property owners for the right-of-way obtained. The estimated cost of that acquisition is not known at this time, but will be by the time of the June 6<sup>th</sup> City Council meeting.
- Payment to the property owners will come from City money, as all of the \$800,000 Federal money has been used in prior land acquisitions.
- By acquiring the property now, before we have committed to constructing the project (or knowing its actual cost), we do not have complete assurance that we will actually use the acquired land in the event the costs come back significantly higher than anticipated or the project does not go forward for some other reason.

Couri continued by explaining the cost involved. The cost of the easements will be known by the time of the June 6<sup>th</sup> meeting. Because the easements are relatively small and are on parcels that have significant wetlands, we expect the cost of the properties to be much less than the previous two acquisitions. Payment of the acquisition cost will come from City funds.

Couri went over the legal aspects of the I-94/CSAH 19 Ramp Project by stating appraisals are required of property sought to be acquired for state highway purposes, as are written offers to the property owners. Once the written offer is accepted by the property owner, we will be obligated to purchase the land. If no agreement on price can be reached, the City may proceed to condemnation if it deems such a step necessary.

Couri shared that staff notified the two (2) property owners regarding the need for a more permanent right-of-way easement. Staff heard from Mr. Morris who is okay with the process of the City's need for a permanent right-of-way easement; however, staff received a five (5) page response from AT&T that contained three (3) pages of conditions for authorization for the permanent right-of-way easement. Taking that into account, staff is now recommending the purchase of the land that is referred to as a "Fee Take" meaning the City will take ownership of the portion required to obtain permanent easement, it would be best to buy the portion of land. To summarize, it would be much easier to complete the paperwork for a 'Fee Take' versus spending additional time negotiating with AT&T.

Following the discussion and discovering the pros and cons for the process to move forward with the I-94/CSAH 19 Ramp Project Council made the motion below:

CM Sorensen/ M Meehan **motioned** approve appraisals of Outlot A of Albertville Marketplace and Outlot A of Green Haven Estates; and, authorize City staff to make an offer to the respective landowners to purchase the necessary right-of-way in fee on Outlot A of Albertville Marketplace and highway easement on Outlot A of Green Haven Estates. Mayor Meehan, Council members Sorensen, Wagner, and Schommer voted aye. Council member Vetsch voted nay.

Following the motion, Council asked about the schedule taking into account the possible Minnesota State Shutdown. City Engineer Nafstad and City Administrator Kruse both commented that staff will continue to make the project a priority. Obtaining the easement in a "Fee Take" will help. Obviously the State shutdown is not in the City's favor, but staff will remain positive and continue to move forward looking at bidding out the Project in August 2011.

*Approve **Resolution No. 2011-016** entitled a Resolution Supporting Safe Routes to School Infrastructure Grant Application to the Minnesota Department of Transportation*

City Engineer Nafstad reported staff has been working with St. Michael putting together a Safe Routes to School Infrastructure. There is a segment along Jason Avenue NE/CSAH 18 that Albertville and St. Michael agreed would be a trail that is needed. The Safe Routes to School (SRTS) program, created by Section 1404 of the 2005 SAFETEA-LU legislation, establishes a federally-funded program to provide communities with the opportunity to improve conditions for

bicycling and walking to school, in grades K through 8. Applications for the grant program are due June 15, 2011.

With the addition of the new elementary and high school campus in 2007, there has been a need to complete the missing trail segment along CSAH 18, between Kahl Avenue NE and Jansen/Jason Ave NE. It has been the practice of the City to require trail and sidewalk extensions when land is developed; however, this trail segment abuts large residential lots that are unlikely to change or redevelop in the foreseeable future. Completion of the trail segment will most likely need to be by means of a City project with local funding.

If awarded the grant, the project would have to comply with all State and Federal requirements. Following the federal regulations and process requires a significant time and resource commitment, much more than the typical city or state-aid project. The estimated cost to construct the trail is approximately \$100,000, which is a relatively small construction project considering all the associated work required by federal regulation.

To offset some of the overhead costs associated with the federal regulations, and in an attempt to make the application more competitive, St. Michael and Albertville staff have discussed the potential of a joint application that would include trail improvements within St. Michael and Albertville. Staff is discussing this with State and would like the option to pursue a joint application with St. Michael.

Nafstad reiterated that all three (3) entities have discussed this over the past couple of years. All three (3) agree the trail needs to be constructed to look out for the interest of the young students. The three (3) supporting factors are: Albertville/St. Michael supports the SRTS, STMA School supports the project; and, Albertville and St. Michael in joint effort to submit the application to acquire grant funds to construct the trail segment.

Nafstad shared what has been talked about for the last several months that the three (3) entities do not have the funds to install the segment of trail. Albertville and St. Michael staff has high hopes the project will be awarded a grant to offset some of the costs associated with the project.

Council member Wagner wanted to clarify the funding or the grant to find out when the City would receive the money. Nafstad replied that it would be reimbursable. The cities and school would forefront the money for the project to be completed in 2012 and a reimbursement from the State would in 2013.

CMs Sorensen/Schommer **motioned** to approve **Resolution No. 2011-016** entitled a Resolution Supporting Safe Routes to School Infrastructure Grant Application to the Minnesota Department of Transportation with staff obtaining support from the Wright County Sheriff's Department and from the Wright County Government/Highway Department. Motion carried unanimously.

Approve **Resolution No. 2011-017** entitled a Resolution Application to the Minnesota Public Facilities Authority for the Transportation Revolving Loan Fund

City Engineer Nafstad stated one of the main benefits is that the City can lock in a low interest rate as rates are at an all time low. Further, the total amount being requested is like a line of credit, with the loan only for the amount used.

Council member Schommer wanted clarification on the amount. It states the City is allowed to borrow \$1.3 M, what if the City doesn't use all of the funds? Nafstad reiterated the City would pay back only the portion it borrows. Example would be if the City only used \$1.1M, which is the amount that would be paid back. The remaining \$0.2M would not be accountable in the final numbers.

CMs Sorensen/Schommer **motioned** approve **Resolution No. 2011-017** entitled a Resolution Application to the Minnesota Public Facilities Authority for the Transportation Revolving Loan Fund. Motion carried with Council member Vetch voting nay.

## **LEGAL**

*Accept the City Attorney's Report*

City Attorney Couri asked if the Council had any questions or concerns regarding the Attorney's report. There were no comments made at this time.

## **ADMINISTRATION**

Approve **Resolution No. 2011-019** entitled a Resolution Providing for Nomination of the City of St. Michael, City of Albertville, City of Hanover, Great River Regional Library and Crow River Senior Center Project known as the St. Michael Government Center for the League of Minnesota Cities 2011 City of Excellence Award

City Administrator Kruse reported the City of St. Michael has taken the lead with the application of the League of Minnesota Cities 2011 City of Excellence Award. It involves the cities of St. Michael, Albertville, and Hanover collaborating together with the Great River Regional Library and the Crow River Senior Center. On behalf of the cities of Albertville and Hanover, the City of St. Michael submitted the application, which the Excellence Award was given to the project known as *the St. Michael Government Center for the League of Minnesota Cities 2011 City of Excellence Award* that includes the library and Crow River Senior Center, which Albertville was supportive of the projects. Staff is looking for the Council to approve Resolution No. 2011-019 demonstrating the City's support of the project and submittal of the application.

CMs Wagner/Schommer **motioned** to approve **Resolution No. 2011-019** entitled a Resolution Providing for Nomination of the City of St. Michael, City of Albertville, City of Hanover, Great

River Regional Library and Crow River Senior Center Project know as the St. Michael Government Center for the League of Minnesota Cities 2011 City of Excellence Award. Motion carried unanimously.

City Administrator Kruse gave a review of accomplishments and ongoing projects within the City. Areas included: Guardian Angel’s HUD Application, Wright County Economic Development State of the Cities, Live Wright Grant involving the trails system, 5975 Main Avenue NE lease agreement, advertisement for the 5964 Main Avenue NE facility, update on the Kalland Avenue NE sidewalk, and the recent vacation to Kiev, Ukraine on a Professional Exchange Program.

**ANNOUNCEMENTS and or UPCOMING MEETINGS**

**June 2011**

- 8-12 .... Friendly City Days events**
- 10 5:00 p.m. Kickball warm-up Central-City Park Field No. 1**
- 10 5:30 p.m. Kickball game against St. Michael (lets have FUN!)**
- 13 6:00 p.m. STMA Ice Arena Board meeting**
- 14 7:00 p.m. Planning and Zoning Commission meeting**
- 20 7:00 p.m. City Council meeting - TUESDAY**
- 27 6:00 p.m. Joint Powers Water Board meeting**

June-11						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	CC 6	7	8	9	10	11
12	Ice 13	PZ 14	15	16	17	18
19	CC 20	21	22	23	24	25
26	JP 27	28	29	30		

July-11						
Su	M	Tu	W	Th	F	Sa
					1	2
3	H 4	CC 5	6	7	8	9
10	Ice 11	PZ 12	13	14	15	16
17	CC 18	19	20	21	22	23
24	JP 25	26	27	28	29	30
31						

**July 2011**

- 4 all day Independence Day observed – City offices closed**
- 5 7:00 p.m. City Council meeting - TUESDAY**
- 11 6:00 p.m. STMA Ice Arena Board meeting**
- 12 7:00 p.m. Planning and Zoning Commission meeting**
- 18 7:00 p.m. City Council meeting**
- 25 6:00 p.m. Joint Powers Water Board meeting**

**ADJOURN THE REGULAR CITY COUNCIL MEETING TO GO INTO A WORKSHOP**

Mayor Meehan commented, if it is okay with the rest of the Council, he would like to cancel tonight's workshop. Meehan proceeded by asking for a motion to adjourn the meeting.

CMs Schommer/Sorensen **motioned** to adjourn the Monday, June 6, 2011 regular City Council meeting at 9:01 p.m. Motion carried unanimously.

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Bridget Miller, City Clerk (recording secretary)