



**ALBERTVILLE CITY COUNCIL
December 5, 2011
MINUTES**

ALBERTVILLE CITY HALL

7:00 PM

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Meehan called the regular City Council meeting to order at 7:01 p.m. All individuals present said the Pledge of Allegiance.

ROLL CALL

Council members present were: Mayor Mark Meehan, Council members Larry Sorensen, Dan Wagner, John Vetsch, and Jillian (Schommer) Hendrickson

Absent: none

Staff member present were: City Planner Alan Brixius, City Administrator Larry Kruse, Finance Director Tina Lannes, City Clerk Bridget Miller, and City Engineer Adam Nafstad

Absent: City Attorney Michael Couri

RECOGNITION-PRESENTATION-INTRODUCTIONS

No comments

CITIZEN FORUM

Mayor Meehan stated LuAnn Daniels has requested to speak to the Council regarding an item that was not on the agenda.

LuAnn Daniels of 11295 53rd Street NE asked the Council if they would consider rezoning her property located at 5640 MacKenzie Avenue NE. Ms. Daniels explained that she is the owner of the site that houses a commercial building. When the structure was initially built in 1990, it was known as Long Haul Trucking. The business outgrew the location and relocated within Otsego off CSAH 17 near the Albertville border.

Following Long Haul Trucking, other businesses have been housed on the site. Those businesses were: International Country Antiques, Franklin Outdoor Advertising, with the last tenant being Pro-Tech Marine.

In February 2010, Ms. Daniel's has brought potential buyers to the City researching what businesses would fit in the current zoning requirements. However, none of the businesses meet the City Code – Zoning requirements since it was amended in the mid-1990s from I-1 Light Industrial to B-3 Highway Business.

She has been approached by another business owner interested in an additional location for his trucking business. The main use of the site would be to service trucks either prior to hauling a load or following the hauling of a load. The name of the company is Brumm Trucking, which the owner has stated that 90% of the time the trucks with trailers are on the road hauling merchandise.

Ms. Daniels informed the City Council that allowing this business to utilize the site for the trucking business would benefit the City by bringing another company to Albertville. Brumm Trucking would offer jobs to individuals such as office staff and truck drivers that would be shopping at other businesses within Albertville for food, gas, and other supplies.

Meehan invited Anthony Brumm to share information related to the Brumm Trucking Company. Mr. Brumm stated he is from the Maple Grove area and would like to locate his business to Albertville. LuAnn Daniels' site would be appropriate for his needs as it was originally designed for a trucking company.

Mr. Brumm explained that he currently has six (6) trucks and six (6) trailers with the potential of adding a minimum of trucks and trailers. He reiterated that 90% of the trucks and trailers are off-site traveling to deliver whatever load they have. When the trucks or trailers are on-site would be to service for routine maintenance checks.

Council member Vetsch wanted to know from Mr. Brumm where he sees the business in approximately 5-6 years from now. Mr. Brumm was upfront and honest by responding he was not sure. When he began the business in 2009 he had two (2) trucks with two (2) trailers with little thought that the business would be this successful. Beginning in 2009 with two (2) trucks and within two (2) years tripling to six (6) trucks was an experience.

Council member Wagner turned to City Engineer Nafstad to find out what the status of MacKenzie Avenue NE was. Nafstad reported the road is designed as a 5-ton road that is in need of repair. It is the City's intention to repair the road, when is the unknown portion. MacKenzie services the residential development referred to as Greenhaven Estates. The City has sent notification to the property owners in 2008 letting them know that in five (5) years the City will be going out for Plans and Specs to upgrade 58th Street NE, which could include MacKenzie Avenue NE.

As of today, it is on the Capital Improvement Plan for the street improvement for 2013. At such time staff will advertise for bids, so the amount of the assessment for each property is hard to estimate taking the economic status into account. Included with the improvement will include connecting the homes to City sewer and water that needs to be calculated into the assessment amount.

Staff reminded the City Council that Pro-Tech Marine was approved for operation on the site through the development process of a Conditional Use Permit (CUP). The current owner and business has the option to complete a development application. On the application they would identify what they are applying for or are asking the Planning and Zoning Commission to consider and the City Council for final approval. It is the investment or risk as the Planning and Zoning Commission and or the City Council have the option to deny the application.

Mayor Meehan and Council member Wagner wanted to discuss this consideration further during the workshop that will be held following the regular City Council meeting this evening.

City Planner Brixius and City Administrator Kruse commented that staff has met with a number of individuals that are interested in the site. With each party that comes before the consultants, they share what the Council's intentions are for the site. Brixius and Kruse both noted staff takes into consideration the abutting Zachman property and how to accommodate that area.

Mayor Meehan concluded by informing Ms. Daniels and Mr. Brumm that the topic will be continued during the workshop that is being held later this evening. Mayor Meehan directed staff to contact Ms. Daniels to share the information that was brought up related to the 5640 MacKenzie Avenue NE site.

AMENDMENTS TO THE AGENDA

Meehan noted there were no amendments to the December 5, 2011 agenda.

CMs Wagner/Sorensen **motioned** to approve the Monday, December 5, 2011 agenda as sent and presented. Motion carried unanimously.

CONSENT AGENDA

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled it will be discussed in the order it is listed on the Consent agenda following the approval of the remaining Consent items. These items will be approved by a separate motion.

- A.** Acknowledge draft minutes of the various Commissions, Committees, and Boards
 - 1).** October 24, 2011 Parks and Recreation Committee
- B.** Approve the November 21, 2011 regular City Council minutes as presented

- C. Authorize the Monday, December 5, 2011 payment of the claims that includes electronic payments **309 EFT – 318 EFT** and check numbers **30477 to 30523**
- D. Approve **Resolution No. 2011-038** entitled a Resolution Establishing the 2012 City Observed Holidays
- E. Acknowledge the City Attorney's Report No. 33

Meehan looked to the Council to see if they wanted to pull any items off the Consent Agenda for further discussion. There were no comments from the Council.

CMs Sorensen/Wagner **motioned** to approve the Monday, December 5, 2011 Consent Agenda as presented, which included Acknowledge draft minutes of the various Commissions, Committees, and Boards - October 24, 2011 Parks and Recreation Committee; Approve the November 21, 2011 regular City Council minutes as presented; Authorize the Monday, December 5, 2011 payment of the claims that includes electronic payments **309 EFT – 318 EFT** and check numbers **30477 to 30523**; Approve **Resolution No. 2011-038** entitled a Resolution Establishing the 2012 City Observed Holidays; Acknowledge the City Attorney's Report No. 33. Motion carried unanimously.

DEPARTMENT BUSINESS

CITY COUNCIL

Set a date for a workshop for City staff and Consultant annual reviews

Mayor Meehan looked to the Council to set a date for the purpose of conducting the City staff and Consultant annual performance reviews. It was the consensus of the Council members to hold the workshop following the next regular Council meeting. A motion was made to confirm setting the date.

CMs Wagner/Sorensen **motioned** to set Monday, December 19, 2011 as a date for the purpose of a Workshop to Conduct the Annual Performance Review of City staff and Consultants beginning after the regularly scheduled City Council meeting. Motion carried unanimously.

FIRE DEPARTMENT

No comments

PUBLIC WORKS-PARKS DEPARTMENT

No comments

Utilities DEPARTMENT

No comments

BUILDING DEPARTMENT

No comments

FINANCE DEPARTMENT

Approve **Resolution No. 2011-036** entitled a Resolution Adopting the 2011 Tax Levy Collectible in 2012 and **Resolution No. 2011-037** entitled a Resolution Adopting the 2012 Final Budget

Finance Director Lannes presented the two (2) resolutions that are the Final 2011 Tax Levy and the Final 2012 Budget. Council member Vetsch wanted to know if the Miss Albertville scholarship is still in the budget, which Lannes stated whatever was previously discussed and set at the September Preliminary Budget is all included. In summary, yes the scholarship is included in the budget at this point.

CMs (Schommer) Hendrickson/Sorensen **motioned** to approve **Resolution No. 2011-036** entitled a Resolution Adopting the 2011 Final Tax Levy Collectible in 2012 as presented. Mayor Meehan, Council members (Schommer) Hendrickson, Sorensen, and Wagner voted aye. Council member Vetsch voted nay. Motion carried.

CMs (Schommer) Hendrickson/Sorensen **motioned** to approve **Resolution No. 2011-037** entitled a Resolution Adopting the 2012 Final Budget as presented. Mayor Meehan, Council members (Schommer) Hendrickson, Sorensen, and Wagner voted aye. Council member Vetsch voted nay. Motion carried.

CITY CLERK

No comments

PLANNING

No comments

ENGINEERING

No comments

LEGAL

No comments

ADMINISTRATION

City Administrator Kruse wanted to update the City Council on the STMA Arena roof repair. ARY advertised for bids, received approximately five (5) bids, and will be presenting the results to the STMA Ice Arena Board at the December 12, 2011 meeting.

Council member Wagner went over the proposed STMA Ice Arena Expansion. Monday, December 12 is the next scheduled meeting and Wagner wants to make sure that he conveys the Council's intentions. There are currently 120 parking stalls to accommodate events at the STMA Ice Arena. It is noticed that the parking lot fills up fast during events with overflow parking at nearby property or along the roadside. With the expansion the total number of parking stalls will be 150, at a minimum with the potential of needing more.

Kruse shared that staff received authorization from the Council to obtain an appraisal for the L & D Trucking site that abuts the STMA Ice Arena facility. The cost of the appraisal was shared 50/50 with the property owner. Staff, along with the Council liaisons that sit on the STMA Arena Board, want to ensure having a solution for the future expansion of the second sheet of ice. Kruse and Wagner looked to the Council to get input as to leasing the L & D Trucking site for parking space.

Kruse reiterated the information needs to be brought before the STMA Arena Board for review, consideration, and recommendation to the three (3) entities involved. It is suggested that all three (3) parties agree to the leasing of the space. Kruse added that staff recently met with the City of St. Michael staff members sharing that St. Michael is not 100% in favor of purchasing or leasing the L & D Trucking property.

Wagner and Sorensen reminded the rest of the Council that at the last Joint meeting the three (3) parties came to the conclusion that there is a need now for more parking and with the expansion of the second sheet of ice. Both St. Michael and the STMA School Board members are not on board with the purchasing or leasing of the L & D Trucking site. It is noted that the two (2) parties feel there may be other opportunities available for a STMA Ice Arena. These two (2) entities believe the additional properties to build the STMA Ice Arena are not within the Albertville city limits.

Council member Wagner brought up the fact that he is the Chair of the STMA Arena Board and didn't have answers to questions as to how to proceed. Wagner would like to be able to provide the STMA Arena Board with an update. The Albertville Council views the STMA Ice Arena as an amenity; therefore, it appears that Albertville may have to be placed in the front or take the

lead at keeping the project moving forward of attaining the goal of the STMA Ice Arena Expansion.

ANNOUNCEMENTS and or UPCOMING MEETINGS

Joint Powers Water Board notice of time change of 2012 and future meetings

City Clerk Miller apologized for not including the insert for the Joint Powers Water Board notice related to the official change of the start time of the meetings for 2012 and beyond.

Council member Sorensen reminded the Council there is a workshop scheduled at 6:30 p.m. on Monday, December 12 that was dropped from the schedule. Council acknowledged that there is a meeting following the STMA Ice Arena Board meeting.

December 2011

- 12 6:00 p.m. STMA Ice Arena Board meeting**
- 13 7:00 p.m. Planning and Zoning Commission meeting (cancelled)**
- 19 7:00 p.m. City Council meeting**
- 26 all day Christmas Day observed – City offices closed**
- 27 6:30 p.m. Joint Powers Water Board meeting**

December-11						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	cc 5	6	7	8	9	10
11	Ice 12	PZ 13	14	15	16	17
18	cc 19	20	21	22	23	24
25	H 26	27	28	29	30	31

JANUARY 2012 * * * * *

- 2 all day New Year’s Day observed – City offices closed**
- 3 7:00 p.m. City Council meeting**
- 9 6:00 p.m. STMA Ice Arena Board meeting**
- 10 7:00 p.m. Planning and Zoning Commission meeting**
- 16 all day Martin Luther King, Jr. Day observed – City offices closed**
- 17 7:00 p.m. City Council meeting**
- 23 6:30 p.m. Joint Powers Water Board meeting**
- 23 6:30 p.m. Parks and Recreation Committee meeting**

January-12						
Su	M	Tu	W	Th	F	Sa
1	H 2	cc3	4	5	6	7
8	Ice 9	PZ 10	11	12	13	14
15	H 16	cc-17	18	19	20	21
22	JP 23	24	25	26	27	28
29	30	31				

ADJOURN THE REGULAR CITY COUNCIL MEETING TO GO INTO A WORKSHOP FOR THE PURPOSE OF DISCUSSION OF THE NAC VISIONING STUDY AND DISCUSS 2012 GOAL SETTING PROCESS

CMs Sorensen/(Schommer) Hendrickson **motioned** to adjourn the regular Monday, December 5, 2011 City Council meeting at 7:55 p.m. for the purpose of going into a Workshop Session to discuss the NAC Visioning Study and 2012 Goal Setting Process. Motion carried unanimously.

ADJOURNMENT

Mayor Meehan adjourned the meeting at 9:13 p.m.

Bridget Miller, City Clerk (recording secretary)