



# City of Albertville Council Agenda

**Monday, December 3, 2012**

**City Council Chambers**

**7:00 PM**

**PUBLIC COMMENTS** -The City of Albertville welcomes and encourages public input on issues listed on the agenda or of general community interest. Citizens wishing to address the Council regarding specific agenda items, other than public hearings are invited to do so under Public Forum and are asked to fill out a "Request to Speak Card". Presentations are limited to five (5) minutes.

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE – ROLL CALL**

**3. RECOGNITIONS – PRESENTATIONS – INTRODUCTIONS**

**A. Recognition of Eagle Scout Mitchell Gerads**

**4. CITIZENS OPEN FORUM – (time reserved 5 minutes)**

**5. AMENDMENTS TO THE AGENDA**

**6. CONSENT AGENDA**

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled it will be discussed in the order it is listed on the Consent agenda following the approval of the remaining Consent items. These items will be approved by a separate motion.

**A.** Accept the November 19, 2012 regular City Council meeting minutes as presented (pgs 3-11)

**B.** Authorize the Monday, December 3, 2012 payment of claims that includes electronic payments of 1557 EFT - 1563 EFT and check numbers 31536 to 31567 as presented (pgs 12-16)

**C.** Approve hiring Janet Rust for the full-time Administrative Assistant II/Accounting Clerk position starting Monday, December 10, 2012, at step one starting wage of \$17.37 per hour with a six month probation period (pg 17)

**D.** Approve the November 26, 2012 Parks Committee meeting minutes as presented (pg 18)

**E.** Approve Pay Estimate #6 to Eureka Construction for the I-94 project in the amount of \$1,240,354.91

**7. PUBLIC HEARINGS - None**

**8. DEPARTMENT BUSINESS**

**A. Finance**

**1). Approve 2013 Final Budget and Levy (pgs 19-23)**

*(Approve the **Resolution No. 2012-051** entitled a Resolution Adopting Property Tax Levy Collectible in 2013; and, approve the **Resolution No. 2012-052** entitled a Resolution Adopting the 2013 Final Budget.)*

**B. Legal**

**C. City Council**

**D. City Clerk**

**E. Public Works Director/City Engineer**

**F. Planning/Zoning**

**G. Administration**

**9. ANNOUNCEMENTS and/or UPCOMING MEETINGS**

December 10	STMA Ice Arena Board Meeting, 6:00 p.m.
December 11	Planning and Zoning Commission Meeting, 7:00 p.m.
December 17	City Council Meeting, 7:00 p.m.
December 24	City Offices Close at 12:00 Noon
December 25	Christmas Day, City Offices Closed

December-12						
Su	M	Tu	W	Th	F	Sa
						1
2	CC3	4	5	6	7	8
9	Ice 10	PZ11	12	13	14	15
16	CC17	18	19	20	21	22
23	JP 24	H25	26	27	28	29
30	31					

**10. ADJOURNMENT**



**ALBERTVILLE CITY COUNCIL**  
**Monday, November 19, 2012**

**DRAFT MINUTES**

**ALBERTVILLE CITY HALL**

**7:00 PM**

**1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Deputy Mayor Vetsch called the regular City Council meeting to order at 7:02 p.m.

**2. ROLL CALL**

**Present:** Council members Jillian Hendrickson, Larry Sorensen, John Vetsch and Dan Wagner. Mayor Mark Meehan arrived at 7:12 p.m.

**Absent:** None

**Others Present:** Interim City Administrator Robert Thistle, Finance Director Tina Lannes, City Engineer/Public Works Director Adam Nafstad, City Clerk Kimberly Olson, City Planner Alan Brixius, City Attorney Michael Couri, Utilities Superintendent John Middendorf, Water/Wastewater Operator Gerald Gerads, Water/Wastewater Operator Jacob Kreutner, Ron Klecker, Samara Postuma, and Rob Olson

**3. RECOGNITIONS, PRESENTATIONS AND INTRODUCTIONS - None**

**4. CITIZENS OPEN FORUM**

There was no one present to speak.

**5. APPROVAL OF THE AGENDA**

Sorensen added Eagle Scout under City Council business.

*Motioned by Sorensen, seconded by Hendrickson, to approve the amended agenda. Ayes: Vetsch, Hendrickson, Sorensen, and Wagner. Nays: None. Absent: Meehan. MOTION DECLARED CARRIED.*

## 6. CONSENT AGENDA

All items under the Consent Agenda are considered to be routine by City Staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order it is listed on the Consent Agenda following the approval of the remaining Consent items. These items will be approved by a separate motion.

- A. Accept the November 7, 2012 regular City Council meeting minutes as presented
- B. Accept the November 13, 2012 Canvassing Board meeting minutes as presented
- C. Authorize the Monday, October 15, 2012 payment of claims that includes electronic payments 1521 EFT - 1539 EFT and check numbers 31491 to 31527 as presented
- D. Accept STMA Ice Arena Board meeting minutes of November 13, 2012

*Motioned by Sorensen, seconded by Hendrickson, to accept the consent agenda. Ayes: Vetsch, Hendrickson, Sorensen, and Wagner. Nays: None. Absent: Meehan. MOTION DECLARED CARRIED.*

## 7. PUBLIC HEARINGS - None

## 8. DEPARTMENT BUSINESS

### A. Finance

#### 1). Approve 2012 Certification of Uncollected Utility Bills - Additions

Lannes reported these additions are those accounts that had set up a payment plan, but have not followed through with the plan.

The floor was opened for public comment. There was no one present to speak.

*Motioned by Hendrickson, seconded by Wagner, to Adopt Resolution 2012-050 Certifying the 2012 Uncollected Utility Bills to Wright County for Collection with Real Estate Taxes. Ayes: Vetsch, Hendrickson, Sorensen and Wagner. Nays: None. Absent: Meehan. MOTION DECLARED CARRIED.*

#### 2). 1986 Assessment on Parcel Related to 5491 Main Ave NE

Lannes reported in 1986 there was a street and stormwater improvement put in along Main Ave. NE. The property at 5491 Main Ave. NE consisted of two parcels; one for the home and one for the driveway. The owners at that time had requested the assessment for the improvements be put on the driveway parcel. The assessment was deferred for five (5) years with the understanding the parcels would be combined and the assessment paid when those five (5) years

were up. The original amount of the assessment was approximately \$8,500 with 8% interest. The assessment was never collected and currently is about \$23,000. Since taxes and assessments have not been paid on the driveway parcel, it is owned by the State of Minnesota due to tax forfeit. The house has switched hands several times in the last decade and the current owner, Scott Euerle, is trying to sell the property contract for deed. He was informed of the assessment at the County offices in August. He has since filed a claim with the title company, but they have denied the claim. Mr. Euerle is seeking some type of relief from the assessment.

Euerle stated when he did a title search for the buyers, that is when he found out about the assessment. Couri provided a sketch of the parcels and he stated the two parcels were never combined.

Thistle stated there are several options the Council has: 1) assess the full amount, 2) write off the assessment or 3) ask the owner to pay a portion of the original assessment. He stated the bonds have already been paid in full. If the Council chooses to write off the assessment, they would still need to clear the property record and it would result in no cost to the City.

Vetsch would like to see the original assessment covered, but didn't feel the interest was necessary.

Wagner inquired when the building permit was taken out for the garage and if it should have been caught then. Couri replied that surveys are not required for all permits and the City cannot guarantee the landowner is complying with the law. Sorensen stated that many owners do not obtain surveys when purchasing homes. Euerle stated he was given the impression he was purchasing one parcel and he trusted his realtor.

Meehan stated that this should have been caught on several occasions and he felt they should waive the assessment. He didn't feel the owner should be responsible for the assessment.

***Motioned by Hendrickson, seconded by Sorensen, to waive the assessment on the parcel located at 5941 Main Ave. NE. Ayes: Meehan, Hendrickson, Sorensen, Vetsch and Wagner. Nays: None. Absent: None. MOTION DECLARED CARRIED.***

## **B. City Clerk**

### **1). Canvass Recount Results**

Olson reported the recount was held on November 15, 2012 at Wright County offices. Both candidates were present and reviewed every ballot with a team of election judges. The result was 1,116 votes cast for each candidate. There is one challenged ballot by candidate Barthel and the ballot has a mark inside the oval next to candidate Sorensen's name. The City Council acting as the Canvassing Board must make a determination if that ballot is a valid vote for Sorensen.

Couri reported that if the Board voted in favor of the mark for Sorensen that would put him up to 1,117 votes and it would decide the election. If the Board determines the mark is not for Sorensen, the count would remain tied and would need to be determined by lot, meaning a coin toss. Couri stated the Secretary of State's Office provides some guidance as well as Minnesota Statute 204C on voter intent. However, most of the language refers to ballots marked with an "X" and don't address the situation at hand. However, there are some areas that do apply that the Council must consider:

- 1) Determine voter intent based on and Statute says a vote should not be disqualified for a technicality.
- 2) The determination must be based on only the face of the ballot; no other information can be used
- 3) A vote cannot be disqualified if a voter uses two different marks on the ballot

Couri reviewed three possible determinations that could be made: 1) the mark is a stray mark and is not intended for Sorensen 2) the mark is a conscious effort on the part of the to vote for Sorensen or 3) the mark was intended for Sorensen but the voter changed their mind.

Couri stated that they must determine whether the mark is for Sorensen. Sorensen would have a conflict of interest in this motion and should abstain from voting. However, he may vote on the canvass resolution once they have a result. This resolution would be passed just as in any other election. Once the results are canvassed by the Board, any voter may contest the election in District Court.

Olson opened the sealed envelope with the ballot and showed it the Board.

Couri stated the challenger has the right to address the Board. Barthel felt they were very fair in the recount process. He felt it was a stray mark that was not intended for Sorensen. He stated only the federal offices were voted for and no local offices were voted upon. Sorensen replied that he felt it was a vote for him because the mark was completely within the oval. He felt it was more than an incidental, random mark and shows some back and forth motion with the pen mark. He felt not only would a vote be taken away from a candidate, but also the voter, if the mark is not counted.

Hendrickson and Wagner felt it was a vote for Sorensen. Vetsch and Meehan felt the marks were inconsistent. Sorensen stated they will never know for sure why the mark was made the way it was, but there is still a mark in the oval.

Barthel felt this ballot stuck out among the many they had seen during the recount.

***Motioned by Hendrickson, seconded by Wagner, to count the mark as a vote for Sorensen. Ayes: Hendrickson and Wagner. Nays: Meehan and Vetsch. Abstained: Sorensen. MOTION FAILED.***

Meehan felt they instructions were clear at the top of the ballot.

Couri stated that because they cannot come to a conclusion on the challenged ballot, the count would remain a tie and a coin flip will be needed to determine the winner. He suggested the Mayor assign heads or tails and the City Clerk should flip the coin. Couri explained that because they could not determine voter intent by a majority vote, the ballot cannot be counted for Sorensen. Even though the election judges determined it a vote for Sorensen, it comes to the Board for determination because that vote was challenged by the other candidate. Couri explained that he had spoken at length with the Secretary of State's Office about many different scenarios. Sorensen asked how he could contest the decision of the Board. Couri explained they would need to proceed with the coin flip to determine the name to be included in the canvassing resolution. Once that resolution is passed certifying the findings, then anyone can contest the outcome in court.

Couri explained that the manual recount is the official count because every ballot is looked at. Olson explained how the votes could be different and how some of the ballots were filled out resulting in a slight change in vote totals.

Wagner asked what would happen if the Board cannot come to a conclusion on certifying the results. Couri stated the Secretary of State's Office suggested they pass something, because that is what would be contested by a voter or candidate. If the Board does not certify the results, it would fall to the court to make a determination.

Hendrickson asked if there was a legal reason why Sorensen should abstain from voting on the ballot. Couri explained that case law looks at several factors in whether a Council member can vote when there is a conflict of interest on their behalf and one of those factors is the necessity of taking action. Since there was a 2-2 vote that would weigh in Sorensen's favor to cast a fifth voter. However, Couri stated that the Minnesota Constitution stated that Councils are elected by the voters and should not vote themselves into office. He stated that it would taint the public's perception if he were to vote on the ballot and essentially vote

himself into office. Couri felt more harm would come of it than good. Sorensen agreed he did not want to vote on the ballot.

Meehan assigned Sorensen heads and Barthel tails in the coin toss. Olson flipped the coin and heads was revealed. Olson invited both candidates to view the coin.

***Motioned by Vetsch, seconded by Hendrickson, to adopt Resolution 2012-049 as amended certifying the results of the recount of the November 6, 2012 General Election. Ayes: Meehan, Hendrickson, Vetsch and Wagner. Nays: None. Abstain: Sorensen. MOTION DECLARED CARRIED.***

## **C. Legal**

### **1). Water Shut Off Notice Fee Ordinance Amendment**

Couri reported the ordinance before the Council is aimed to help correct a situation that occurs frequently with utility billing. A number of residents each billing cycle do not pay their bill until the City has taken all measures possible to notify them their water will be shut off. This includes mailing out letters and placing door hangers at the residences. These customers will then pay the bill right before the valve is turned to shut the water off. He reported that it takes a fair amount of City staff time to take these steps and this ordinance allows the City to apply a \$20 late payment charge if the City must go to the residence to place a door hanger. This would not apply to first time delinquent accounts, but to those that have been delinquent before in the last 12 months. The fee would not be incurred if the water is shut off as there is a \$35 shut off and turn on fee.

Lannes reported there are about 20 accounts that habitually go through the process and then are paid in full. She stated that it is not an inability to pay but of willingness to pay before the last minute. Meehan asked if staff had looked at requiring a deposit. Lannes replied they had and she felt they would be chasing after them just as much. She has gotten a few to sign up for automatic payments.

Wagner felt a \$20 fee is not going to be much of a deterrent, but he didn't feel a higher amount would work either. Lannes agreed, but felt they at least recoup the cost of sending out the Public Works staff for door hangers.

***Motioned by Wagner, seconded by Hendrickson, to adopt Ordinance 2012-003 entitled an Ordinance Establishing a Fee for Notice of Shutoff of Water Service. Ayes: Meehan, Hendrickson, Sorensen, Vetsch and Wagner. Nays: None. Absent: None. MOTION DECLARED CARRIED.***



## **2). Attorney Update**

Couri reported there was one appeal with the I-94 assessments. It was for the Gerhard Knecht property for \$112,240. There are three parts to an assessment appeal: 1) the written objection which the City did receive 2) notice of appeal which was served on the City and 3) filed with District Court. He stated he would work with Knecht's attorney to reach an agreement and the court would refer the parties to mediation if they could not reach an agreement. These cases generally take a year or so to resolve. Should it go to trial, it would be a bench trial with a judge and not a jury trial.

Couri reported that it is a pretty straight situation because the property in question had been appraised by the City's appraiser. Couri reported he will bring Council information as he receives, but they must now wait for it to go through the process.

Hendrickson asked about the costs of mediation. Couri reported they are usually fairly small.

## **D. Public Works Director/City Engineer**

### **1). Jet-Vac Sewer Truck Purchase**

Middendorf gave a presentation on the current truck and the needs for a new truck. He explained the current truck is a jet truck only with no vac and is a dual engine. He stated that if anything were to break with the truck, it would hardly be worth it to fix. He stated they are manually cleaning out the sewers of debris and it is a safety concern.

Middendorf stated their goal is to prevent sewer backups into homes and keep insurance rates low. They work on one third of the city each year.

Middendorf stated a new truck would save time and improve safety and will also have other uses such as cleaning out lift stations, storm sewers, assisting in water main breaks and hydro-excavating. He has researched and priced out vehicles.

Hendrickson stated she is in favor of choosing the low bid, but inquired if it included all the options that staff needed. Middendorf explained the price difference in the trucks and felt the low bid did suit their needs.

Meehan asked if there would be the ability to leave the jet or a portion of the truck at a job site. Middendorf stated that there are some that do have detachable trailers, but they are more expensive.

Vetsch asked if shared services with other cities are possible. Middendorf explained they do already share one truck and by the time Albertville can use the truck, it is usually late in the season. Nafstad said the cost of long term leases are not cost effective. Nafstad credited the water and wastewater staff in their work in researching the vehicles.

Nafstad said his biggest concern is safety and the manual cleaning in the manholes needs to end. The current truck has exceeded its useful life and has indicated some failure in the water pump. The new truck would be a twenty five year capital investment. The truck is essentially the first responder vehicle for the water and wastewater department. The City will become an MS4 city next year and will have some new requirements. Middendorf will be able to get the truck for the 2012 price, which is significantly less than what the 2013 price will be.

Lannes explained the funds for the truck were put specifically into capital reserves for the water and wastewater department. Sorensen stated that both he and Vetsch sit on the Public Works Committee and were supportive of staff's selection.

***Motioned by Vetsch, seconded by Sorensen, to authorize the purchase of a combination jet-vac sewer truck in the amount not to exceed \$330,000. Ayes: Meehan, Hendrickson, Sorensen, Vetsch and Wagner. Nays: None. Absent: None. MOTION DECLARED CARRIED.***

## **2). I-94 Update**

Nafstad reported the project is open now and they have received a lot of favorable responses. Right-of-way fencing, restoration, and signal revisions are still to come. They have completed linking all the signals along County Road 19.

Nafstad stated there was no formal ribbon cutting ceremony and he would like to put on an appreciation event for those who supported the project. Meehan thought it was a good idea. Meehan commended Nafstad for his work in the project.

Nafstad suggested holding the appreciation event on Wednesday, December 12 sometime in the afternoon. He will work on the invitation list.

**E. City Council**

**1). Eagle Scout**

Sorensen would like to recognize Mitchell Gerads at an upcoming City Council meeting for reaching Eagle Scout.

Gerads stated that Boy Scout Troop #547 has donated the wreath out in the front of the City Hall building.

**F. Administration - None**

**G. Planning/Zoning - None**

**9. ANNOUNCEMENTS and/or UPCOMING MEETINGS**

November 26	Joint Powers Water Board, 6:30 p.m.
December 3	Truth-In-Taxation Hearing, 6:00 p.m. City Council, 7:00 p.m.
December 10	STMA Ice Arena Board, 6:00 p.m.
December 11	Planning and Zoning Commission, 7:00 p.m.
December 17	City Council Meeting, 7:00 p.m.

**10. ADJOURN MEETING**

*Motioned by Sorensen, seconded by Hendrickson, to adjourn the meeting at 8:53 p.m. Ayes: Meehan, Hendrickson, Sorensen, Vetsch and Wagner. Nays: None. Absent: None. MOTION DECLARED CARRIED.*

Respectfully submitted,

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Kimberly A. Olson, City Clerk

November 1, 2012

**SUBJECT: CONSENT (Finance) – PAYMENT OF BILLS**

**RECOMMENDATION:** It is respectfully requested that the Mayor and Council consider the following:

**MOTION:** Authorize the **Monday, December 3, 2012** payment of the claims that includes check numbers **1557 EFT – 1563 EFT** and checks numbered **31536 to 31567** as presented except the bills specifically pulled, which are passed by separate motion.

**BACKGROUND:** The City processes claims on a semi-monthly basis. The bills are approved through their respective departments and administration and passed onto the City Council for approval.

**KEY ISSUES:**

**Account codes starting with 810 are STMA Arena Expenses/Vendors (bolded)**

Check No. 31563      Sunrise Specialty Contracting – STMA Arena Joint repair and seal on building, approved by STMA Arena Board

**POLICY/PRACTICES CONSIDERATIONS:** It is the City's policy to review and approve payables on a semi-monthly basis.

**FINANCIAL CONSIDERATIONS:** City staff has reviewed and recommends approval of payments presented.

**LEGAL CONSIDERATIONS:** The Mayor and Council have the authority to approve all bills pursuant to Minnesota State Law, which requires all bills to be paid in a timely manner, generally within 30 days unless one party determines to dispute the billing.

**Department/Responsible Person:** Finance/Tina Lannes, Finance Director

**Reviewed by:** RDT

**Attachments:** Check Register Detail



*Check Detail Register*

December 2012

			Check Amt	Invoice	Comment
<b>10100 Premier Bank</b>					
Paid Chk#	001557E	11/28/2012			
	E 468-49000-300	Professional Svcs (GENERAL)	\$20,286.75	362007	WB 94 C-D Road QA testing
		<b>Total BRAUN INTERTEC CORP</b>	\$20,286.75		
Paid Chk#	001558E	11/28/2012			
	E 601-49450-210	Operating Supplies (GENERAL)	\$7.64	MNTC486742	2 HCS 5/8 - 11 x 8 Z5
		<b>Total FASTENAL COMPANY</b>	\$7.64		
Paid Chk#	001559E	11/28/2012			
	E 601-49450-404	Repair/Maint - Machinery/Equip	\$757.23	0003547	5 gal Mobil XP220, 5 gal Mobil Shc626
		<b>Total JACKS OIL DIST., INC.</b>	\$757.23		
Paid Chk#	001560E	11/28/2012			
	E 601-49450-218	Testing Expenses	\$126.20	631036	Testing
	E 601-49450-218	Testing Expenses	\$125.40	632026	Testing
		<b>Total MVTL LABORATORIES, INC</b>	\$251.60		
Paid Chk#	001561E	11/28/2012			
	E 810-00000-384	Refuse/Garbage Disposal	\$189.23	1560273 - Nov	STMA Arena trash
		<b>Total RANDYS SANITATION</b>	\$189.23		
Paid Chk#	001562E	11/28/2012			
	E 101-41400-200	Office Supplies (GENERAL)	\$27.67	01PM4362	Envelopes for Elections
	E 101-41910-200	Office Supplies (GENERAL)	\$52.50	01PM4362	stapler, staples, adding machine rolls,
	E 101-41910-200	Office Supplies (GENERAL)	\$64.41	01PM4829	12" ruler, 6 x 9 envelopes
		<b>Total S &amp; T OFFICE PRODUCTS</b>	\$144.58		
Paid Chk#	001563E	11/28/2012			
	E 810-00000-252	Food/Concessions For Resale	\$308.75	820093	STMA Arena Candy bars, chips,
	E 810-00000-252	Food/Concessions For Resale	\$346.80	820301	STMA Arena Chips, slush, popcorn,
		<b>Total WATSON COMPANY</b>	\$655.55		
Paid Chk#	031536	12/3/2012			
	E 601-49450-417	Uniform Rentals	\$11.89	629-7620549	Uniforms Wtr
	E 602-49400-417	Uniform Rentals	\$11.89	629-7620549	Uniforms Swr
	E 101-45100-417	Uniform Rentals	\$11.89	629-7620549	Uniforms Pks
	E 101-43100-417	Uniform Rentals	\$11.89	629-7620549	Uniforms PW
	E 101-42000-405	Repair/Maint - Buildings	\$5.39	629-7620551	FD mats
	E 810-00000-405	Repair/Maint - Buildings	\$10.69	629-7620552	STMA Arena mats, mop, laundry
	E 602-49400-417	Uniform Rentals	\$13.57	629-7625344	Uniforms Swr
	E 101-45100-417	Uniform Rentals	\$13.57	629-7625344	Uniforms Pks
	E 601-49450-417	Uniform Rentals	\$13.57	629-7625344	Uniforms Wtr
	E 101-43100-417	Uniform Rentals	\$13.58	629-7625344	Uniforms PW
	E 810-00000-405	Repair/Maint - Buildings	\$10.69	629-7625345	STMA Arena mats, mop, laundry
	E 101-41940-405	Repair/Maint - Buildings	\$47.88	629-7630133	CH mats, mop, towels
		<b>Total ARAMARK UNIFORM SERVICES</b>	\$176.50		
Paid Chk#	031537	12/3/2012			
	R 602-00000-99999	UNALLOCATED UTILITY	\$59.13	November	Reimburse credit water bill for 10567
		<b>Total BCD PROPERTIES, LLC</b>	\$59.13		

**Mayor and Council Request for Action – December 3, 2012**  
**Finance – Payment of Claims**

		Check Amt		
Paid Chk#	031538	12/3/2012	<b>BROCK WHITE CO. LLC.</b>	
E	101-43100-402	Repair/Maint - Sidewalks	\$280.07	12271923-00 5 gal sealer, soft alum broom, lute
		<b>Total BROCK WHITE CO. LLC.</b>	\$280.07	
Paid Chk#	031539	12/3/2012	<b>CARLSON BUILDING SERVICES, INC</b>	
E	101-41940-405	Repair/Maint - Buildings	\$513.00	42435 December Monthly Cleaning Service
E	101-42000-405	Repair/Maint - Buildings	\$133.59	42435 December Monthly Cleaning FD
E	468-49000-300	Professional Svcs (GENERAL)	\$120.24	42435 December Monthly Cleaning I-94 -
		<b>Total CARLSON BUILDING SERVICES,</b>	\$766.83	
Paid Chk#	031540	12/3/2012	<b>CENTURYLINK - AZ</b>	
E	101-43100-321	Telephone	\$30.88	313117835 1112 WWTF 497-0774
E	101-42000-321	Telephone	\$27.89	313117835 1112 FD 497-3704
E	101-41940-321	Telephone	\$27.89	313117835 1112 497-3704
E	101-41940-321	Telephone	\$27.89	313117835 1112 CH 2 497-3695
E	101-41940-321	Telephone	\$26.12	313117835 1112 taxes & surcharges
E	101-45100-321	Telephone	\$27.89	313117835 1112 PK 497-2215
E	101-41940-321	Telephone	\$27.89	313117835 1112 497-3486
E	601-49450-321	Telephone	\$29.43	313117835 1112 WWTF 497-1340
E	101-42000-321	Telephone	\$30.88	313117835 1112 FD 497-1340
E	101-42000-321	Telephone	\$29.46	313117835 1112 CH 1 497-0261
E	601-49450-321	Telephone	\$27.89	313117835 1112 WWTF 497-0269
E	101-41940-321	Telephone	\$37.83	313117835 1112 RB 497-0452
		<b>Total CENTURYLINK - AZ</b>	\$351.94	
Paid Chk#	031541	12/3/2012	<b>CHARTER COMMUNICATIONS</b>	
E	468-49000-300	Professional Svcs (GENERAL)	\$128.14	835230516014 I94 5694 Main internet/phone
		<b>Total CHARTER COMMUNICATIONS</b>	\$128.14	
Paid Chk#	031542	12/3/2012	<b>CITY OF MONTICELLO</b>	
E	101-42700-309	Animal Control Contract	\$288.56	0014543 October 2012 Animal Control
		<b>Total CITY OF MONTICELLO</b>	\$288.56	
Paid Chk#	031543	12/3/2012	<b>COBORNS</b>	
E	101-42050-437	Misc. Donations	\$47.24	102439606 FD Jay Eull Coborns purchase
		<b>Total COBORNS</b>	\$47.24	
Paid Chk#	031544	12/3/2012	<b>DAVIS, JEFF</b>	
E	101-42000-587	Capital - Tools	\$170.68	November FD Diesel Fuel Cans
		<b>Total DAVIS, JEFF</b>	\$170.68	
Paid Chk#	031545	12/3/2012	<b>ENGINEERING AMERICA, INC</b>	
E	601-49450-404	Repair/Maint - Machinery/Equip	\$1,447.85	11131 9 lamps, 1 gal limeaway, 1 O-ring
		<b>Total ENGINEERING AMERICA, INC</b>	\$1,447.85	
Paid Chk#	031546	12/3/2012	<b>E-Z SHARP, INC</b>	
E	810-00000-404	Repair/Maint - Machinery/Equip	\$283.00	156696 STMA Arena grinding wheels,
		<b>Total E-Z SHARP, INC</b>	\$283.00	
Paid Chk#	031547	12/3/2012	<b>FERGUSON WATERWORKS#2516</b>	
E	602-49400-250	Meters for Resale	\$167.94	0003928 Reg Ecdr 1 1/2 T10
		<b>Total FERGUSON WATERWORKS#2516</b>	\$167.94	
Paid Chk#	031548	12/3/2012	<b>JOINT POWERS BOARD</b>	
E	602-49400-376	JP Fed Wtr Test	\$2,176.04	November 1 Fed Wtr Test
E	602-49400-377	JP Fed Wtr Test Pen	\$48.80	November 1 Fed Wtr Test Pen
E	602-49400-372	JP Dist	\$171,952.57	November 5 JP Dist
E	602-49400-374	JP Dist Pen	\$2,231.85	November 5 JP Dist Pen
R	602-00000-37170	WAC - City	\$6,003.00	November WAC
E	602-49400-371	JPDIST COMBO	\$2,862.51	November 6 JP Dist II low
E	602-49400-375	JP Access	\$26.97	November 4 JP Access
		<b>Total JOINT POWERS BOARD</b>	\$185,301.74	
Paid Chk#	031549	12/3/2012	<b>LOCATORS &amp; SUPPLIES, INC</b>	
E	601-49450-210	Operating Supplies (GENERAL)	\$73.82	0208658-IN Bomber Jacket ANSI Class 3 sleeves/hood
		<b>Total LOCATORS &amp; SUPPLIES, INC</b>	\$73.82	

**Mayor and Council Request for Action – December 3, 2012**  
**Finance – Payment of Claims**

			Check Amt	Invoice	Comment
Paid Chk# 031550	12/3/2012	<b>MJB CONCRETE LIFTING INC</b>			
E 101-43100-402	Repair/Maint - Sidewalks		\$325.00	November	Raised 5 sections of concrete West Lynwood
<b>Total MJB CONCRETE LIFTING INC</b>			\$325.00		
Paid Chk# 031551	12/3/2012	<b>MN DEPT OF TRANSPORTATION</b>			
E 468-49000-300	Professional Svcs (GENERAL)		\$1,303.75	P00001243	I - 94 Material testing & inspection
<b>Total MN DEPT OF TRANSPORTATION</b>			\$1,303.75		
Paid Chk# 031552	12/3/2012	<b>NAPA AUTO PARTS</b>			
E 101-42000-404	Repair/Maint - Machinery/Equip		\$50.70	842286	FD PB Kit
E 601-49450-404	Repair/Maint - Machinery/Equip		\$60.54	843369	Timing Cover Seal, Qt ND30
<b>Total NAPA AUTO PARTS</b>			\$111.24		
Paid Chk# 031553	12/3/2012	<b>NORTHLAND FIRE &amp; SECURITY</b>			
E 101-41940-405	Repair/Maint - Buildings		\$315.00	31354	CH Annual Fire Sprinkler Inspection
<b>Total NORTHLAND FIRE &amp; SECURITY</b>			\$315.00		
Paid Chk# 031554	12/3/2012	<b>NORTHLAND PCC, INC.</b>			
E 101-43100-402	Repair/Maint - Sidewalks		\$894.67	12036	13 - Trip Hazard Repair
<b>Total NORTHLAND PCC, INC.</b>			\$894.67		
Paid Chk# 031555	12/3/2012	<b>OMANN BROTHERS</b>			
E 101-45100-530	Capital - Improvements		\$2,500.00	22964	Central park Basket Ball Ct bituminous
E 602-49400-407	R/M - Water Mains		\$4,320.00	22994	2012 Street Patching
E 604-49660-406	R/M - Collection System		\$920.00	22995	2012 Street Patching
E 602-49400-407	R/M - Water Mains		\$4,000.00	22995	2012 Street Patching
<b>Total OMANN BROTHERS</b>			\$11,740.00		
Paid Chk# 031556	12/3/2012	<b>PITNEY BOWES - EASYPERMIT POST</b>			
E 602-49400-413	Office Equipment Rental		\$55.47	10/24 Meter	Postage
E 601-49450-413	Office Equipment Rental		\$122.03	10/24 Meter	Postage
E 604-49960-413	Office Equipment Rental		\$38.83	10/24 Meter	Postage
E 101-41400-413	Office Equipment Rental		\$338.36	10/24 Meter	Postage
<b>Total PITNEY BOWES - EASYPERMIT</b>			\$554.69		
Paid Chk# 031557	12/3/2012	<b>REDS PORTABLE TOILETS</b>			
E 101-45100-404	Repair/Maint - Machinery/Equip		\$1,464.45	12940	Through Pick up at end of October
<b>Total REDS PORTABLE TOILETS</b>			\$1,464.45		
Paid Chk# 031558	12/3/2012	<b>SCHARBER &amp; SONS</b>			
E 101-43100-404	Repair/Maint - Machinery/Equip		\$12.46	P04062	Knob
E 101-45100-404	Repair/Maint - Machinery/Equip		\$177.48	P04063	Seals, Bearings, Gasket
E 101-43100-404	Repair/Maint - Machinery/Equip		(\$31.33)	P04383	Credit for Bearing
E 101-43100-404	Repair/Maint - Machinery/Equip		\$87.25	P04385	Pressed Fl, Ball Bearing, Oil Filter
<b>Total SCHARBER &amp; SONS</b>			\$245.86		
Paid Chk# 031559	12/3/2012	<b>SCHULTE S GREENHOUSE &amp; NURSERY</b>			
E 101-45100-530	Capital - Improvements		\$224.44	002662	6 Maple, Freemanii, Firefall
<b>Total SCHULTE S GREENHOUSE &amp;</b>			\$224.44		
Paid Chk# 031560	12/3/2012	<b>SCR, INC - ST. CLOUD</b>			
E 810-00000-405	Repair/Maint - Buildings		\$583.33	257540	STMA Arena December Maintenance
<b>Total SCR, INC - ST. CLOUD</b>			\$583.33		
Paid Chk# 031561	12/3/2012	<b>SENTRY SYSTEMS, INC.</b>			
E 101-43100-405	Repair/Maint - Buildings		\$32.06	666008	PW Monitoring Services
E 101-42000-405	Repair/Maint - Buildings		\$22.66	666008	FD Fire Alarm System Monitoring
E 101-42000-405	Repair/Maint - Buildings		\$4.22	666008	FD Fire Alarm System Daily Test
<b>Total SENTRY SYSTEMS, INC.</b>			\$58.94		
Paid Chk# 031562	12/3/2012	<b>SRF CONSULTING GROUP, INC</b>			
E 468-49000-300	Professional Svcs (GENERAL)		\$8,585.01	06796.01 - 7	I-94 WB C-D Road ending 10/31/2012
<b>Total SRF CONSULTING GROUP, INC</b>			\$8,585.01		
Paid Chk# 031563	12/3/2012	<b>SUNRISE SPECIALTY CONTRACTING, INC</b>			
E 810-00000-405	Repair/Maint - Buildings		\$3,500.00	11-12-17	STMA Arena Joint Seal
<b>Total SUNRISE SPECIALTY CONTRACTING</b>			\$3,500.00		

**Mayor and Council Request for Action – December 3, 2012**  
**Finance – Payment of Claims**

			Check Amt	Invoice	Comment
Paid Chk#	031564	12/3/2012	<b>T &amp; S TRUCKING OF BUFFALO, INC</b>		
E 101-43100-227	Street Sweeping		\$1,746.00	501	Street Sweeping Aug, Sept, Oct, Dec
	<b>Total T &amp; S TRUCKING OF BUFFALO, INC</b>		\$1,746.00		
Paid Chk#	031565	12/3/2012	<b>TRYCO LEASING INC</b>		
E 602-49400-413	Office Equipment Rental		\$20.85	6572	Copier Lease
E 601-49450-413	Office Equipment Rental		\$45.87	6572	Copier Lease
E 101-41400-413	Office Equipment Rental		\$125.11	6572	Copier Lease
E 604-49960-413	Office Equipment Rental		\$16.69	6572	Copier Lease
E 101-42000-412	Building Rentals/Admin Fee		\$94.87	6573	FD Copier lease
E 604-49960-413	Office Equipment Rental		\$18.00	6574	Copier Lease
E 602-49400-413	Office Equipment Rental		\$22.50	6574	Copier Lease
E 601-49450-413	Office Equipment Rental		\$49.49	6574	Copier Lease
E 101-41400-413	Office Equipment Rental		\$134.98	6574	Copier Lease
	<b>Total TRYCO LEASING INC</b>		\$528.36		
Paid Chk#	031566	12/3/2012	<b>WASTE MANAGEMENT</b>		
E 101-45100-384	Refuse/Garbage Disposal		\$104.07	December	Garbage Pks
E 101-43100-384	Refuse/Garbage Disposal		\$82.08	December	Garbage PW
E 601-49450-384	Refuse/Garbage Disposal		\$78.33	December	Garbage WWTF
	<b>Total WASTE MANAGEMENT</b>		\$264.48		
Paid Chk#	031567	12/3/2012	<b>WEIDNERS PLUMBING &amp; HEATING CO</b>		
E 101-41940-405	Repair/Maint - Buildings		\$221.00	236303	Server room - smell/battery no longer staff
	<b>Total WEIDNERS PLUMBING &amp; HEATING</b>		\$221.00		
	<b>10100 Premier Bank</b>		\$244,502.24		

**Fund Summary**

<b>10100 Premier Bank</b>	
101 GENERAL FUND	\$10,902.07
468 CSAH 19 RAMPS/I 94 Project	\$30,423.89
601 SEWER FUND	\$2,977.18
602 WATER FUND	\$193,973.09
604 STORM WATER	\$993.52
<b>810 STMA ARENA</b>	<b>\$5,232.49</b>
	\$244,502.24



November 28, 2012

**SUBJECT:** CONSENT – ADMINISTRATIVE ASSISTANT II/ACCOUNTING CLERK POSITION

**MOTION TO:** Approve hiring Janet Rust for the full-time Administrative Assistant II/Accounting Clerk position starting Monday, December 10, 2012, at step one starting wage of \$17.37 per hour with a six month probation period.

**BACKGROUND:** The City received a total of 97 applications for the position of Administrative Assistant II/Accounting Clerk. Senior staff reviewed the applications and narrowed the field to eight candidates. Public Works Director/City Engineer Adam Nafstad, City Clerk Kimberly Olson and Finance Director Tina Lannes interviewed the eight individuals selected.

Lannes's selection of Ms. Rust was supported by those interviewing. Ms. Rust has a two year degree in Accounting along with twenty plus years of accounting and customer service experience.

The position has been offered to Ms. Rust subject to Council approval.

**FINANCIAL CONSIDERATIONS:** The position is budgeted for.

**LEGAL ISSUES:** The City Council has the authority to hire personnel.

**Submitted through:** Tina Lannes, Finance Director

**Reviewed by:** RDT

**Albertville Parks Committee Meeting Minutes  
November 26, 2012**

Attendees: Tim Guimont, Mark Barthel, Andy Swanson, Larry Sorensen, LeRoy Berning, Sharon Oakvik  
Visitor: Alan Brixius-Northwest Associated Consultants Inc.

**Central-Lions Park Master Plan**

Alan Brixius presented the latest version of the Central-Lions Park Master Plan. Motion was made by Larry Sorensen to approve the plan; Mark Barthel seconded the motion. Brixius will take the plan to the Planning Commission for public hearing on December 11.

**Lacrosse Fields**

Lacrosse organizations are looking for more space to play as the sport's popularity increases. City would need to take away a playing field from another sport in order to accommodate. There is no current plan to build a field.

**Outdoor Hockey Rink**

Outdoor hockey rink was flooded today for the first time this season.

**"Little Winter Park" Sign**

Discussion about installing a sign at the small park that is adjacent to Winter Park, to give it better identity. Guimont will present to the committee at the next meeting a quote for a small sign that says "Little Winter Park."

**Future Parks Committee Meetings**

Committee approved recurring meetings on the fourth Monday of every month at 7:30 p.m. as needed.

**Sidewalk Near Ice Arena**

With the future of ice arena and park expansion unclear, committee decided to wait to see what happens with those projects before moving forward with sidewalk improvements.

**Ice Rink Bike Rack**

Rink Manager Grant Fitch will need to acquire a bike rack.

**Christmas Decorations**

New Christmas decorations are up. Public works will refurbish old ones with LED lights for future use.

**City Trees**

City recently replaced two trees in Linwood Park, four boulevard trees in Towne Lakes development and one tree in Winter Park dog park.

Next meeting: January 28 at 7:30

Minutes prepared by Andy Swanson, andy.swanson99@gmail.com; 763-370-2428

November 29, 2012

**SUBJECT: FINANCE DEPARTMENT – 2013 PROPERTY TAX LEVY AND FINAL BUDGET**

**RECOMMENDATION:** It is respectfully requested that the Mayor and Council consider the following:

**MOTION TO:** Approve the **Resolution No. 2012-051** entitled a Resolution Adopting Property Tax Levy Collectible in 2013; and, approve the **Resolution No. 2012-052** entitled a Resolution Adopting the 2013 Final Budget.

**BACKGROUND:** In June of each year, with staff preparing estimates and projections for Council workshops, which are reviewed by Council through the early fall. On September 4, 2012, the City Council adopted a Preliminary Budget of \$3,096,365 and certified a Preliminary Levy of \$3,205,106 to Wright County. Wright County then prepares and mails a projected tax statement to residents. On Monday, December 3, the City Council will host a public hearing, known as a Truth-In-Taxation, which the Council listens to resident comments. Following public comments, the City Council at a regularly convened meeting may approve or make adjustments to the final levy, which is then certified to Wright County for taxes payable in 2013. Coinciding with the adoption of the City's Levy, the City Council officially adopts a 2013 Budget detailing projected revenue and expenses.

**KEY ISSUES:** The State Auditor recommends the City have a minimum of 40% of their annual budget as reserves for cash flow. Staff continues to recommend building the general fund reserves. The primary source of increasing reserve funds would be through a general levy increase.

**POLICY CONSIDERATIONS:** It is the City's policy to review and approve the 2013 Budget and Final Property Tax Levy.

**FINANCIAL CONSIDERATIONS:** In reviewing Albertville projected the 2013 budget, we anticipate maintaining the Office of the State Auditors minimum requirements of 35% of the budget in designated funds for general reserve. Although staff can work with this under the current economic status, it is recommended that the City Council continue to increase the General Funds reserve and not rely on other capital reserves to fund cash flow needs.

**LEGAL CONSIDERATIONS:** The Mayor and Council have the authority to approve the 2013 Property Tax Levy and Annual Budget pursuant to Minnesota State Law.

**Department/Responsible Person:** Finance/Tina Lannes, Finance Director

**Reviewed by:** RDT, Interim City Administrator

**Attachments:** Resolution No. 2012-051; and Resolution No. 2012-052

**CITY OF ALBERTVILLE  
COUNTY OF WRIGHT  
STATE OF MINNESOTA**

**RESOLUTION NO. 2012-051**

**A RESOLUTION ADOPTING THE  
2012 TAX LEVY COLLECTIBLE IN 2013**

**BE IT RESOLVED** by the Council of the City of Albertville, County of Wright, Minnesota, that the following sums of money be levied for the current year, collectible in 2013, upon taxable property in the City of Albertville for the following purposes:

**Total levy        \$3,205,106**

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the county auditor of Wright County, Minnesota.

Adopted by the City Council of the City of Albertville this 3<sup>rd</sup> day of December 2012.

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Mark Meehan, Mayor

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Kimberly A. Olson, City Clerk

**CITY OF ALBERTVILLE  
COUNTY OF WRIGHT  
STATE OF MINNESOTA**

**RESOLUTION NO. 2012-052**

**A RESOLUTION ADOPTING THE 2013 FINAL BUDGET**

**WHEREAS**, the City Council of the City of Albertville has adopted a proposed budget;  
and

**WHEREAS**, the Albertville City Council has adopted a final tax levy to be placed upon  
the taxable property in the City of Albertville; and

**WHEREAS**, the Albertville City Council desires to reserve within the General Fund  
those monies designated as capital outlays within various budget classifications, such that those  
monies can be disbursed only for those capital outlays so specified within the budget.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Albertville,  
Minnesota:

1. Hereby adopts the attached 2013 Annual Budget for the City of Albertville for the period  
January 1, 2013, through December 31, 2013.
2. All monies designated within the budget, as capital outlays shall be reserved within the  
Capital Reserves Fund, such that those monies can be disbursed only for those capital  
outlays so specified within the budget.
3. The Albertville City Council has hereby complied with Minnesota Statutes.
4. The Finance Director is hereby authorized to transmit certification of compliance with  
Minnesota Statutes to the Commissioner of Revenue as required.

**Adopted by the Albertville City Council this 3<sup>rd</sup> day of December, 2012.**

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Mark Meehan, Mayor

ATTEST:

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Kimberly A. Olson, City Clerk



**2013 PRELIMINARY BUDGET SUMMARY COMPARISON  
 GENERAL FUND**

<b>General Fund Revenue:</b>		<b>2012 Budget</b>	<b>2013 Budget</b>	<b>Difference 12 to 13 \$</b>	<b>Difference 12 to 13 %</b>
31010	Current Ad Valorem Taxes	2,316,599	2,423,781	\$107,182	4.63%
34113	Franchise Fee - Cable	65,000	65,000	\$0	0.00%
32100	Business Licenses & Permits	16,000	20,000	\$4,000	25.00%
32110	Liquor Licenses	29,000	29,150	\$150	0.52%
32120	3.2 Liquor Licenses	150	150	\$0	0.00%
32150	Sign Permits	2,000	1,500	-\$500	-25.00%
32210	Building Permits	35,000	35,000	\$0	0.00%
32240	Animal Licenses	250	250	\$0	0.00%
33405	Police Aid	28,000	28,000	\$0	0.00%
33406	Fire Aid	30,000	30,000	\$0	0.00%
33422	Other State Aid Grants	8,200	8,200	\$0	0.00%
33620	County Grants & Aids	0	0	\$0	0.00%
34000	Charges for Services	8,000	2,000	-\$6,000	-75.00%
34001	Administration fees	146,896	133,529	-\$13,367	-9.10%
34005	Engineering As Built Fee	1,500	750	-\$750	-50.00%
34101	Lease Payments - City Property	16,000	0	-\$16,000	0.00%
34101	Zoning & Subdivision Fees	2,000	1,500	-\$500	-25.00%
34103	Plan Check Fee	20,000	15,000	-\$5,000	-25.00%
34104	Sale of Maps	50	50	\$0	0.00%
34105	PID/Legal Description Requests	0	0	\$0	0.00%
34106	Title Searches	500	700	\$200	40.00%
34107	Fire Protection Contract Charges	116,582	154,417	\$37,834	32.45%
34202	Rental Fees	5,000	5,000	\$0	0.00%
34780	Other Revenues	6,000	6,000	\$0	0.00%
34950	Fines & Forfeits	0	0	\$0	0.00%
35000	Interest Earnings	25,000	25,000	\$0	0.00%
36210	Arena	11,124	11,388	\$264	2.37%
31010	Special levy 2011	113,170	0		
39203	Transfer other fund I-94 Engineer	50,000	50,000		
39203	Transfer other fund 102 to SAC	50,000	50,000		
<b>Total Revenues</b>		<b>3,102,021</b>	<b>3,096,365</b>	<b>107,514</b>	<b>-0.18%</b>



<b>General Fund Department Expenditures:</b>		<b>2012 Budget</b>	<b>2013 Budget</b>	<b>Difference 12 to 13 \$</b>	<b>Difference 12 to 13 %</b>
41100	Council	44,094	41,855	-\$2,239	-5.08%
41300	Combined Administrator/Engineer	138,185	124,909	-\$13,276	-9.61%
41400	City Clerk	105,040	121,258	\$16,218	15.44%
41440	Elections	9,000	9,000	\$0	0.00%
41500	Finance	157,474	169,155	\$11,681	7.42%
41550	City Assessor	28,500	28,500	\$0	0.00%
41600	City Attorney	20,000	35,000	\$15,000	75.00%
41700	City Engineer	20,200	20,200	\$0	0.00%
41800	Economic Development	16,000	18,000	\$2,000	12.50%
41910	Planning & Zoning	21,507	31,507	\$10,000	46.50%
41940	City Hall	130,250	120,855	-\$9,395	-7.21%
42000	Fire Department	273,387	325,307	\$51,920	18.99%
42110	Police	522,000	530,000	\$8,000	1.53%
42400	Building Inspection	203,962	155,365	-\$48,597	-23.83%
42700	Animal Control	6,500	4,000	-\$2,500	-38.46%
43100	Public Works - Streets	425,502	449,995	\$24,493	5.76%
41750	Add'l Consulting combined Admin/Eng	92,035	60,000	-\$32,035	0.00%
43200	Trail Project	0	0	\$0	0.00%
45000	Culture & Recreation	53,415	55,843	\$2,427	4.54%
45100	Parks & Recreation	185,745	191,866	\$6,121	3.30%
45000	Library Debt Service	24,300	25,151	\$850	100.00%
49300	Capital Reserves	624,925	578,600	-\$46,325	-7.41%
<b>Total Expenditures</b>		<b>3,102,021</b>	<b>3,096,365</b>	<b>-5,656</b>	<b>-0.18%</b>

<b>Levy</b>	<b>2012</b>	<b>2013</b>	<b>Difference 12 to 13 %</b>	
General Fund & EDA	2,316,599	2,423,781	4.63%	
Special Levy 2011	113,170			
<b>Total Tax Levy (Oper. Levy)</b>	<b>2,429,769</b>	<b>2,423,781</b>	<b>-0.25%</b>	
357 GO Improvement Bond 03	74,814	76,520		
354 Bonds 03 PF Lease Rev	69,248	67,631		
City Hall 05	278,828	277,878		
GO Im Bond 07				
Lachman/19/Industrial	129,113	70,157		
PW Facility 04	160,500	169,139		
I-94	0	120,000		
<b>Total Debt Service Levy</b>	<b>712,503</b>	<b>781,325</b>	<b>Debt Levy</b>	<b>9.66%</b>
<b>Total Levy</b>	<b>3,142,272</b>	<b>3,205,106</b>	<b>Total Levy</b>	<b>2.00%</b>