



**Building Department**  
5959 Main Avenue NE • P.O. Box 9 • Albertville, MN 55301  
Phone: 763-497-3384 • Fax: 763-497-3210

## **Residing Checklist and Code Requirements**

\_\_\_\_\_ One completed building permit application form, including site address, owner's name, and daytime phone number. The permit shall also include the type of work, estimated valuation of complete project, and applicant's signature and printed name. Application should be obtained by person/contractor doing work.

\_\_\_\_\_ Copy of State Contractors License (if work is being done by a contractor)

### **Code requirements:**

1. A weather-resistive house wrap or equal is required under all areas of siding that is being replaced. This provision applies to walls of heated and unheated spaces, including attached garages and includes the gable ends adjacent to attic spaces. Minnesota amendment to section R703.2
2. Flashing is required at all penetrations of windows, doors, etc.
3. J-Blocks are required as required by the Manufacturer at all penetrations
4. An air exchanger is not required to be installed if house wrap is installed
5. If house numbers are removed, please post so they are visible from the street. Letters must be at least four inches (4") in height.
6. State Electrical Code requires a Licensed Electrical Contractor reconnect any outside lights that are removed and call for an Electrical Inspection.
7. If you are replacing siding on side of house where utilities are located, please contact the City to remove and replace water meter touch pad or radio reader.

### **City of Albertville Ordinance # 2003-01 requires:**

1. Cover all dumpsters with a secure cover, lid or tarp
2. Sites must be kept free of debris at all times

The permit applicant must call for a final inspection. The homeowner must be advised and aware of the date and time of the final inspection. Inspection requests can be made 24 hours a day by contacting Tori at 763-497-3384, ext 103. If unavailable, please leave a message and we will confirm your request at our earliest convenience.

**Electrical Inspections call Paul Hipsag at 763-241-2102 Monday- Friday between 7am – 8:30am.**

**Inspection Card Must Be Posted and Visible From the Street**