



## 2017 DEVELOPMENT REVIEW SCHEDULE

(Updated 11/28/2016)

REQUIRED PRE-APPLICATION STAFF MEETING 10:00 AM Tuesday following a City Council meeting (*exception – holidays)	PROJECT PLANS INFORMATION DUE 4 weeks BEFORE Planning Commission meeting date (note below)	PUBLIC HEARING NOTICE  DUE to City for publication Thursdays – 12:00 p.m.. (exception – holidays)	PLANNING COMMISSION MEETING 2 <sup>nd</sup> Tues. each month 7:00 PM (*exception – holidays)	STAFF AND APPLICANT MEETING A 60-day Notice will be distributed to the applicant at this time. Revised plans will be due to Staff two weeks from this date.	CITY COUNCIL MEETING 1 <sup>st</sup> & 3 <sup>rd</sup> Monday each month** 7:00 PM (*exception – holidays)
November 22, 2016	December 13, 2016	December 22, 2016	January 10, 2017	January 17, 2017	February 6, 2017
December 6, 2016					or *February 21, 2017
December 20, 2016	January 17, 2017	January 26, 2017	February 14, 2017	February 21, 2017	March 6, 2017
*January 3, 2017					or March 20, 2017
*January 17, 2017	February 14, 2017	February 23, 2017	March 14, 2017	March 21, 2017	April 3, 2017
February 7, 2017					or April 17, 2017
*February 21, 2016	March 14, 2017	March 23, 2017	April 11, 2017	April 18, 2017	May 1, 2017
March 7, 2017					or May 15, 2017
March 21, 2017	April 11, 2017	April 20, 2017	May 9, 2017	May 16, 2017	June 5, 2017
April 4, 2017					or June 19, 2017
April 18, 2017	May 16, 2017	May 25, 2017	June 13, 2017	June 20, 2017	July 3, 2017
May 2, 2017					or July 17, 2017
May 16, 2017	June 13, 2017	June 22, 2017	July 11, 2017	July 18, 2017	August 7, 2017
June 6, 2017					or August 21, 2017

Note: This schedule will be followed without exception. If meeting dates or project due dates are missed, this will result in the Planning Commission review of the request being delayed at least one month. The Applicant is responsible to provide one complete copy of the application and the required plans for each of the City Planner, City Engineer, City Attorney, and City Clerk. The City Planner will review the application materials for completeness and submit a letter to the applicant, within 15 days of receipt of the application packet, indicating whether the application is deemed complete or listing materials that are required prior to initiating the formal review process.

\* Observed holiday, indicates a change in regular meeting date.

<b>REQUIRED PRE-APPLICATION STAFF MEETING</b> <b>10:00 a.m.</b> Tuesday following a City Council meeting (*exception – holidays)	<b>PROJECT PLANS INFORMATION DUE</b> 4 weeks <b>BEFORE</b> Planning & Zoning Commission meeting date (note below)	<b>PUBLIC HEARING NOTICE</b> <b>DUE to City for publication</b> <b>Thursdays – 12:00 p.m.</b> (*exception – holidays)	<b>PLANNING COMMISSION MEETING</b> <b>2<sup>nd</sup> Tues. each month 7:00 PM</b> (*exception – holidays)	<b>STAFF AND APPLICANT MEETING</b> A 60-day Notice will be distributed to the applicant at this time. Revised plans will be due to Staff two weeks from this date.	<b>CITY COUNCIL MEETING</b> <b>1<sup>st</sup> &amp; 3<sup>rd</sup> Monday each month*</b> <b>7:00 PM</b> (*exception – holidays)
June 20, 2017	July 11, 2017	July 20, 2017	<b>August 8, 2017</b>	August 15, 2017	<b>*September 5, 2017</b>
*July 4, 2017					<b>or September 18, 2017</b>
July 18, 2017	August 15, 2017	August 24, 2017	<b>September 12, 2017</b>	September 19, 2017	<b>October 2, 2017</b>
August 8, 2017					<b>or October 16, 2017</b>
August 22, 2017	September 12, 2017	September 21, 2017	<b>October 10, 2017</b>	October 17, 2017	<b>November 6, 2017</b>
September 5, 2017					<b>or November 20, 2017</b>
September 19, 2017	October 17, 2017	October 26, 2017	<b>November 14, 2017</b>	November 21, 2017	<b>December 4, 2017</b>
October 3, 2017					<b>or December 18, 2017</b>
October 17, 2017	November 14, 2017	November 21, 2017* (TUES., Holiday Week)	<b>December 12, 2017</b>	December 19, 2017	<b>*January 2, 2018</b>
November 7, 2017					<b>or *January 16, 2018</b>
November 21, 2017	December 12, 2017	December 21, 2017	<b>January 9, 2018</b>	January 16, 2018	<b>February 5, 2018</b>
December 5, 2017					<b>or *February 20, 2018</b>

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