



# City of Albertville Council Agenda

**Monday, March 19, 2018**

**City Council Chambers**

**7:00 p.m.**

**PUBLIC COMMENTS** -The City of Albertville welcomes and encourages public input on issues listed on the agenda or of general community interest. Citizens wishing to address the Council regarding specific agenda items, other than public hearings are invited to do so under Public Forum and are asked to fill out a "Request to Speak Card". Presentations are limited to five (5) minutes.

- 1. Call to Order**
- 2. Pledge of Allegiance – Roll Call**
- 3. Recognitions – Presentations – Introductions**

**A. STMA Youth Baseball Presentation**

- 4. Public Forum – (time reserved 5 minutes)**
- 5. Amendments to the Agenda**
- 6. Consent Agenda**

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order it is listed on the Consent agenda following the approval of the remaining Consent items. These items will be approved by a separate motion.

- A. Approve the March 5, 2018 City Council workshop minutes as presented (pgs 4-6)**
- B. Approve the March 5, 2018 City Council regular meeting minutes as presented (pgs 7-12)**
- C. Authorize the Monday, March 19, 2018 payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been provided to City Council as a separate document and is available for public view at City Hall upon request (pg 13)**
- D. Approve the 2018 annual renewal of liquor licenses listed in the staff report contingent on full payment of license fees, proof of liquor liability insurance, Wright County Sheriff's review for liquor law violations, and compliance with all building and fire regulations (pgs 14-15)**
- E. Approve Partial Pay Estimate #2 to Omann Contracting Companies, Inc. in the amount of \$236,799.57 for 57<sup>th</sup> Street and CSAH 19 Intersection Improvements**
- F. Approve Partial Pay Estimate #2 to Omann Contracting Companies, Inc. in the amount of \$603,799.59 for 2017 Street and Trail Improvements**
- G. Accept February Monthly Sheriff's Report (pgs 16-26)**

- 7. Public Hearings – None**

**8. Department Business**

**A. City Council**

- 1). **Committee Updates** (*STMA Ice Arena, Planning, JPWB, Parks, Fire Board, FYCC, etc.*)

**B. Fire**

- 1). **Fire Department Update (pg 27)**

**C. Public Works/Engineering**

- 1) **Central Park – Verbal Update**
- 2) **50<sup>th</sup> Street NE Project Discussion**

**D. Legal**

- 1). **City Attorney Report (pg 28)**

**E. City Clerk**

- 1). **Set Joint Governance Meeting**  
(*Motion to set a Joint Governance Meeting with the City of St. Michael and STMA School Board for Monday, April 30, at 6:00 p.m. at Albertville City Hall.*)

**F. Planning/Zoning - None**

**G. Finance – None**

**H. Building – None**

**I. Administration**

- 1). **Centennial Celebration Discussion**

**9. Announcements and/or Upcoming Meetings**

March 26	Joint Powers Water Board, 6:00 p.m. Parks Committee, 7:00 p.m. **Note Time Change
April 2	City Council, 7:00 p.m.
April 9	STMA Ice Arena Board, 6:00 p.m.
April 10	Planning Commission, 7:00 p.m.
April 16	Local Board of Appeals and Equalization, 6:30 p.m. City Council, 7:00 p.m.
April 23	Joint Powers Water Board, 6:00 p.m. Parks Committee, 7:00 p.m.
April 30	Joint Governance Meeting, 6:00 p.m., Albertville City Hall

MARCH						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	CC 5	6	7	8	9	10
11	Ice 12	PC 13	14	15	16	17
18	CC 19	20	21	22	23	24
25	JP 26 <sup>PK</sup>	27	28	29	30	31

APRIL						
Su	M	Tu	W	Th	F	Sa
1	CC 2	3	4	FB 5	6	7
8	Ice 9	PC 10	11	12	13	14
15	CC 16	17	18	19	20	21
22	JP 23 <sup>PK</sup>	24	25	26	27	28
29	JM 30					

10. Adjournment



**JOINT CITY COUNCIL  
& PLANNING COMMISSION WORKSHOP**

**CITY HALL - COUNCIL CHAMBERS**

**Monday, March 5, 2018  
DRAFT MINUTES**

**1. CALL TO ORDER**

Mayor Hendrickson called the meeting to order at 6:00 p.m.

**Present:** Mayor Hendrickson and Council members Cocking, Hudson, Olson and Vetsch  
Planning Chair Klecker and Commissioners Barthel, Brempell, and Buhrmann

**Absent:** Planning Commissioners Halling and Wegner

**Staff Present:** City Administrator-PWD Adam Nafstad, City Attorney Mike Couri, Fire Chief  
Eric Bullen, and City Planner Alan Brixius

**Others Present:** Henry Hansen and Scott Dahlke of Doug A. Carlson, Inc., Sarah Hanson

**2. 2018 VISIONING UPDATE**

Brixius explained the visioning study examines the long-range land use plan for Albertville. In reviewing the study, Brixius identified the land use plans for the surrounding cities and the impact on Albertville, aging infrastructure, aging housing stock, and available commercial properties.

Brixius stated staff would like feedback on pace of growth in the community. He stated the city has over 800 acres of guided commercial land use. The study identifies that the city is open to potential changes and staff has urged developers to submit concept plans to the Council prior to formal application. For residential goals, one goal identified limiting future multi-family developments. An addition to the study would be to open up new properties to industrial growth and installing utilities. He stated that Albertville is the hub for commercial development for surrounding communities.

Brixius reported that in 2011, Albertville had 191 acres planned for single family development for 290-360 units and 10 acres for medium density residential development for 48-64 units. The proposed land use plan increases industrial/commercial/business from 254 acres to 815 acres. Brixius provided a summary of housing developments within one mile of Albertville. Otsego population in the one mile area could possibly be 15,000-17,000 and St. Michael at 5,000-6400. The total planning area population could be as much as 28,000-31,000. Nafstad inquired what Brixius thinks the planning area is today and Brixius replied most likely half. Brixius posed the following questions to the group:

- With limited amount of vacant land in the city, does the current proposed land use plan represent the Council's vision for the community?
- Is the Council open to land use changes? Converting guided commercial land to alternative land uses?
- What is the Council's position on medium and high density multiple family housing as a future land use?

Hendrickson stated local businesses have let her know they need more high density housing for their employees; employees are finding it difficult to find housing options close to their work.

Cocking would like to be proactive in regards to land uses, so they don't have to catch up in later years. Hudson stated there is merit to considering these individual concept plans and perhaps allowing a change in residential zoning could spur commercial development. Brixius stated feedback like this is needed in order for staff to meet and plan with developers for future development.

Barthel inquired how I-94 plays into these goals. Brixius stated that transportation and the two interchanges are incorporated into these goals. Brixius identified future transportation, utility, and public facility improvements that are needed. He also encouraged the Council to consider point of sale inspection language in the City Code as many cities have found it to be useful. Hendrickson felt trail connections are a priority. Brixius recapped staff's efforts in trying to sell city-owned land and vacant land for expansion of the industrial park businesses. Hendrickson felt the need for higher density housing is important as well; however, she is not recommending putting up a bunch of apartments. Cocking felt it is fair to be open to additional concepts as they can be selective with their approval.

Barthel inquired if utilities can be available to those areas of future development and Nafstad that it should be able to be done.

Couri stated the original 1995 comp plan assumed that Otsego and St. Michael would develop residentially at a much faster pace than Albertville and once that residential development is there, it will drive commercial development in Albertville. He felt the main issue is if the city wants to hold out for commercial for several years or look at minor amendments to the zoning. Brixius stated that even if Council would approve the higher density residential on the Leuer lot, they are not required to change zoning at other locations. Hendrickson felt she has not heard that anyone wants to see a dramatic change, but feels they should consider any proposed concepts even if they don't match current zoning.

Hansen felt his concept is a better fit for the lot and would be within walking distance to commercial establishments. Dahlke addressed building costs and current trends in construction.

Brixius stated that staff will look at future projects to make sure they have them all. Bullen stated they may need to look at future use of the compost site with the projected growth numbers. Nafstad added that more fields are needed in town and they had reviewed previous concepts for

creating them near the compost and wastewater treatment plant sites. Brixius also suggested identifying standards for reviewing those concepts that don't match zoning are received.

**3. ADJOURNMENT**

The meeting was adjourned at 6:50 p.m.

Respectfully submitted,

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Kimberly A. Hodena, City Clerk

DRAFT



**ALBERTVILLE CITY COUNCIL  
Monday, March 5, 2018**

**DRAFT MINUTES**

**ALBERTVILLE CITY HALL**

**7:00 PM**

**1. CALL TO ORDER - PLEDGE OF ALLEGIANCE**

Mayor Hendrickson called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

**Present:** Mayor Hendrickson and Council members Cocking, Hudson, Olson, and Vetsch

**Absent:** None

**Staff Present:** City Administrator-PWD Adam Nafstad, City Attorney Mike Couri, Fire Chief Eric Bullen, and City Planner Alan Brixius

**Others Present:** Henry Hansen and Scott Dalke with Doug A. Carlson, Inc., Sarah Hanson

**3. RECOGNITIONS – PRESENTATIONS – INTRODUCTIONS - None**

**4. PUBLIC FORUM**

There was no one present for the forum.

**5. AMENDMENTS TO THE AGENDA**

Couri requested a motion be added to Item 8B1 to provide formal notice to the outlet mall regarding Kwik Trip access to the mall lot.

***Motioned by Hudson, seconded by Cocking, to approve the Agenda as amended. Ayes: Hendrickson, Cocking, Hudson, Olson, and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.***

**6. CONSENT AGENDA**

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order it is listed on the Consent agenda following the approval of the remaining Consent items. These items will be approved by a separate motion.

- A.** Approve the February 5, 2018 regular City Council meeting minutes as presented
- B.** Authorize the Monday, March 5, 2018 payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been

provided to City Council as a separate document and is available for public view at City Hall upon request

- C. Authorize an Interlocal Contract for Cooperative Purchasing with HGACBuy

Cocking asked to remove Item C from the Consent Agenda and placed under Administration.

*Motioned by Hendrickson, seconded by Cocking, to approve the Consent Agenda as amended.*

*Ayes: Hendrickson, Cocking, Hudson, Olson, and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.*

**7. PUBLIC HEARINGS – None**

**8. DEPARTMENT BUSINESS**

**A. City Council**

- 1). Committee Updates** (*STMA Ice Arena, Planning, JPWB, Parks, Fire Board, FYCC, etc.*)

*STMA Ice Arena Board*

Hudson reported there is a projected deficit for operational budget. Nafstad reported they will need additional staff for the arena and they are considering it prior to opening of the second sheet of ice.

**B. Planning/Zoning**

- 1). Kwik Trip Rezoning and CUP**

Brixius reported Kwik Trip, Incorporated is seeking to construct a convenience store with gas sales and car wash on a 3.3 acre site to the north of I-94 and east of CSAH 19. Currently the site is zoned B-2A which does not allow gas sales or car washes. By rezoning to B-3, these uses are allowed with a conditional use permit. Additionally, the site falls within the City's Shoreland Overlay District which requires a conditional use permit to allow a commercial property to exceed 25% impervious surface.

The Albertville Planning Commission held a public hearing on February 13, 2018 and reviewed the development application and staff reports. At the close of the public hearing, the Planning and Zoning Commission recommended that the City Council approve the zoning map amendment and the three conditional use permits with conditions.

Cocking inquired about the number of carwash bays and Brixius replied there will be two bays.

Brixius explained the physical barriers unique to the site. He stated there is ditch on the site that is part of the stormwater drainage and that a culvert will need to be constructed with the driveway installation.

Hendrickson asked about pedestrian traffic and trail. Brixius replied that the applicant must provide trail easement on the western lot line. Nafstad stated the goal is to have trails on both sides of CSAH 19.



Cocking had concerns with intersection traffic. Nafstad replied that the addition traffic will impact operations of the signal. Nafstad noted that the intersection was studied as part of the Business Park development and that the intersections will need improvements, including additional turn lanes, which is part of the plan for the CSAH 19 improvements. A representative from Kwik Trip stated that Kwik Trip would be slated to open in 2019; Nafstad added the CSAH 19 improvements are also slated for 2019.

***Motioned by Cocking, seconded by Hudson, to adopt Ordinance Number 2018-05 approving the rezoning of the parcel from B-2A, Special Business District to B-3, Highway Business District. Ayes: Hendrickson, Cocking, Hudson, Olson, and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.***

***Motioned by Olson, seconded by Cocking, to adopt Resolution Number 2018-006 approving conditional use permits for the gas sales, car wash, and the greater than 25% impervious surface. Ayes: Hendrickson, Cocking, Hudson, Olson, and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.***

***Motioned by Cocking, seconded by Hudson, to authorize the City to enter into a Stormwater Management Agreement between the City of Albertville and Kwik Trip, Incorporated. Ayes: Hendrickson, Cocking, Hudson, Olson, and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.***

Couri reported that the 2003 development agreement requires formal notice to the Albertville Premium Outlet Mall regarding future access through the lots. This is needed for a full intersection.

***Motioned by Cocking, seconded by Hendrickson, to direct staff to provide formal notice to the Albertville Premium Outlet Mall that the City is requiring the owner of the outlet mall to provide access to the Knechtel property via the private drive located on the outlet mall property east of CSAH 19 as set out in the developer's agreement for Outlets at Albertville Second Addition. Ayes: Hendrickson, Cocking, Hudson, Olson, and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.***

## **2). Heuring Meadows – High Density Residential Concept Plan**

Brixius reported Douglas A. Carlson Development, Inc. has a concept plan for medium and high density residential buildings for the lot. The proposal consists of 168 apartment units in three buildings and 34 quadraminium units. This has a density of 17 units per acre. All units would be rental and market rate. Apartments will have rent \$1000-\$1700 and \$1200-\$1800 for the quad units. Currently the site is zoned commercial and the proposal does not align with the land use plan or vision study goals.

The increased tax base would be approximately \$26,000,000 and there would be park dedication fees of \$600,000. The City would also collect SAC/WAC fees for each unit. Brixius stated the applicant would need to plat the outlot. The City would also like to ensure that if the property is sold, it would be sold as one lot, so there would not be different management between the buildings and quad homes. The applicant would also need to work with Wright County regarding access.

Hendrickson questioned the access to the development and Nafstad replied that a traffic study would be needed. Council discussed improvements needed to 53<sup>rd</sup> Street NE as well as parking for the apartments. Nafstad stated that a traffic study would determine if the intersection would need a signal system.

Cocking inquired about what building type they would start the project with. Hansen replied they would most likely begin with the quad homes. The first apartment building to be built would be along CSAH 19 for marketing purposes and once they see they are or will be reaching 80% occupancy, they move to the next building until all three are built.

Brixius inquired about building materials. Hansen replied there will be brick and hard surface siding, no vinyl or steel. Amenities would include a park, exercise room, conference room, community room, and office for on-site full-time management. Hansen addressed rental rates for the apartments, but stated ultimately a market study would be needed.

Hudson stated he was not opposed to the concept as this could stimulate commercial development as discussed at the workshop.

Cocking inquired if these rental units are not constructed, what is the next closest area to find that kind of housing. Hansen replied Monticello, Rogers, or Elk River, all of which are full.

Sarah Hanson, 5474 Kalland Avenue NE, inquired about buffers between the proposed development and the single family homes on the east side of Kalland Avenue NE. Hansen replied it would be addressed in the landscape and grading plans once development plans are submitted. She also inquired about whether the park within the development would be private or public and Hansen replied it would most likely be private. Hanson inquired if the school could accommodate such an increase in student population. Hendrickson stated that there is a bubble of enrollment that has concerned the school, but she is not aware of the specific grades and the schools should be able to accommodate it.

### **3). Industrial District Amendments**

Brixius reported staff is seeking to increase industrial building heights and reduce setbacks in I-1 and I-2 districts. They are also suggesting that the minimum lot established in the I-2 area be removed.

Olson inquired about fire sprinkling in buildings with increased height and Brixius stated all buildings must still be sprinkled. Olson asked what spurred this change and Brixius replied it came up with the Old Castle expansion but was never formally adopted at that time. As they discussed possible purchase of the City's industrial lot with Shred-N-Go, it was determined these amendments may need to be in place for development.

***Motioned by Vetsch, seconded by Olson, to adopt Ordinance Number 2018-06 approving amendments to the city's existing code surrounding requirements for building height, lot area and setbacks within the city's I-1 and I-2 Industrial Districts. Ayes: Hendrickson, Cocking, Hudson, Olson, and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.***

#### **4). Kennel Ordinance Amendment**

Hudson inquired if there were any major changes from the Council's last discussion and Brixius replied there were not.

Nafstad reported there is currently one private kennel license issued and he inquired of the attorney what happens with that once these changes are made. Couri stated that since it is not a zoning ordinance, it would not be grandfathered in. Nafstad asks because there are nuisance issues with the licensee. Council inquired if these ordinances should be tabled until it's time for renewal. Brixius stated that they would recommend not renewing the license because of the nuisance issues. Couri recommended approving the ordinances now and when the license expires, that language is not in the City Code and there is no longer that type of license to issue. Nafstad stated the license was issued with conditions and they can follow up on the nuisance issues.

*Motioned by Cocking, seconded by Hudson, to adopt Ordinance Number 2018-07 approving amendments to Title 6, Chapter 2, Animal Control in the City Code and authorize publication of a summary ordinance. Ayes: Hendrickson, Cocking, Hudson, Olson, and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.*

*Motioned by Olson, seconded by Hudson to adopt Ordinance Number 2018-08 approving amendments to Section 4500 and 4600 of the Albertville Zoning Ordinance regarding commercial kennels and authorize publication of a summary ordinance. Ayes: Hendrickson, Cocking, Hudson, Olson, and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.*

- C. Fire – None**
- D. Finance – None**
- E. City Clerk – None**
- F. Public Works/Engineering – None**
- G. Building – None**
- H. Legal – None**
- I. Administration**

#### **1). Interlocal Contract for Cooperative Purchasing with HGACBuy**

Cocking stated he did not have issues with the contract, but wanted to discuss the city's equipment replacements plan to ensure the taxpayer's are getting the best value. Also to research if there would be value in replacing other pieces of equipment at the same time, similar to what other departments have done. There was general discussion on how the city levies annually to replace equipment based on expected useful life and potential discounts of a larger purchase. Staff will review alternative replacement plans and report back.

*Motioned by Cocking, seconded by Hendrickson, to authorize Interlocal Contract for Cooperative Purchasing with HGACBuy. Ayes: Hendrickson, Cocking, Hudson, Olson, and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.*

**9. ANNOUNCEMENTS AND/OR UPCOMING MEETINGS**

March 12	STMA Ice Arena Board, 6:00 p.m.
March 13	Planning Commission, 7:00 p.m.
March 19	City Council, 7:00 p.m.
March 26	Joint Powers Water Board, 6:00 p.m. Parks Committee, 7:00 p.m.
April 2	City Council, 7:00 p.m.
April 9	STMA Ice Arena Board, 6:00 p.m.
April 10	Planning Commission, 7:00 p.m.
April 16	City Council, 7:00 p.m.
April 23	Joint Powers Water Board, 6:00 p.m. Parks Committee, 7:00 p.m.
April 30	Joint Governance Meeting, TBD

**10. ADJOURNMENT**

*Motioned by Vetsch, seconded by Olson, to adjourn the meeting at 8:21 p.m. Ayes: Hendrickson, Cocking, Hudson, Olson, and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.*

Respectfully submitted,

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Kimberly A. Hodena, City Clerk

March 15, 2018

**SUBJECT: CONSENT - FINANCE – PAYMENT OF BILLS**

**RECOMMENDATION:** It is respectfully requested that the Mayor and Council consider the following:

**MOTION TO:** Authorize the Monday, March 19, 2018 payment of the claims as presented except the bills specifically pulled, which are passed by separate motion. The claims listing has been provided to Council as a separate document. The claims listing is available for public viewing at City Hall upon request.

**BACKGROUND:** The City processes claims on a semi-monthly basis. The bills are approved through their respective departments and administration and passed onto the City Council for approval.

**KEY ISSUES:**

- Account codes starting with 810 are STMA Arena Expenses/Vendors (bolded) and key issues will be presented in the claims listing document.

**POLICY/PRACTICES CONSIDERATIONS:** It is the City's policy to review and approve payables on a semi-monthly basis.

**FINANCIAL CONSIDERATIONS:** City staff has reviewed and recommends approval of payments presented.

**LEGAL CONSIDERATIONS:** The Mayor and Council have the authority to approve all bills pursuant to Minnesota State Law, which requires all bills to be paid in a timely manner, generally within 30 days unless one party determines to dispute the billing.

**Responsible Person:** Tina Lannes, Finance Director

**Submitted through:** Adam Nafstad, City Administrator-PWD

**Attachment:** List of Claims (under separate cover)

March 15, 2018

**SUBJECT: CONSENT - CITY CLERK – ANNUAL RENEWAL OF LIQUOR LICENSES**

**RECOMMENDATION:** It is respectfully requested that the Mayor and Council consider the following motion:

**MOTION TO:** Approve the 2018 annual renewal of liquor licenses listed in the staff report contingent on full payment of license fees, proof of liquor liability insurance, Wright County Sheriff's review for liquor law violations, and compliance with all building and fire regulations.

**BACKGROUND:** Each year the City of Albertville and State of Minnesota Alcohol and Gambling Enforcement Division (AGED) must approve the renewal of liquor licenses for establishments within Albertville. The City must verify there are no outstanding fines, City Code violations, or delinquent taxes for each establishment. The Wright County Sheriff's Office must also look for liquor law violations within the last five years. Once Council has approved the liquor renewals locally, they will be sent to MN AGED for their approval. The liquor license period for the upcoming year runs April 15, 2018 to April 14, 2019. The following liquor licenses are recommended for approval:

152 Club	5794 Main Ave NE/Po Box 34
Cedar Creek Bar & Grill	5700 Jason Ave NE
Coborn's Liquor	5600 LaCentre Ave NE, Suite 114
D. Michael B's	6550 Lamplight Drive
El Bamba	11649 Laketowne View NE
Villa Bar and Grill	11935 59th Place NE
Geez Sports Bar & Grill	5788 Main Ave NE, Po Box 224
Hana Sushi Steakhouse & Asian Cuisine	6730 Laketown Drive NE
Hong Thai	5600 LaCentre Ave Suite 110
Neighbor's Eatery & Saloon	5772 Main Ave NE, PO Box 134
Prairie Run Café	5262 Kyler Avenue NE, Suite 111
Space Aliens Grill & Bar	11166 County Rd 37
Westside Liquor	11095 61st St NE, Suite P
Willy McCoy's	5651 LaCentre Ave NE

**KEY ISSUES:**

- There are no delinquent taxes, outstanding fines, or City Code Violations for the above establishments.
- Approval is contingent on full payment of licensee fees, proof of liquor liability insurance, and review by the Wright County Sheriff's Office.
- There were no liquor license violations in the last license year.

- Green Martini Paint Co. will not be renewing their consumption and display liquor license; this does not affect total revenue as the fee goes to the State.

**POLICY/PRACTICES CONSIDERATIONS:** It is the Mayor and City Council’s policy to review and approve or deny liquor license renewals for establishments within Albertville.

**FINANCIAL CONSIDERATIONS:** The following are proposed fees to be collected for the 2018 liquor license renewals:

<b>License Type</b>	<b>License Fee</b>	<b># of 2017 Licenses</b>	<b>2017 Revenue</b>	<b># of 2018 Licenses</b>	<b>2018 Revenue</b>
On-Sale Intoxicating Liquor	\$3,300	9	\$29,700	9	\$29,700
Sunday On-Sale	\$200	9	\$1,800	9	\$1,800
On-sale Wine	\$110	3	\$330	3	\$330
3.2% Beer	\$100	3	\$300	3	\$300
Off-Sale	\$150	5	\$750	5	\$750
Consumption/Display	\$0 (State Fee)	2	\$0	1	
<b>Total</b>			<b>\$32,880</b>		<b>\$32,880</b>

**Responsible Person/Department:** Kimberly A. Hodena, City Clerk

**Submitted Through:** Adam Nafstad, City Administrator-PWD

**Attachments:** None



# Wright County Sheriff's Office

Sheriff Joe Hagerty

3800 Braddock Ave. NE, Buffalo, MN 55313  
1-800-362-3667 Fax: 763-682-7610



Albertville Monthly Report 2018

Printed on March 2, 2018

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
<b>911 Hang-up Total: 16</b>					
02/03/18 18:16	911 Hang-up	2018008834			911
02/04/18 09:21	911 Hang-up	2018008963			911
02/09/18 07:14	911 Hang-up	2018010125			911
02/09/18 10:32	911 Hang-up	2018010168			911
02/10/18 09:27	911 Hang-up	2018010451			911
02/11/18 16:29	911 Hang-up	2018010771			911
02/12/18 11:08	911 Hang-up	2018010934			911
02/16/18 20:02	911 Hang-up	2018012228			911
02/18/18 08:03	911 Hang-up	2018012577			911
02/21/18 17:43	911 Hang-up	2018013427			911
02/23/18 00:09	911 Hang-up	2018013804			911
02/23/18 15:42	911 Hang-up	2018013936			911
02/24/18 17:49	911 Hang-up	2018014217			911
02/25/18 12:42	911 Hang-up	2018014383			911
02/25/18 19:10	911 Hang-up	2018014457			911
02/28/18 11:41	911 Hang-up	2018015185			911
<b>911 Hang-up; MVA - No Injuries Total: 1</b>					
02/13/18 19:41	911 Hang-up; MVA - No	2018011349	MVA - No Injuries	WCSOP18004518	911
<b>911 Open Line Total: 9</b>					
02/05/18 11:06	911 Open Line	2018009197			911
02/05/18 20:27	911 Open Line	2018009321			911
02/06/18 11:36	911 Open Line	2018009450			911
02/09/18 08:22	911 Open Line	2018010136			911
02/09/18 21:05	911 Open Line	2018010350			911
02/14/18 06:04	911 Open Line	2018011420			911
02/18/18 18:57	911 Open Line	2018012720			911
02/20/18 10:15	911 Open Line	2018013028			911
02/23/18 00:22	911 Open Line	2018013805			911
<b>Agency Assist Total: 3</b>					
02/06/18 08:01	Agency Assist	2018009412	Agency Assist	WCSOP18003710	Phone
02/18/18 09:53	Agency Assist	2018012601	Warrant - Arrest	WCSOP18005009	Phone
02/19/18 20:55	Agency Assist	2018012929	Agency Assist	WCSOP18005151	Phone
<b>Alarm Total: 1</b>					
02/23/18 02:10	Alarm	2018013818	Alarm	WCSOP18005473	911
<b>Animal - Barking Dog Total: 2</b>					
02/16/18 21:13	Animal - Barking Dog	2018012247	Animal - Barking Dog	WCSOP18004876	Phone



Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
02/25/18 17:43	Animal - Barking Dog	2018014437	Animal - Barking Dog	WCSOP18005771	Phone
<b>Animal - Bites - Attacks Total: 1</b>					
02/28/18 08:32	Animal - Bites - Attacks	2018015134	Animal - Bites - Attacks	WCSOP18006071	Phone
<b>Burglary Total: 1</b>					
02/11/18 16:40	Burglary	2018010773	Burglary	WCSOP18004309	911
<b>Check Welfare Total: 7</b>					
02/01/18 07:22	Check Welfare	2018008193	Check Welfare	WCSOP18003196	Phone
02/06/18 22:29	Check Welfare	2018009600	Domestic Disturbance	WCSOP18003788	Phone
02/10/18 21:53	Check Welfare	2018010602	Check Welfare	WCSOP18004242	Phone
02/11/18 14:30	Check Welfare	2018010743	Check Welfare	WCSOP18004301	911
02/16/18 10:56	Check Welfare	2018012074	Check Welfare	WCSOP18004802	Phone
02/17/18 14:27	Check Welfare	2018012400	Check Welfare	WCSOP18004937	911
02/26/18 01:56	Check Welfare	2018014545	Check Welfare	WCSOP18005809	911
<b>Check Welfare; Neighborhood Dispute Total: 1</b>					
02/27/18 12:31	Check Welfare;	2018014915	Check Welfare	WCSOP18005971	911
<b>Citizen Aid Total: 1</b>					
02/03/18 17:53	Citizen Aid	2018008827	Citizen Aid	WCSOP18003446	911
<b>Civil Complaint Total: 3</b>					
02/04/18 19:44	Civil Complaint	2018009068	Civil Complaint	WCSOP18003570	Phone
02/15/18 09:43	Civil Complaint	2018011765	Civil Child Custody	WCSOP18004680	Phone
02/25/18 18:10	Civil Complaint	2018014444	Civil Complaint	WCSOP18005773	Phone
<b>Civil Process Total: 22</b>					
02/01/18 10:17	Civil Process	2018008220			Officer
02/01/18 10:27	Civil Process	2018008225			Officer
02/01/18 15:35	Civil Process	2018008266			
02/02/18 10:04	Civil Process	2018008452			Officer
02/02/18 10:32	Civil Process	2018008457			Officer
02/05/18 12:27	Civil Process	2018009212			Officer
02/05/18 12:39	Civil Process	2018009217			Officer
02/05/18 13:21	Civil Process	2018009230			Officer
02/05/18 17:34	Civil Process	2018009280			Officer
02/07/18 13:19	Civil Process	2018009704			Officer
02/07/18 15:34	Civil Process	2018009729			Officer
02/08/18 10:57	Civil Process	2018009922			Officer
02/09/18 10:17	Civil Process	2018010162			Officer
02/09/18 10:50	Civil Process	2018010172			
02/12/18 12:12	Civil Process	2018010948			Officer
02/13/18 10:36	Civil Process	2018011201			Officer
02/13/18 11:13	Civil Process	2018011210			Officer
02/15/18 17:24	Civil Process	2018011883			
02/15/18 17:30	Civil Process	2018011884			Officer
02/20/18 13:09	Civil Process	2018013065			

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
02/21/18 16:22	Civil Process	2018013395			Officer
02/28/18 12:01	Civil Process	2018015191			Officer

### Commercial Fire Alarm Total: 1

02/09/18 13:46	Commercial Fire Alarm	2018010208	Commercial Fire Alarm	WCSOP18004070	Phone
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### Commercial General Alarm Total: 19

02/01/18 02:07	Commercial General	2018008163	Commercial General Alarm	WCSOP18003181	Phone
02/01/18 04:45	Commercial General	2018008175	Commercial General Alarm	WCSOP18003191	Phone
02/03/18 08:21	Commercial General	2018008724	Commercial General Alarm	WCSOP18003392	Phone
02/03/18 21:17	Commercial General	2018008879	Commercial General Alarm	WCSOP18003467	Phone
02/04/18 05:10	Commercial General	2018008951	Commercial General Alarm	WCSOP18003509	Phone
02/08/18 20:46	Commercial General	2018010047	Commercial General Alarm	WCSOP18003997	Phone
02/13/18 21:37	Commercial General	2018011381	Commercial General Alarm	WCSOP18004528	Phone
02/15/18 04:44	Commercial General	2018011725	Commercial General Alarm	WCSOP18004664	Phone
02/18/18 23:14	Commercial General	2018012765	Commercial General Alarm	WCSOP18005080	Phone
02/20/18 08:47	Commercial General	2018013009	Commercial General Alarm	WCSOP18005179	Phone
02/21/18 11:11	Commercial General	2018013312	Commercial General Alarm	WCSOP18005300	Phone
02/23/18 02:28	Commercial General	2018013824	Commercial General Alarm	WCSOP18005478	Phone
02/24/18 02:17	Commercial General	2018014076	Commercial General Alarm	WCSOP18005597	Phone
02/25/18 00:35	Commercial General	2018014304	Commercial General Alarm	WCSOP18005695	Phone
02/25/18 02:49	Commercial General	2018014325	Commercial General Alarm	WCSOP18005706	Phone
02/25/18 03:11	Commercial General	2018014327	Commercial General Alarm	WCSOP18005707	Phone
02/25/18 09:31	Commercial General	2018014349	Commercial General Alarm	WCSOP18005722	Phone
02/27/18 02:26	Commercial General	2018014823	Commercial General Alarm	WCSOP18005939	Phone
02/27/18 07:31	Commercial General	2018014851	Commercial General Alarm	WCSOP18005947	Phone

### Criminal Damage to Property Total: 1

02/05/18 17:18	Criminal Damage to	2018009275	Gun Incident	WCSOP18003658	Phone
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### Disabled Vehicle Total: 1

02/07/18 07:31	Disabled Vehicle	2018009654	Disabled Vehicle	WCSOP18003812	Phone
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### Dispatch - CAD Total: 1

02/19/18 17:31	Dispatch - CAD	2018012888			911
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### Domestic Disturbance Total: 7

02/04/18 02:17	Domestic Disturbance	2018008934	Domestic Disturbance	WCSOP18003494	911
02/05/18 01:02	Domestic Disturbance	2018009137	Domestic Disturbance	WCSOP18003593	911
02/10/18 09:38	Domestic Disturbance	2018010453	Domestic Disturbance	WCSOP18004180	911
02/15/18 16:58	Domestic Disturbance	2018011873	Domestic Disturbance	WCSOP18004732	Phone
02/18/18 21:18	Domestic Disturbance	2018012747	Domestic Disturbance	WCSOP18005074	Phone
02/20/18 17:32	Domestic Disturbance	2018013153	Domestic Disturbance	WCSOP18005236	Phone
02/25/18 11:17	Domestic Disturbance	2018014369	Domestic Disturbance	WCSOP18005732	911

### Drugs Total: 1

02/26/18 00:10	Drugs	2018014534	Drugs	WCSOP18005804	Officer
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### Extra Patrol Total: 1

02/08/18 12:20	Extra Patrol	2018009934			Officer
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Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
<b>Fight Total: 1</b>					
02/24/18 01:26	Fight	2018014066	Fight	WCSOP18005594	911
<b>Fire - Vehicle Total: 1</b>					
02/03/18 15:11	Fire - Vehicle	2018008795	Fire - Vehicle	WCSOP18003433	911
<b>Fraud - Checks - Cards Total: 1</b>					
02/16/18 17:56	Fraud - Checks - Cards	2018012179	Fraud - Checks - Cards	WCSOP18004853	Phone
<b>Fraud - Internet Total: 2</b>					
02/01/18 19:34	Fraud - Internet	2018008322	Fraud - Internet	WCSOP18003251	Phone
02/05/18 08:10	Fraud - Internet	2018009172	Fraud - Internet	WCSOP18003617	Phone
<b>Gun Incident Total: 1</b>					
02/07/18 01:21	Gun Incident	2018009626	Gun Incident	WCSOP18003794	911
<b>Harassment Total: 2</b>					
02/08/18 20:00	Harassment	2018010036	Harassment	WCSOP18003991	Phone
02/09/18 09:46	Harassment	2018010153	Harassment	WCSOP18004041	Other
<b>Hospice Death Total: 3</b>					
02/03/18 03:48	Hospice Death	2018008712			Phone
02/06/18 15:28	Hospice Death	2018009499			Phone
02/19/18 12:25	Hospice Death	2018012846			Phone
<b>Info Total: 2</b>					
02/10/18 14:18	Info	2018010497			Phone
02/28/18 08:30	Info	2018015132	Info	WCSOP18006070	Phone
<b>Intoxicated Person Total: 2</b>					
02/26/18 14:12	Intoxicated Person	2018014683	Intoxicated Person	WCSOP18005868	Phone
02/26/18 14:55	Intoxicated Person	2018014691	Intoxicated Person	WCSOP18005873	Phone
<b>Intoxicated Person; 911 Open Line Total: 1</b>					
02/10/18 02:48	Intoxicated Person; 911	2018010415	Intoxicated Person	WCSOP18004165	911
<b>Intoxicated Person; Fraud - Checks - Cards Total: 1</b>					
02/11/18 20:49	Intoxicated Person;	2018010836	Intoxicated Person	WCSOP18004334	911
<b>Juvenile - Complaint Total: 4</b>					
02/09/18 14:36	Juvenile - Complaint	2018010225	Juvenile - Complaint	WCSOP18004081	Phone
02/10/18 18:18	Juvenile - Complaint	2018010548	Juvenile - Complaint	WCSOP18004227	911
02/13/18 08:18	Juvenile - Complaint	2018011173	Juvenile - Complaint	WCSOP18004449	911
02/21/18 15:47	Juvenile - Complaint	2018013381	Juvenile - Complaint	WCSOP18005323	Phone
<b>Juvenile - Runaway Total: 2</b>					
02/06/18 21:01	Juvenile - Runaway	2018009586	Juvenile - Runaway	WCSOP18003785	Phone
02/13/18 19:47	Juvenile - Runaway	2018011350	Juvenile - Runaway	WCSOP18004521	Phone
<b>Lock Out - Lock In Total: 2</b>					
02/07/18 15:36	Lock Out - Lock In	2018009731	Lock Out - Lock In	WCSOP18003858	Phone

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
02/19/18 17:30	Lock Out - Lock In	2018012887			911
<b>Lost - Found Property Total: 1</b>					
02/09/18 08:35	Lost - Found Property	2018010139	Lost - Found Property	WCSOP18004035	
<b>Medical - Abdominal Pain Total: 2</b>					
02/04/18 01:24	Medical - Abdominal	2018008920	Medical - Abdominal Pain	WCSOP18003483	Phone
02/25/18 05:43	Medical - Abdominal	2018014338	Medical - Abdominal Pain	WCSOP18005715	911
<b>Medical - Back Pain Total: 2</b>					
02/15/18 07:37	Medical - Back Pain	2018011744	Medical - Back Pain	WCSOP18004671	Phone
02/23/18 15:17	Medical - Back Pain	2018013929	Medical - Back Pain	WCSOP18005534	911
<b>Medical - Breathing Problems Total: 2</b>					
02/18/18 17:02	Medical - Breathing	2018012688	Medical - Breathing Problems	WCSOP18005050	911
02/24/18 18:31	Medical - Breathing	2018014229	Medical - Breathing Problems	WCSOP18005665	911
<b>Medical - Carbon Monoxide Inhalation Total: 1</b>					
02/04/18 15:40	Medical - Carbon	2018009017	Medical - Carbon Monoxide	WCSOP18003552	Phone
<b>Medical - Chest Pain Total: 1</b>					
02/07/18 18:31	Medical - Chest Pain	2018009777	Medical - Chest Pain	WCSOP18003882	Phone
<b>Medical - Fall Under 6 Feet Total: 5</b>					
02/01/18 12:23	Medical - Fall Under 6	2018008241	Medical - Fall Under 6 Feet	WCSOP18003217	Phone
02/01/18 18:36	Medical - Fall Under 6	2018008303	Medical - Fall Under 6 Feet	WCSOP18003247	911
02/06/18 12:05	Medical - Fall Under 6	2018009455	Medical - Fall Under 6 Feet	WCSOP18003732	Phone
02/14/18 16:55	Medical - Fall Under 6	2018011579	Medical - Fall Under 6 Feet	WCSOP18004613	911
02/20/18 04:13	Medical - Fall Under 6	2018012974	Medical - Fall Under 6 Feet	WCSOP18005162	911
<b>Medical - Overdose - Poisoning Total: 1</b>					
02/23/18 21:55	Medical - Overdose -	2018014025	Medical - Overdose - Poisoning	WCSOP18005576	911
<b>Medical - Psychiatric - Behavioral Total: 4</b>					
02/03/18 01:17	Medical - Psychiatric -	2018008700	Medical - Psychiatric -	WCSOP18003381	Phone
02/22/18 12:33	Medical - Psychiatric -	2018013632	Medical - Psychiatric -	WCSOSRO18005399	Phone
02/23/18 22:06	Medical - Psychiatric -	2018014028	Medical - Psychiatric -	WCSOP18005578	Phone
02/25/18 10:59	Medical - Psychiatric -	2018014364	Medical - Psychiatric -	WCSOP18005728	911
<b>Medical - Seizure Total: 1</b>					
02/19/18 10:44	Medical - Seizure	2018012828	Medical - Seizure	WCSOP18005106	911
<b>Medical - Sick Total: 8</b>					
02/02/18 14:14	Medical - Sick	2018008505	Medical - Sick	WCSOP18003311	911
02/03/18 11:23	Medical - Sick	2018008762	Medical - Sick	WCSOP18003408	911
02/03/18 18:30	Medical - Sick	2018008839	Medical - Sick	WCSOP18003452	911
02/04/18 17:48	Medical - Sick	2018009039	Medical - Sick	WCSOP18003558	911
02/15/18 10:16	Medical - Sick	2018011769	Medical - Sick	WCSOP18004683	911
02/18/18 08:17	Medical - Sick	2018012581	Medical - Sick	WCSOP18005000	911
02/18/18 19:50	Medical - Sick	2018012733	Medical - Sick	WCSOP18005069	911
02/21/18 10:32	Medical - Sick	2018013305	Medical - Sick	WCSOP18005297	911

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
<b>Medical - Stroke Total: 2</b>					
02/17/18 09:42	Medical - Stroke	2018012353			911
02/25/18 02:15	Medical - Stroke	2018014321	Medical - Stroke	WCSOP18005703	911
<b>Medical - Unconscious - Fainting Total: 1</b>					
02/03/18 14:36	Medical - Unconscious -	2018008790	Medical - Unconscious -	WCSOP18003430	911
<b>Missing Person Total: 1</b>					
02/27/18 07:24	Missing Person	2018014848	Missing Person	WCSOP18005946	Phone
<b>Motorist Aid Total: 3</b>					
02/06/18 02:04	Motorist Aid	2018009371			
02/06/18 04:26	Motorist Aid	2018009380			
02/25/18 02:41	Motorist Aid	2018014323			Phone
<b>MVA - Hit &amp; Run Total: 2</b>					
02/08/18 09:26	MVA - Hit & Run	2018009903	MVA - Hit & Run	WCSOP18003936	
02/28/18 11:23	MVA - Hit & Run	2018015177	MVA - Hit & Run	WCSOP18006087	
<b>MVA - Injuries Total: 1</b>					
02/07/18 18:40	MVA - Injuries	2018009779	Agency Assist	WCSOP18003884	
<b>MVA - Injuries; Dispatch - CAD Total: 1</b>					
02/19/18 16:47	MVA - Injuries; Dispatch	2018012882	MVA - Injuries	WCSOP18005131	
<b>MVA - No Injuries Total: 10</b>					
02/04/18 12:21	MVA - No Injuries	2018008987	MVA - No Injuries	WCSOP18003526	
02/04/18 12:46	MVA - No Injuries	2018008991	MVA - No Injuries	WCSOP18003528	911
02/10/18 08:14	MVA - No Injuries	2018010437	MVA - No Injuries	WCSOP18004174	911
02/14/18 08:07	MVA - No Injuries	2018011444	MVA - No Injuries	WCSOP18004549	911
02/14/18 08:26	MVA - No Injuries	2018011452	MVA - No Injuries	WCSOP18004555	
02/14/18 21:49	MVA - No Injuries	2018011651	MVA - No Injuries	WCSOP18004638	911
02/22/18 16:18	MVA - No Injuries	2018013707	MVA - No Injuries	WCSOP18005430	911
02/24/18 19:42	MVA - No Injuries	2018014245	MVA - No Injuries	WCSOP18005672	911
02/25/18 14:51	MVA - No Injuries	2018014409	MVA - No Injuries	WCSOP18005753	
02/27/18 16:20	MVA - No Injuries	2018014960	MVA - No Injuries	WCSOP18005991	
<b>Noise Total: 1</b>					
02/04/18 03:54	Noise	2018008946	Noise	WCSOP18003505	
<b>Open Door - Window Total: 1</b>					
02/17/18 13:19	Open Door - Window	2018012388	Open Door - Window	WCSOP18004931	911
<b>Parking Total: 2</b>					
02/13/18 13:44	Parking	2018011248	Parking	WCSOP18004475	
02/24/18 22:48	Parking	2018014290	Parking	WCSOP18005688	
<b>Phone Call Total: 1</b>					
02/27/18 11:59	Phone Call	2018014906			Other

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
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**Residential Fire Alarm Total: 1**

02/27/18 20:12	Residential Fire Alarm	2018015020	Residential Fire Alarm	WCSOP18006020	Phone
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**Residential General Alarm Total: 6**

02/04/18 03:36	Residential General	2018008945	Residential General Alarm	WCSOP18003503	Phone
02/04/18 08:06	Residential General	2018008959	Residential General Alarm	WCSOP18003512	Phone
02/07/18 15:27	Residential General	2018009727	Residential General Alarm	WCSOP18003855	Phone
02/11/18 20:21	Residential General	2018010828	Residential General Alarm	WCSOP18004331	Phone
02/21/18 11:06	Residential General	2018013311	Residential General Alarm	WCSOP18005299	Phone
02/24/18 00:09	Residential General	2018014051	Residential General Alarm	WCSOP18005588	Phone

**Residential Medical Alarm Total: 1**

02/09/18 13:42	Residential Medical	2018010207	Residential Medical Alarm	WCSOP18004069	Phone
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**Robbery Total: 1**

02/13/18 22:05	Robbery	2018011386	Robbery	WCSOP18004529	911
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**Snowbird Total: 16**

02/01/18 02:00	Snowbird	2018008161	Snowbird	WCSOP18003177	
02/01/18 02:31	Snowbird	2018008167	Snowbird	WCSOP18003185	
02/01/18 02:42	Snowbird	2018008169	Snowbird	WCSOP18003186	
02/02/18 02:04	Snowbird	2018008403	Snowbird	WCSOP18003275	
02/03/18 02:23	Snowbird	2018008708	Snowbird	WCSOP18003384	
02/09/18 02:05	Snowbird	2018010102	Snowbird	WCSOP18004015	
02/12/18 02:15	Snowbird	2018010883	Snowbird	WCSOP18004352	
02/16/18 02:46	Snowbird	2018012003	Snowbird	WCSOP18004772	
02/20/18 02:21	Snowbird	2018012968	Snowbird	WCSOP18005159	Phone
02/24/18 02:02	Snowbird	2018014072	Snowbird	WCSOP18005596	
02/26/18 02:51	Snowbird	2018014555	Snowbird	WCSOP18005816	Officer
02/27/18 02:04	Snowbird	2018014820	Snowbird	WCSOP18005936	
02/28/18 02:18	Snowbird	2018015093	Snowbird	WCSOP18006046	
02/28/18 02:28	Snowbird	2018015095	Snowbird	WCSOP18006049	
02/28/18 02:33	Snowbird	2018015096	Snowbird	WCSOP18006050	
02/28/18 02:39	Snowbird	2018015097	Snowbird	WCSOP18006051	

**Stolen - Property Total: 1**

02/01/18 11:19	Stolen - Property	2018008229	Stolen - Property	WCSOP18003213	Phone
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**Stoparm Violation Total: 1**

02/06/18 10:45	Stoparm Violation	2018009438	Stoparm Violation	WCSOP18003722	Other
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**Surveillance Total: 1**

02/25/18 07:20	Surveillance	2018014342			
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**Suspicious - Circumstances Total: 7**

02/01/18 07:08	Suspicious -	2018008189	Suspicious - Circumstances	WCSOP18003195	911
02/05/18 15:29	Suspicious -	2018009251	Suspicious - Circumstances	WCSOP18003648	Phone
02/08/18 01:34	Suspicious -	2018009852	Suspicious - Circumstances	WCSOP18003913	Phone
02/19/18 14:42	Suspicious -	2018012863	CSC Sex Offense	WCSOP18005119	Phone

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
02/22/18 23:03	Suspicious -	2018013800	Suspicious - Circumstances	WCSOP18005463	Phone
02/26/18 17:07	Suspicious -	2018014727	Suspicious - Circumstances	WCSOP18005894	Phone
02/27/18 16:44	Suspicious -	2018014969	Suspicious - Circumstances	WCSOP18005997	Phone

### Suspicious - Person - Vehicle Total: 6

02/02/18 03:28	Suspicious - Person -	2018008411	DUI	WCSOP18003280	911
02/05/18 18:35	Suspicious - Person -	2018009295	Suspicious - Person - Vehicle	WCSOP18003666	911
02/15/18 22:41	Suspicious - Person -	2018011963	Unwanted Person	WCSOP18004764	911
02/18/18 01:48	Suspicious - Person -	2018012553	Suspicious - Person - Vehicle	WCSOP18004990	Phone
02/21/18 12:57	Suspicious - Person -	2018013327	Suspicious - Person - Vehicle	WCSOP18005306	Phone
02/22/18 21:42	Suspicious - Person -	2018013786	Suspicious - Person - Vehicle	WCSOP18005456	Phone

### Theft Total: 9

02/02/18 21:10	Theft	2018008638	Theft	WCSOP18003358	911
02/04/18 18:11	Theft	2018009044	Citizen Aid	WCSOP18003560	Phone
02/06/18 10:36	Theft	2018009433	Theft	WCSOP18003721	Phone
02/07/18 23:27	Theft	2018009840	Theft	WCSOP18003909	911
02/14/18 18:32	Theft	2018011606	Theft	WCSOP18004625	Phone
02/18/18 12:43	Theft	2018012626	Lost - Found Property	WCSOP18005026	911
02/18/18 14:38	Theft	2018012650	Theft	WCSOP18005032	Phone
02/19/18 07:34	Theft	2018012801	Theft	WCSOP18005096	911
02/21/18 13:30	Theft	2018013336	Theft	WCSOP18005309	Phone

### Theft - From Vehicle Total: 2

02/03/18 19:53	Theft - From Vehicle	2018008858	Theft - From Vehicle	WCSOP18003460	Phone
02/25/18 20:02	Theft - From Vehicle	2018014473	Theft - From Vehicle	WCSOP18005783	911

### Theft - Gas Drive Off Total: 6

02/16/18 10:02	Theft - Gas Drive Off	2018012052	Theft - Gas Drive Off	WCSOP18004793	911
02/22/18 20:00	Theft - Gas Drive Off	2018013763	Theft - Gas Drive Off	WCSOP18005453	911
02/24/18 11:03	Theft - Gas Drive Off	2018014128	Civil Complaint	WCSOP18005620	911
02/25/18 11:56	Theft - Gas Drive Off	2018014380	Theft - Gas Drive Off	WCSOP18005736	911
02/26/18 17:00	Theft - Gas Drive Off	2018014724	Theft - Gas Drive Off	WCSOP18005892	911
02/26/18 19:23	Theft - Gas Drive Off	2018014766	Theft - Gas Drive Off	WCSOP18005916	911

### Theft - Identity Theft Total: 1

02/13/18 11:04	Theft - Identity Theft	2018011207	Theft - Identity Theft	WCSOP18004461	Phone
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### Theft - Shoplifting Total: 8

02/03/18 19:21	Theft - Shoplifting	2018008848	Theft - Shoplifting	WCSOP18003457	Phone
02/06/18 13:11	Theft - Shoplifting	2018009469	Theft - Shoplifting	WCSOP18003738	Phone
02/06/18 20:14	Theft - Shoplifting	2018009574	Warrant - Arrest	WCSOP18003782	911
02/09/18 14:12	Theft - Shoplifting	2018010220	Theft - Shoplifting	WCSOP18004077	Phone
02/16/18 12:48	Theft - Shoplifting	2018012101	Theft - Shoplifting	WCSOP18004814	911
02/18/18 14:46	Theft - Shoplifting	2018012654	Theft - Shoplifting	WCSOP18005033	911
02/19/18 14:56	Theft - Shoplifting	2018012866	Theft - Shoplifting	WCSOP18005120	911
02/24/18 11:56	Theft - Shoplifting	2018014140	Theft - Shoplifting	WCSOP18005625	Phone

### Threats Total: 1

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
02/26/18 19:29	Threats	2018014768	Threats	WCSOP18005910	Phone
<b>Traffic - Complaint Total: 8</b>					
02/02/18 17:48	Traffic - Complaint	2018008565	Traffic - Complaint	WCSOP18003330	911
02/06/18 16:46	Traffic - Complaint	2018009517	Traffic - Complaint	WCSOP18003759	Phone
02/09/18 19:23	Traffic - Complaint	2018010316	Traffic - Complaint	WCSOP18004121	911
02/09/18 19:57	Traffic - Complaint	2018010329	Traffic - Complaint	WCSOP18004126	911
02/17/18 09:24	Traffic - Complaint	2018012344	Traffic - Complaint	WCSOP18004912	Phone
02/22/18 21:16	Traffic - Complaint	2018013779	Traffic - Complaint	WCSOP18005455	911
02/28/18 06:48	Traffic - Complaint	2018015113	Traffic - Complaint	WCSOP18006062	Phone
02/28/18 17:55	Traffic - Complaint	2018015283	Traffic - Complaint	WCSOP18006135	Phone
<b>Traffic - Hazard Total: 2</b>					
02/01/18 10:07	Traffic - Hazard	2018008218	Traffic - Hazard	WCSOP18003207	Phone
02/23/18 13:25	Traffic - Hazard	2018013909	Traffic - Hazard	WCSOP18005521	Phone
<b>Traffic Stop Total: 96</b>					
02/01/18 04:56	Traffic Stop	2018008176			Officer
02/01/18 16:47	Traffic Stop	2018008286	Traffic Stop	WCSOP18003240	Officer
02/01/18 16:58	Traffic Stop	2018008291	Traffic Stop	WCSOP18003243	Officer
02/01/18 21:18	Traffic Stop	2018008343			Officer
02/01/18 21:57	Traffic Stop	2018008352	DUI	WCSOP18003264	Officer
02/01/18 22:26	Traffic Stop	2018008360			Officer
02/02/18 19:41	Traffic Stop	2018008608			Officer
02/02/18 21:02	Traffic Stop	2018008634			Officer
02/02/18 23:45	Traffic Stop	2018008676			Officer
02/03/18 08:00	Traffic Stop	2018008721			Officer
02/03/18 09:22	Traffic Stop	2018008736	Traffic Stop	WCSOP18003401	Officer
02/04/18 10:05	Traffic Stop	2018008968			Officer
02/05/18 15:30	Traffic Stop	2018009252			Officer
02/05/18 22:14	Traffic Stop	2018009347			Officer
02/05/18 22:40	Traffic Stop	2018009352			Officer
02/06/18 01:48	Traffic Stop	2018009368			Officer
02/06/18 02:30	Traffic Stop	2018009376			Officer
02/06/18 04:21	Traffic Stop	2018009379			Officer
02/06/18 05:37	Traffic Stop	2018009388			Officer
02/06/18 18:31	Traffic Stop	2018009543			Officer
02/06/18 23:21	Traffic Stop	2018009614			Officer
02/07/18 00:15	Traffic Stop	2018009617			Officer
02/07/18 00:58	Traffic Stop	2018009623			Officer
02/07/18 01:07	Traffic Stop	2018009624			Officer
02/07/18 22:51	Traffic Stop	2018009830			Officer
02/07/18 22:51	Traffic Stop	2018009831			Officer
02/07/18 23:05	Traffic Stop	2018009833			Officer
02/08/18 01:19	Traffic Stop	2018009849			Officer
02/08/18 01:32	Traffic Stop	2018009851			Officer
02/08/18 02:21	Traffic Stop	2018009858			Officer
02/08/18 18:29	Traffic Stop	2018010016			Officer



Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
02/08/18 21:47	Traffic Stop	2018010060			Officer
02/08/18 22:07	Traffic Stop	2018010067			Officer
02/09/18 14:59	Traffic Stop	2018010230			Officer
02/09/18 19:33	Traffic Stop	2018010319			Officer
02/09/18 20:14	Traffic Stop	2018010335			Officer
02/09/18 20:22	Traffic Stop	2018010337			Officer
02/09/18 20:29	Traffic Stop	2018010341			Officer
02/09/18 20:37	Traffic Stop	2018010343			Officer
02/09/18 21:59	Traffic Stop	2018010367			Officer
02/09/18 22:07	Traffic Stop	2018010370			Officer
02/10/18 09:18	Traffic Stop	2018010449	Traffic Stop	WCSOP18004178	Officer
02/10/18 14:40	Traffic Stop	2018010500			Officer
02/10/18 15:49	Traffic Stop	2018010510	Traffic Stop	WCSOP18004212	Officer
02/10/18 16:24	Traffic Stop	2018010518			Officer
02/10/18 17:05	Traffic Stop	2018010526			Officer
02/10/18 19:06	Traffic Stop	2018010562			Officer
02/10/18 21:03	Traffic Stop	2018010591	Traffic Stop	WCSOP18004240	Officer
02/12/18 05:57	Traffic Stop	2018010894			Officer
02/12/18 17:51	Traffic Stop	2018011035			Officer
02/12/18 18:12	Traffic Stop	2018011040			Officer
02/12/18 18:29	Traffic Stop	2018011045			Officer
02/12/18 19:40	Traffic Stop	2018011070			Officer
02/12/18 21:42	Traffic Stop	2018011094			Officer
02/13/18 23:42	Traffic Stop	2018011398			Officer
02/14/18 18:31	Traffic Stop	2018011605			Officer
02/14/18 22:25	Traffic Stop	2018011661			Officer
02/14/18 22:32	Traffic Stop	2018011663			Officer
02/14/18 22:41	Traffic Stop	2018011665			Officer
02/14/18 22:48	Traffic Stop	2018011671			Officer
02/14/18 23:12	Traffic Stop	2018011681			Officer
02/15/18 00:22	Traffic Stop	2018011698			Officer
02/15/18 00:54	Traffic Stop	2018011702			Officer
02/15/18 01:19	Traffic Stop	2018011706			Officer
02/15/18 01:32	Traffic Stop	2018011708	DUI	WCSOP18004656	Officer
02/16/18 04:44	Traffic Stop	2018012007			Officer
02/16/18 19:51	Traffic Stop	2018012222			Officer
02/16/18 23:38	Traffic Stop	2018012281			Officer
02/17/18 00:03	Traffic Stop	2018012283			Officer
02/17/18 00:10	Traffic Stop	2018012285	DUI	WCSOP18004889	Officer
02/17/18 02:08	Traffic Stop	2018012307			Officer
02/17/18 02:14	Traffic Stop	2018012308			Officer
02/17/18 02:57	Traffic Stop	2018012319			Officer
02/17/18 08:41	Traffic Stop	2018012342	Traffic Stop	WCSOP18004911	Officer
02/17/18 16:13	Traffic Stop	2018012421			Officer
02/17/18 20:10	Traffic Stop	2018012472			Officer
02/18/18 20:32	Traffic Stop	2018012739			Officer
02/19/18 09:04	Traffic Stop	2018012810			Officer

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
02/20/18 16:02	Traffic Stop	2018013117			Officer
02/20/18 19:34	Traffic Stop	2018013187			Officer
02/20/18 19:41	Traffic Stop	2018013190			Officer
02/20/18 20:59	Traffic Stop	2018013205			Officer
02/21/18 18:53	Traffic Stop	2018013449			Officer
02/21/18 19:22	Traffic Stop	2018013458			Officer
02/21/18 19:41	Traffic Stop	2018013464			Officer
02/21/18 20:04	Traffic Stop	2018013468			Officer
02/21/18 20:59	Traffic Stop	2018013486			Officer
02/21/18 21:54	Traffic Stop	2018013495			Officer
02/24/18 16:11	Traffic Stop	2018014196			Officer
02/25/18 08:30	Traffic Stop	2018014346			Officer
02/25/18 11:22	Traffic Stop	2018014371			Officer
02/25/18 12:43	Traffic Stop	2018014385			Officer
02/25/18 22:26	Traffic Stop	2018014517			Officer
02/26/18 01:43	Traffic Stop	2018014543			Officer
02/28/18 17:41	Traffic Stop	2018015279			Officer
02/28/18 20:54	Traffic Stop	2018015330			Officer

**Traffic Stop ; Dispatch - CAD Total: 2**

02/07/18 22:17	Traffic Stop ; Dispatch -	2018009827	Drugs	WCSOP18003905	Officer
02/16/18 22:45	Traffic Stop ; Dispatch -	2018012271			Officer

**Transport Total: 1**

02/05/18 04:45	Transport	2018009155			
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**Unwanted Person Total: 2**

02/22/18 04:47	Unwanted Person	2018013547	Unwanted Person	WCSOP18005372	911
02/27/18 17:48	Unwanted Person	2018014987	Drugs	WCSOP18006006	911

**Vehicle Off Road Total: 4**

02/05/18 02:44	Vehicle Off Road	2018009152	DUI	WCSOP18003606	Phone
02/22/18 08:21	Vehicle Off Road	2018013575	Vehicle Off Road	WCSOP18005379	Phone
02/22/18 08:23	Vehicle Off Road	2018013576			911
02/26/18 19:06	Vehicle Off Road	2018014762	Vehicle Off Road	WCSOP18005909	Officer

**Total Records: 362**



# Fire Department Update

March 16, 2018

## GENERAL ADMINISTRATION:

- Calls for Service:
  - 2018 (through Feb 28): 61
    - Albertville: 31 (51%)
    - Otsego: 26 (43%)
    - Mutual Aid: 4 (7%)
- Otsego Fire Study Update
- Hiring Update

## GENERAL BUSINESS:

- New Capital Purchase Options:
  - Option #1 – Follow Current CIP
    - Engine 11 – 2019
    - Tender 11 – 2020
    - Ladder 11 – 2032
  - Option #2 – New Fleet in 2019
    - New Engine / Ladder / Tender in 2019
      - Option to push back Tender 11 by 5 years
  - Option #3 – New Ladder in 2019
    - New Ladder 11 in 2019
    - Keep Engine 11
    - Option to push back Tender 11 by 5 years

## 2018 GRANTS:

- 2017 FEMA AFG Grant Program
  - 20 portable radios for the seated positions in all trucks
  - \$60,000 grant request
    - 5% local match
- 2018 Wright County Area United Way (WCAUW)
  - Requesting 2 portable radios for drivers' seats in Engine 11 and Ladder 11
    - No set local match
- MN OSHA Safety Grant Program
  - Looking into requesting a 50:50 matching grant
  - Would partially fund a diesel exhaust removal system for fire hall
  - Total project cost of approximately \$25,846
    - Fire Department funding would come from Capital Reserves for Fire Hall

# Memo

To: Adam Nafstad, City Administrator; Albertville City Council

From: Mike Couri

Date: March 13, 2018

Re: Attorney Report

Below is an update of the projects our office has been working on for the City.

- **I-94 Ramp Easement.** The State is asking the City to obtain I-94 ramp easement from Albertville Marketplace using a revised legal description as the State wants clearer language in the deed from the City to the State for the ramp easement. The easement area remains unchanged—the State simply wants its specific language used in the easement document. Adam is trying to reach the owner to get the new deed signed.
- **Charter Cable.** I have begun editing the first draft of the new Charter cable franchise agreement and will review it with Staff before sending it to Charter.
- **Personnel Policy Updates.** I have prepared some personnel policy amendments relating to drug testing of City Employees. The City is required to have a drug testing policy in place if the City drug tests new hires or existing employees.
- **Maeyaert Nuisance Complaint.** We have served a summons and complaint on Charles Maeyaert of 10479 61<sup>st</sup> Street NE for failure to clean up junk, abandoned cars and other materials strewn about the property, running a business from his house, interfering with the pond easement on his lot, and other ordinance violations. Mr. Maeyaert has ignored Staff's requests to clean up the property for several years, leaving a court action as the only enforcement option left for the City.