



City of Albertville Council Agenda

Monday, April 16, 2018
City Council Chambers
7:00 p.m.

6:30 p.m. – Local Board of Appeals & Equalization

PUBLIC COMMENTS -The City of Albertville welcomes and encourages public input on issues listed on the agenda or of general community interest. Citizens wishing to address the Council regarding specific agenda items, other than public hearings are invited to do so under Public Forum and are asked to fill out a "Request to Speak Card". Presentations are limited to five (5) minutes.

1. **Call to Order**
2. **Pledge of Allegiance – Roll Call**
3. **Recognitions – Presentations – Introductions**

A. 2017 Audit Presentation – ABDO, Andy Berg

(Motion to accept 2017 audit report as presented knowing changes to statistical tables for final audit will be changed.)

4. **Public Forum – (time reserved 5 minutes)**
5. **Amendments to the Agenda**
6. **Consent Agenda**

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order it is listed on the Consent agenda following the approval of the remaining Consent items. These items will be approved by a separate motion.

- A. Approve the April 2, 2018 regular City Council meeting minutes as presented **(pgs 4-9)**
- B. Authorize the Monday, April 16, 2018 payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been provided to City Council as a separate document and is available for public view at City Hall upon request **(pg 10)**
- C. Approve Resolution No. 2018-010 entitled a Resolution Authorizing and Documenting Inter-Fund Loans to Fund Negative Fund balances **(pgs 11-12)**
- D. Approve Resolution No. 2018-011 entitled a Resolution to Transfer Funds **(pgs 13-14)**
- E. Accept 2018 1st Quarter Budget to Actual report **(pgs 15-17)**
- F. Motion to accept the 1st Quarter Accounts Receivable report **(pgs 18-20)**
- G. Approve Resolution 2018-012 approving the Minnesota Lawful Gambling LG230 application to conduct bingo on Saturday, June 9, 2018 during Albertville Friendly City Days at St. Albert Parish Center, located at 11400 57th Street NE **(pgs 21-24)**

7. **Public Hearings – None**

8. Department Business

A. City Council

- 1). **Committee Updates** (*STMA Ice Arena, Planning, JPWB, Parks, Fire Board, FYCC, etc.*)

B. Public Works/Engineering

- 1). **Purchase of a Compact Excavator and Accessories for the Utilities Department (pg 25)**
(*Motion to approve the purchase of a Bobcat compact excavator and accessories \$53,676.06.*)
- 2). **Purchase of a Portable Pump and Accessories for the Utilities Department (pg 26)**
(*Motion to approve the purchase of a portable pump and accessories for \$42,935.73.*)

C. Planning/Zoning

- 1). **Planner's Update (pgs 27-29)**

D. City Clerk – None

E. Finance – None

F. Fire – None

G. Building – None

H. Legal – None

I. Administration

- 1). **City Hall/Central Park Depot Security Cameras (pgs 30-32)**
(*Motion to authorize the purchase of security cameras and related equipment for city hall and the new park depot in the amount of \$8,775.*)
- 2). **City Administrator's Update (pgs 33-47)**

9. Announcements and/or Upcoming Meetings

April 23	Joint Powers Water Board, 6:00 p.m. Parks Committee, TBD
April 30	Joint Governance Meeting, 6:00 p.m., Albertville
May 5	Spring Clean-up Day, 7:00 a.m. – 1:00 p.m., St. Michael
May 7	City Council, 7:00 p.m.
May 14	STMA Ice Arena Board, 6:00 p.m.
May 15	Planning Commission, 7:00 p.m.
May 18	Explore Your Parks Night, 6:00-8:00 p.m.
May 21	City Council, 7:00 p.m.

May 28 City Offices Closed, Memorial Day
 May 29 Joint Powers Water Board, 6:00 p.m.
 Parks Committee, 8:00 p.m.

APRIL						
Su	M	Tu	W	Th	F	Sa
1	CC 2	3	4	FB 5	6	7
8	Ice 9	PC 10	11	12	13	14
15	CC 16	17	18	19	20	21
22	JP 23 PK	24	25	26	27	28
29	JM 30					

MAY						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	CC 7	8	9	10	11	12
13	Ice 14	PC 15	16	17	18	19
20	CC 21	22	23	24	25	26
27	H 28	JP 29 PK	30	31		

10. Adjournment



**ALBERTVILLE CITY COUNCIL
Monday, April 2, 2018**

DRAFT MINUTES

ALBERTVILLE CITY HALL

7:00 PM

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mayor Hendrickson called the meeting to order at 7:06 p.m.

2. ROLL CALL

Present: Mayor Hendrickson and Council members Cocking, Hudson, Olson, and Vetsch

Absent: None

Staff Present: City Administrator-PWD Adam Nafstad, City Attorney Mike Couri, City Planner Alan Brixius, City Clerk Kimberly Hodena, Public Works Supervisor Tim Guimont, Water/Wastewater Supervisor John Middendorf, and FYCC Coordinator Sarah Hansen

Others Present: Sergeant Ben Schaap

3. RECOGNITIONS – PRESENTATIONS – INTRODUCTIONS - None

4. PUBLIC FORUM

There was no one present for the forum.

5. AMENDMENTS TO THE AGENDA

Nafstad added CSAH 18 Maintenance Agreement as C2 under legal business.

Motioned by Hudson, seconded by Olson, to approve the Agenda as amended. Ayes: Hendrickson, Cocking, Hudson, Olson, and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.

6. CONSENT AGENDA

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order it is listed on the Consent Agenda following the approval of the remaining Consent items. These items will be approved by a separate motion.

- A.** Approve the March 19, 2018 regular City Council meeting minutes as presented
- B.** Authorize the Monday, April 2, 2018 payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been

provided to City Council as a separate document and is available for public view at City Hall upon request

- C. Approve Resolution No. 2018-007 accepting \$2,000 donation from the STMA Baseball Association
- D. Approve Resolution No. 2018-008 accepting \$3,000 donation from the STMA Baseball Association
- E. Approve Resolution No. 2018-009 accepting \$400 year end donation from the STMA Women of Today to the Albertville Fire Department

Motioned by Cocking, seconded by Hudson, to approve the Consent Agenda as presented. Ayes: Hendrickson, Cocking, Hudson, Olson, and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.

7. PUBLIC HEARINGS – None

8. DEPARTMENT BUSINESS

A. City Council

- 1). **Committee Updates** (*STMA Ice Arena, Planning, JPWB, Parks, Fire Board, FYCC, etc.*)

Joint Powers Water Board

Hendrickson reported the board reviewed and approved the funding and maintenance agreements for the CSAH 18 improvements.

B. Planning/Zoning

- 1). **Central Park Improvement Priorities**

Brixius reported that staff met with the Parks Committee to review and prioritize improvements to Central Park. The Parks Committee recommended the following prioritization order:

- 1) Acquisition of the Barthel property
- 2) 58th Street NE realignment and improvement
- 3) Trails and expanded hard surface for the pavilion
- 4) Building treatments for the upper Lions pavilion
- 5) Main Avenue NE gateway/landscape improvements
- 6) Splash pad
- 7) North parking lot improvement
- 8) Central Park playground equipment replacement
- 9) Relocation of the sports courts
- 10) New warming house

Nafstad inquired if the warming house would need complete replacement or redesign. Brixius explained that the Parks Committee would like all the park buildings to look similar to the depot. The goal would be to have a uniform look across the park.

Hendrickson inquired how the costs for the improvements were calculated and Nafstad replied that they are all high level estimates. Hendrickson felt the estimated cost for replacing the play

equipment was low. Brixius stated the Parks Committee is still looking at play equipment, splash pad, and sports courts.

Vetsch felt that it is time for the City to move forward with improvement projects for Central Park as many other organizations, such as the Lions, Jaycess, etc., have funded improvements in the past. He inquired if bonding would be an option to fund the improvements. Nafstad replied the total for all the Central Park improvements, including 58th Street NE, is approximately \$1.2 million which could be funded largely by reserve accounts. For example, 58th Street NE has seen its lifecycle and would use road improvement funds. Vetsch reiterated that he would like to bond for the improvements and Nafstad stated that even though the city has debt that will drop off in 2019, there will also be the CSAH 19 and Wastewater Treatment Plant upgrade that will need financing in 2019.

Hudson would like to see a summary of how the current Central Park land was acquired and the involvement from both the City and private groups. Nafstad stated that staff would look into the acquisition of Central Park parcels. Hendrickson wants to see examples of how other cities acquire park land. Nafstad noted Albertville's neighborhood parks were generally created with development when land or fees were dedicated as part of the subdivision requirements; however, central park has somewhat grown as the city has grown.

Nafstad stated there was a revenue surplus from last year that resulted from unanticipated building permits and Council will need to determine where those funds should go.

Vetsch felt the public would welcome improvements to Central Park.

Brixius suggested identifying funding options for each of the priorities.

Hendrickson stated she would like to see the projects completed at one time prior to the centennial celebration. She also recommended assembling a committee to prepare centennial celebration plans.

Nafstad polled the Council on their support for purchase of the Barthel property for additional park land. Both Vetsch and Hendrickson were in favor of it. Cocking and Hudson were not completely opposed, but felt they need more information in order to make a decision. Olson was open to the idea considering the budget surplus Nafstad referenced. Hudson further stated he would like to get the historical data on how park land is acquired, review how other local governments acquire land, and the impact to other projects if the Central Park improvements are completed.

Cocking stated that he wants to be sure there is funding available for the I-94 expansion as they do not yet know if the project will receive Corridors of Commerce funds. He prefers not to bond and wants to make sure taxpayer dollars are put to the best use. Hudson noted the ramp for I-94 needs to be top priority. Nafstad replied staff will return at the next meeting with history of Central Park land acquisition, a project list, and funding plan. Hudson also wants to see how the Central Park improvements could impact future levies. Cocking agreed. Hudson agreed with Hendrickson that Council members serve multiple roles, but felt they must prioritize those roles. He wants to ensure the current Council doesn't expand roles further than future Councils can fill.

C. Legal

1). CSAH 18 Funding Agreement

Couri reported that the contract is between Wright County, City of Albertville, and City of St. Michael for funding participation and construction for CSAH 18 improvements. He stated that he amended the agreement to reflect that Joint Powers Board is a party in the agreement and shall pay costs incurred for the watermain improvements. Couri wanted to make sure that the Joint Powers Water Board was okay with his changes and Hendrickson verified the board both reviewed and approved the funding and maintenance agreements.

Nafstad reported that Albertville and St. Michael would be responsible to maintain stormsewer, the pond, and the bituminous trail.

Couri reported that Wright County would be the responsible party for the bidding process, the cities would have no veto power once bids are received. Nafstad inquired about engineering costs and Couri stated they would need to clarify that with Wright County.

Hendrickson would like to see a trail on both sides of CSAH 18 and Nafstad stated that the county does not acquire land or pay for trails. Nafstad reported that only industrial land will be north of CSAH 18, there are no plans for any residential development north of the road. If the City would like a trail on the north side of the road it would be responsible for all easement and construction costs. If a trail on the north side is desired, it would be best to construct it as part development of the adjacent parcels. Hudson felt the trail makes sense on the south side.

Vetsch felt that since Albertville had already purchased right-of-way for the north trail, there should be some compensation for those original costs. He indicated that he wants the city to come out whole in the agreement.

Olson stated there is no article 3 in the revised agreement and Couri reported he would check on that.

Cocking felt that it seems the city is not being compensated for something they originally bought and believes the city should receive some type of credit. Nafstad replied that the county's responsibility for the trail is 50% of the new construction. He stated the county is also waiting to hear back on the appraisal for the additional right-of-way. Couri stated that staff can continue this discussion with the county. Nafstad stated that the improvements would include curb and gutter and Cocking questioned why that is needed in that area. Nafstad felt that a north-sided trail could be addressed with future development north of CSAH 18.

Vetsch inquired about school and bus company involvement. Nafstad informed the Council that Don's Bus Company is aware of the project and the school is involved in the planning meetings. He added that the buses would not have to use the truck aprons that are around the elevated interiors of the traffic circles. Olson has seen tracks where vehicles have run through the middle of a roundabout and asked if there is anything to deter that happening here.

Couri stated that if Council is okay with the agreement, that the Council adjust the motion to approve the agreement and allow the City Attorney to make minor changes in relation to cost sharing.

Motioned by Cocking, seconded by Hudson, to approve the Funding Participation and Construction Agreement between the County of Wright, the Cities of Albertville and St. Michael, and the Joint Powers Water Board of Albertville, Hanover, and St. Michael for Construction of Improvements for CSAH 18 relating to Grading and Base, Surfacing, Roundabout, Mini-Roundabout, and Bike Trail/Pathway Improvements and allow the City Attorney to make minor changes. Ayes: Hendrickson, Cocking, Hudson, Olson, and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.

2). CSAH 18 Maintenance Agreement

Couri reported this agreement is between the cities of Albertville and St. Michael relating to maintenance of the stormwater pond and trail. Albertville would maintain the pond and St. Michael the trail. Couri stated that the agreement doesn't reference what entity is responsible for storm sewer. He suggested adding language to the agreement that storm sewer utilities are maintained by the city in which it lays. Olson inquired about MS4 requirements. Olson stated that the agreement says storm sewer should be maintained to Wright County's standards and he felt it should say MS4 standards. Couri agreed that language should be changed.

Motioned by Cocking, seconded by Olson, to approve the 50th Street Pond and Trail Maintenance Agreement with amendments provided by the City Attorney. Ayes: Hendrickson, Cocking, Hudson, Olson, and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.

D. Public Works/Engineering - None

E. Fire – None

F. Finance – None

G. City Clerk – None

H. Building – None

I. Administration

1). City Administrator's Update

Nafstad reported the Public Works Committee met prior to the Council meeting to discuss future equipment purchases and stated those recommendations will come to the next Council meeting.

Nafstad reported that there is an I-94 Open House at the City of St. Michael on April 3 from 5:00 to 7:00 p.m. Olson inquired how Rogers was approved for a noise wall previously and Nafstad replied that it was due to a noise study. He stated the study done for Albertville indicated that a noise wall would increase the noise for the apartments along the interstate. Council discussed possible funding for I-94 improvements and the Corridors of Commerce program. Cocking felt the plan as proposed for I-94 is short-sighted. Nafstad stated that he has given his comments to MnDOT. He stated that they should hear more about Corridors of Commerce in the coming weeks.

Nafstad reported staff received a resignation letter from the Account Clerk/Administrative Assistant and her last day will be on April 19, 2018. He reported they are currently advertising the position.

He added the city is also looking for a number of seasonal summer help positions for the Public Works and Utility Departments. He added that the full-time Public Works position will be advertised this summer.

9. Announcements and/or Upcoming Meetings

- April 5 Fire Business Meeting, 8:00 p.m.
- April 9 Ice Arena Board, 6:00 p.m.
- April 10 Planning Commission, 7:00 p.m.
- April 16 City Council, 7:00 p.m.
- April 23 Joint Powers Water Board, 6:00 p.m.
Parks Committee, 7:00 p.m.
- April 30 Joint Governance Meeting, 6:00 p.m.
- May 7 City Council, 7:00 p.m.
- May 8 Planning Commission, 7:00 p.m.
- May 14 Ice Arena Board, 6:00 p.m.
- May 21 City Council, 7:00 p.m.
- May 28 City Offices Closed, Memorial Day
- May 29 Joint Powers Water Board, TBD?

10. ADJOURNMENT

Motioned by Olson, seconded by Hudson, to adjourn the meeting at 8:46 p.m. Ayes: Hendrickson, Cocking, Hudson, Olson, and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.

Respectfully submitted,

Kimberly A. Hodena, City Clerk

April 12, 2018

SUBJECT: CONSENT - FINANCE – PAYMENT OF BILLS

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following:

MOTION TO: Authorize the Monday, April 16, 2018 payment of the claims as presented except the bills specifically pulled, which are passed by separate motion. The claims listing has been provided to Council as a separate document. The claims listing is available for public viewing at City Hall upon request.

BACKGROUND: The City processes claims on a semi-monthly basis. The bills are approved through their respective departments and administration and passed onto the City Council for approval.

KEY ISSUES:

- **Account codes starting with 810 are STMA Arena Expenses/Vendors (bolded) and key issues will be presented in the claims listing document.**

POLICY/PRACTICES CONSIDERATIONS: It is the City's policy to review and approve payables on a semi-monthly basis.

FINANCIAL CONSIDERATIONS: City staff has reviewed and recommends approval of payments presented.

LEGAL CONSIDERATIONS: The Mayor and Council have the authority to approve all bills pursuant to Minnesota State Law, which requires all bills to be paid in a timely manner, generally within 30 days unless one party determines to dispute the billing.

Responsible Person: Tina Lannes, Finance Director

Submitted through: Adam Nafstad, City Administrator-PWD

Attachment: List of Claims (under separate cover)

April 10, 2018

SUBJECT: CONSENT – FINANCE – RESOLUTION AUTHORIZING AND DOCUMENTING INTER-FUND LOANS/ADVANCES FROM THE SEWER ACCESS FUND

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following:

MOTION TO: Approve Resolution No. 2018-010 entitled a Resolution Authorizing and Documenting Inter-Fund Loans to Fund Negative Fund balances.

- Inter-Fund Loan from Sewer Access Fund (204) to 2003A GO Imp Bond Fund (357) in the amount of \$216,044.92 to fund the negative balance in the debt service fund; and,
- Inter-Fund Loan from Sewer Access Fund (204) to Prairie Run Capital Project Fund (473) in the amount of \$218,664.01 to fund the negative balance in the capital project fund.

BACKGROUND: Throughout the year, the City Council approves projects with plans to issue bonds or some other type of financing at a later time. Inter-fund loans provide interim financing until the other financing is completed. In some cases, inter-fund loans are the primary source to finance projects that have a very short financing term. An example of this is carrying assessments for a project for a few years where it is not cost effective to issue new debt. At least annually, City staff and auditors review and recommend inter-fund loans/advances to fund running negative balances so as to remain in compliance with Generally Accepted Accounting Principles (GAAP).

POLICY CONSIDERATIONS: It is the Mayor and Council's policy to review and approve all inter-fund loans/advances.

FINANCIAL CONSIDERATIONS: At least annually, the City must fund all negative running balances for Capital Projects, Debt Service or other miscellaneous funds in accordance with GAAP. The inter-fund loan or advance is a loan from the Sewer Access Charge Fund (SAC) to the respective negative balance funds at an interest rate equal to the rate of investment earned by the City's investments. Included in the loan is a financial commitment detailing the source of funds to repay the loan. These inter-fund loans are an inexpensive way to fund some City activities instead of issuing bonds.

LEGAL CONSIDERATIONS: The Mayor and Council have the authority to review and direct staff to take action regarding all financial matters.

Responsible Person/Department: Tina Lannes, Finance Director

Submitted Through: Adam Nafstad, City Administrator – PWD

Attachments: Resolution No. 2018-010

**CITY OF ALBERTVILLE
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO. 2018-010

**A RESOLUTION AUTHORIZING AND DOCUMENTING
INTER-FUND LOAN TO FUND NEGATIVE FUND BALANCES**

WHEREAS, the Albertville City Council has reviewed its annual audit; and

WHEREAS, an interfund loan is hereby established in the amount of \$434,708.93 with funds to be allocated into the following:

Fund 357	2003A GO Imp Bond	\$216,044.92
Fund 473	Prairie Run	\$218,664.01

NOW THEREFORE, BE IT RESOLVED by the Albertville City Council to approve an inter-fund loan from Fund 204 of \$434,708.93 effective December 31, 2017 at an interest rate of 0%.

Adopted by the Albertville City Council this 16th day of April 2018

Jillian Hendrickson, Mayor

ATTEST:

Kimberly A. Hodena, City Clerk

April 10, 2018

SUBJECT: CONSENT - FINANCE – RESOLUTION TRANSFERRING FUNDS

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following resolution:

MOTION TO: Approve Resolution No. 2018-XXX entitled a Resolution to Transfer Funds.

- Transfer \$44,000 from Capital Outlay Fund No. 10 to Fund 473 Prairie Run, budgeted transfer for debt
- Transfer \$25,844.98 from Water Access Fund No. 206 to Fund 602 Water Fund for annual bond payments
- Transfer \$308,256 from Sewer Access Fund No. 204 to Fund 601 Sewer Fund for annual bond payments
- Transfer \$17,929 from Water Access Fund No. 206 to Fund 602 Water Fund for water meter replacement
- Transfer \$19,495 from TIF 17 Fund No. 417 to Fund 102 Capital Projects for adjust TIF interfund loan prior costs
- Transfer \$246,163 from TIF 17 Fund No. 417 to Fund 362 Industrial Park Debt Service to adjust TIF interfund loan prior costs
- Transfer \$25,458 from TIF 17 Fund No. 417 to Fund 206 Water Access Fund adjust TIF interfund loan prior costs
- Transfer \$25,458 from TIF 17 Fund No. 417 to Fund 204 Sewer Access Fund adjust TIF interfund loan prior costs

BACKGROUND: City staff and auditors annually review and recommend transfer of funds for designated purposes, bond payments, to close funds, or to fund a negative balance.

POLICY CONSIDERATIONS: It is the Mayor and Council's policy to review and approve all fund transfers.

FINANCIAL CONSIDERATIONS: Plan funding options on continuing and new projects.

Responsible Person/Department: Tina Lannes, Finance Director

Submitted Through: Adam Nafstad, City Administrator-PWD

Attachments: Resolution No. 2018-XXX

**CITY OF ALBERTVILLE
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO. 2018-011

A RESOLUTION TO TRANSFER FUNDS

WHEREAS, the Albertville City Council has reviewed its annual audit; and

NOW, THEREFORE, BE IT RESOLVED by the Albertville City Council that the following actions are implemented:

Transfer \$44,000 from Capital Outlay Fund No. 102 to Fund 473 Prairie Run budgeted transfer for debt, and;

Transfer \$25,844.98 from Water Access Fund No. 206 to Fund 602 Water Fund for annual bond payments, and;

Transfer \$308,256.25 from Sewer Access Fund No. 204 to Fund 601 Sewer Fund for annual bond payments, and;

Transfer \$17,929 from Water Access Fund No. 206 to Fund 602 Water Fund for water meter replacement. and;

Transfer \$19,495 from TIF 17 Fund No. 417 to Fund 102 Capital Projects for adjust TIF interfund loan prior costs, and;

Transfer \$246,163 from TIF 17 Fund No. 417 to Fund 362 Industrial Park Debt Service to adjust TIF interfund loan prior costs, and;

Transfer \$25,458 from TIF 17 Fund No. 417 to Fund 206 Water Access Fund adjust TIF interfund loan prior costs, and;

Transfer \$25,458 from TIF 17 Fund No. 417 to Fund 204 Sewer Access Fund adjust TIF interfund loan prior costs

Adopted by the Albertville City Council this 16th day of April 2018.

Jillian Hendrickson, Mayor

ATTEST:

Kimberly A. Hodena, City Clerk

April 10, 2018

SUBJECT: CONSENT - FINANCE - 1ST QUARTER BUDGET TO ACTUAL REPORT – UN-AUDITED

1st QUARTER BUDGET TO ACTUAL: Attached are the 1st Quarter 20187 un-audited General Fund summaries of revenues and expenditures. Revenues are expected be at 8% (due to the first tax settlement not distributed until July). Expenses are expected to be at 25%. This summary shows operating revenues are at 9.74% and operating expenses are at 23.45%.

VARIANCES:

Revenue:

- Property Taxes and LGA - Not received until July and December
- Police Aid – Not received until October
- Fire Aid – Not received until October
- Interest Earnings – Interest on Investments are not allocated until December
- Charges for Services - \$4,590 payments for first responder billing I-94
- Liquor Licenses – renewals are due each April

Expenses:

- General Government - \$94,325 for Audio Visual Equipment Replacement
- Capital Professional Services – Payment to Omann Brothers for 57th Street and CSAH 19 Intersection.

Responsible Person/Department: Tina Lannes, Finance Director

Submitted Through: Adam Nafstad, City Administrator-PWD

Attachment: 2018 Budget to Actual

**2018 Council Update
General Fund Operations**

General Fund Revenue:		2018 Budget	2018 Actual 03/31/18	Ytd % Budget
31010	Current Ad Valorem Taxes	2,041,158	\$0	0.00%
32100	Business Licenses & Permits	27,000	\$14,755	54.65%
32110	Liquor Licenses	33,000	\$29,380	89.03%
32120	3.2 Liquor Licenses	75	\$0	0.00%
32150	Sign Permits	1,300	\$280	21.54%
32210	Building Permits	115,000	\$68,159	59.27%
32240	Animal Licenses	700	\$835	119.29%
33401	LGA Revenue expected	111,024	\$0	0.00%
33405	Police Aid	40,000	\$0	0.00%
33406	Fire Aid	61,000	\$0	0.00%
33422	Other State Aid Grants	11,500	\$5,633	48.98%
34000	Charges for Services	4,000	\$5,396	134.90%
34005	Engineering As Built Fee	3,000	\$300	10.00%
34101	Leases - City Property	0	\$360	0.00%
34103	Zoning & Subdivision Fees	2,500	\$1,150	46.00%
34104	Plan Check Fee	50,000	\$38,366	76.73%
34107	Title Searches	3,600	\$560	15.56%
34113	Franchise Fee - Cable	74,000	\$124	0.17%
34202	Fire Protection Contract Charges	294,620	\$73,655	25.00%
34780	Rental Fees	12,000	\$3,675	30.62%
34950	Other Revenues	11,000	\$1,572	14.29%
34110	Arena	13,074	\$3,675	28.11%
34112	Electric Franchise Fee	115,000	\$48,633	42.29%
36210	Interest Earnings	20,000	\$92	0.46%
	Total Revenues	3,044,551	296,599	9.74%

General Fund Department Expenditures:		2018 Budget	2018 Actual 03/31/18	Ytd % Budget
41000	General Government	30,000	\$103,369	344.56%
41100	Council	40,588	\$11,797	29.07%
41300	Combined Administrator/Engineer	105,326	\$19,473	18.49%
41400	City Clerk	114,487	\$18,598	16.24%
41440	Elections	20,000	\$0	0.00%
41500	Finance	149,961	\$21,380	14.26%
41550	City Assessor	29,870	\$0	0.00%
41600	City Attorney	40,000	\$5,924	14.81%
41700	City Engineer	25,000	\$9,971	39.88%
41800	Economic Development	6,000	\$0	0.00%
41910	Planning & Zoning	46,507	\$14,209	30.55%
41940	City Hall	158,114	\$22,688	14.35%
42000	Fire Department	493,323	\$97,559	19.78%
42110	Police	735,840	\$183,960	25.00%
42400	Building Inspection	227,048	\$46,472	20.47%
42700	Animal Control	7,000	\$1,514	21.63%
43100	Public Works - Streets	330,624	\$69,731	21.09%
45000	Culture & Recreation	75,211	\$22,374	29.75%
45100	Parks & Recreation	323,719	\$50,251	15.52%
43160	Electric street lights	85,933	\$14,549	16.93%
Total Expenditures		3,044,551	713,820	23.45%

**2018 Council Update
Capital Fund**

Capital Reserve Fund Revenues		2018 Budget	2018 Actual 03/31/18	Ytd % Budget
31010	Current Ad Valorem Taxes	1,015,750	\$0	0.00%

**2018 Council Update
Capital Fund**

Capital Reserve Fund Expenditures		2018 Budget	2018 Actual 03/31/18	Ytd % Budget
300	Professional Services	1,015,750	\$601,377	59.21%



Mayor and Council Communication

April 9, 2018

SUBJECT: CONSENT - FINANCE – ACCOUNTS RECEIVABLE REPORT

ACCOUNTS RECEIVABLE: Total accounts receivable outstanding through April 9, 2018 is \$53,039.51.

The percentage of the total due based on the aging report is as follows:

0-30 days outstanding	\$48,932.33	92.26%
30-60 days outstanding	\$113.97	0.21%
60-90 days outstanding	\$2,080.00	3.92 %
Over 90 days outstanding	\$1,931.21	3.61%

PRACTICES/POLICY CONSIDERATIONS: The Mayor and Council review quarterly financial reports.

FINANCIAL CONSIDERATIONS: There are no financial considerations at this time.

LEGAL CONSIDERATIONS: The Mayor and Council have the authority to review and direct staff to take action regarding all financial matters.

Responsible Person/Department: Tina Lannes, Finance Director

Submitted Through: Adam Nafstad, City Administrator-PWD

Attachment(s): Accounts Receivable Report

Mayor and Council Communication – April 16, 2018
Finance – Accounts Receivable Report

Vendor	Amount Due	0-30 Days	30-60 days	60-90 days	90 days & Over
NASRA DAHIR FARAH	\$376.28	\$2.92	\$2.92		\$370.44
ACG PROPERTIES	\$450.00	\$450.00			
ALBERTVILLE PLAZE	\$180.64	\$180.64			
BAHL, RICHARD & PATTY	\$450.00	\$450.00			
BENZINGER, JAY & ALICIA	\$450.00	\$450.00			
BNI BUSINESS NETWORK	\$260.00	\$260.00			
BURY PROPERTIES, LLC	\$450.00	\$450.00			
CBS OUTDOOR	\$75.00	\$75.00			
CULVERS RESTAURANT	\$34.10	\$34.10			
CUMMINGS, DANIEL	\$450.00	\$450.00			
DORSEY & WHITNEY, LLP	\$207.51	\$1.72			\$205.79
ELGHOR, JANINE	\$450.00	\$450.00			
FARMERS INSURANCE	\$1,470.00			\$1,470.00	
FORMOSA PROPERTIES LLC	\$450.00	\$450.00			
FOWLER, CHARLES	\$450.00	\$450.00			
FRANKLIN OUTDOOR ADVERTISING	\$1,650.00	\$1,650.00			
FYCC	\$195.97	\$195.97			
GRUIDL, BRANDON & HOMUTH	\$450.00	\$450.00			
HANSON, JARED & ELIZABETH	\$450.00	\$450.00			
HERSTROM, MARK & BARBARA	\$450.00	\$450.00			
HOUCK, THOMAS	\$75.00	\$75.00			
HUGHES, TERRANCE & LYNDA	\$222.66	\$1.78	\$1.78		\$219.10
IH2 BORROWER LP	\$450.00	\$450.00			
IH2 PROPERTIES	\$450.00	\$450.00			
IMPRESS NALES & SPA	\$50.42	\$0.42		\$50.00	
INFIT ANYTIME FITNESS	\$50.42	\$0.42		\$50.00	
INSPARATION SALAN	\$50.42	\$0.42		\$50.00	
KOUPAL, DAVID & SUSAN	\$450.00	\$450.00			
KRATZ, SCOTT & SHANNON	\$450.00	\$450.00			
LAMAR COMPANIES	\$150.00	\$150.00			
MAEYAERT, CHUCK	\$321.53	\$2.64	\$2.64		\$316.25
MARCUS HOMES	\$450.00	\$450.00			
MCKEOWN, JACOB	\$450.00	\$450.00			
MUEHRING, NATALIE	\$450.00	\$450.00			
MUHICH, MITCHELL	\$450.00	\$450.00			
NAGORSKI, JULIA	\$450.00	\$450.00			
POLAK, SHEA	\$814.89	\$6.63	\$6.63		\$801.63

Vendor	Amount Due	0-30 Days	30-60 days	60-90 days	90 days & Over
PURDHAM, JEFF & JESSICA	\$450.00	\$450.00			
SCHUBERT & HOEY OUTDOOR AD	\$150.00	\$150.00			
SMITH, DAVID & JULIE	\$450.00	\$450.00			
STMA UNITED SOCCER CLUB	\$1,079.99	\$1,079.99			
STMAYHA	\$34,710.00	\$34,710.00			
TREE OF LIFE	\$50.42	\$0.42	\$50.00		
VANDELAY PROPERTIES LLC	\$450.00	\$450.00			
VITALITY MASSAGE	\$50.42	\$0.42	\$50.00		
VON ESCHEN, WADE	\$463.84	\$3.84		\$460.00	
Total	\$53,039.51	\$48,932.33	\$113.97	\$2,080.00	\$1,913.21
Current 0-30 days		\$48,932.33	92.26%		
30-60 days		\$113.97	0.21%		
60-90 days		\$2,080.00	3.92%		
over 90 day		\$1,913.21	3.61%		

April 11, 2018

SUBJECT: CONSENT – CITY CLERK – STMA YOUTH HOCKEY ASSOCIATION OFF-SITE GAMBLING APPLICATION

RECOMMENDATION: It is respectfully requested that the Mayor and City Council consider the following:

MOTION TO: Approve Resolution 2018-012 approving the Minnesota Lawful Gambling LG230 application to conduct bingo on Saturday, June 9, 2018 during Albertville Friendly City Days at St. Albert Parish Center, located at 11400 57th Street NE.

BACKGROUND: The STMA Youth Hockey Association annually holds a bingo night during Albertville Friendly City Days. They have submitted the appropriate application for the bingo event. The Gambling Control Board requires City acknowledgment and approval of these types of gambling permits by resolution.

FINANCIAL CONSIDERATIONS: There is no fee associated with this application.

LEGAL CONSIDERATIONS: The Mayor and City Council have the authority to review and approve or deny any gambling permit applications.

Responsible Person/Department: Kimberly A. Hodena, City Clerk

Submitted through: Adam Nafstad, City Administrator-PWD

Attachments: Gambling Permit Application
Resolution No. 2018-012

s

LG230 Application to Conduct Off-site Gambling

No Fee

Organization Information

Organization name STMA YOUTH HOCKEY ASSOCIATION. License number 03888
 Address [REDACTED] City ST MICHAEL MN Zip code 55376
 County WRIGHT
 Gambling manager name BEN TANGEN Daytime phone [REDACTED]

Gambling Activity

- Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.
 from 6 / 9 / 18 to 6 / 9 / 18
- Check the type of games that will be conducted.
 raffle pull-tabs bingo tipboards paddlewheel

Gambling Premises

- Name of location where gambling activity will be conducted ST. ALBERT PARISH CENTER
- County [where gambling activity will be conducted] WRIGHT
- Street address and city [or township] 11400 57TH ST NE; ALBERTVILLE Zip code 55301
 - Do not use a post office box.
 - If no street address, write in road designations. Example: 3 miles east of Hwy 63 on County Road 42.
- Does your organization own the gambling premises?
 Yes If yes, a lease is not required.
 No If no, the lease agreement below must be completed, and signed by the lessor.

Lease Agreement for Off-site Activity

A lease agreement is not required for raffles.

- Rent to be paid for the leased area 0 If none, write "0."
- All obligations and agreements between the organization and the lessor are listed below or attached.
 - Any attachments must be dated and signed by both the lessor and lessee.
 - This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
 - Other terms, if any RENT AND LIABILITY INSURANCE WILL BE PAID AND PROVIDED BY THE ALBERTVILLE FRIENDLY CITY DAYS COMMITTEE, CHURCH OF ST. ALBERT IS ONLY PROVIDING SPACE, AND HAS NO INVOLVEMENT WITH OPERATION OF BINGO GAMES.
- Lessor's signature *Gregory Gaciach* Date 3 / 27 / 18
 Print lessor's name Gregory Gaciach
Business Administrator

CONTINUE TO PAGE 2

LG230 Application to Conduct Off-site Gambling

Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits.	COUNTY APPROVAL for a gambling premises located in a township
City name <u>CITY OF ALBERTVILLE</u> Date approved by city council _____ Resolution number (if none, provide meeting minutes) _____ Signature of city personnel _____ Title <u>CITY CLERK</u> Date Signed _____	County name _____ Date approved by county board _____ Resolution number (if none, provide meeting minutes) _____ Signature of county personnel _____ Title _____ Date Signed _____

Chief Executive Officer [CEO] Acknowledgment

10. The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

11. I have read this application, and all information is true, accurate, and complete, and if applicable, agree to the lease terms as stated in this application.

CEO signature _____ Date _____

12. Print CEO name JOSH OPIOLA Daytime phone [REDACTED]

Mail or fax to:

No attachments required.

Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113
FAX: 651-639-4032

This publication will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information

provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

**CITY OF ALBERTVILLE
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO. 2018-012

**A RESOLUTION APPROVING AN OFF-SITE GAMBLING
PERMIT FOR THE STMA YOUTH HOCKEY ASSOCIATION TO CONDUCT
LAWFUL GAMBLING**

WHEREAS, the STMA Youth Hockey Association has submitted an application for an Off-site Gambling Permit to conduct lawful gambling activities within the City of Albertville, Minnesota, and,

WHEREAS, the purpose of the lawful gambling is to raise funds for STMA Youth Hockey Association, and,

WHEREAS, the lawful gambling will be bingo held on June 9, 2018 at the Albertville Friendly City Days festival, and,

WHEREAS, the STMA Youth Hockey Association intends to comply with all lawful gambling rules and reporting requirements of the State of Minnesota and the City of Albertville, and,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Albertville that the Off-site Gambling Permit for the STMA Youth Hockey Association is hereby approved and the State Gambling Control Board is authorized to process the application.

Adopted by the Albertville City Council this 16th day of April, 2018.

Jillian Hendrickson, Mayor

ATTEST:

Kimberly A. Hodena City Clerk

April 12, 2018

SUBJECT: UTILITIES DEPARTMENT – PURCHASE OF A COMPACT EXCAVATOR AND ACCESSORIES

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following:

MOTION TO: Approve purchase of a Bobcat Compact Excavator model E42 T4 and Accessories for \$53,676.06

BACKGROUND: Public Works has the need for a compact excavator. The excavator is needed for reed bed cleaning, storm water pond maintenance, storm water ditch maintenance, catch basin repair, park maintenance, etc. Accessories to be included are a Pro Clamp (thumb), a 42” brush mower and a 24” bucket.

Compact Clark Equipment Co. dba Bobcat Company quoted the E42 T4 Compact Excavator with accessories at \$53,676.06, which is based on state bid pricing.

KEY ISSUES:

- Staff looked into purchasing used and refurbished equipment; however, based on price and the desired accessories, purchasing the equipment new is believed to be the best option.
- The mini-excavation will have a usable life of 20 plus years at the city.
- At their April 2nd meeting, the Public Works Committee reviewed the purchase.

FINANCIAL CONSIDERATIONS: The cost associated with the Compact Excavator and accessories are a budgeted expenditure and will be funded through a combination of funds including enterprise capital reserve funds and public works equipment reserves.

LEGAL CONSIDERATIONS: The City has the authority to replace and purchase equipment as necessary to maintain the City’s infrastructure.

Responsible Person - Department: John Middendorf, Water and Wastewater Supervisor

Submitted Through: Adam Nafstad, City Administrator-PWD



Mayor and Council Request for Action

April 12, 2018

SUBJECT: UTILITIES DEPARTMENT – PURCHASE OF A PORTABLE PUMP AND ACCESSORIES

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following:

MOTION TO: Approve purchase of a Portable Pump and Accessories for \$42,935.73

BACKGROUND: The City of Albertville does currently have an old trailer mounted pump, which was purchased sometime in the 1980's. The old pump has become unreliable and the city has out grown its size.

The recommended pump is a diesel powered hydraulically driven 6 inch submersible pump mounted on a trailer. Accessories include 2 hard hoses, 6 lay flat hoses and a small boom and hand winch.

KEY ISSUES:

- The pump is a key piece of the equipment for operations at the WWTP, lift station maintenance, and emergency pumping.
- Staff received quotes from two different companies for the portable pump and accessories. The low quote was submitted by Hydro Engineering for \$42,935.73.
- The pump has usable life of 20 plus years.
- At their April 2nd meeting, the Public Works Committee reviewed the purchase.

FINANCIAL CONSIDERATIONS: The cost associated with the portable pump and accessories are a budgeted expenditure and will be funded through Storm Water and Wastewater Capital funds.

Responsible Person - Department: John Middendorf, Water and Wastewater Supervisor

Submitted Through: Adam Nafstad, City Administrator-PWD

On-File: Equipment Quotes



MEMORANDUM

TO: Adam Nafstad
FROM: Alan Brixius
DATE: April 12, 2018
RE: Planner's update.
FILE NO: 163 05 General

The following is a summary of on-going planning items.

KARSTON COVE 5TH ADDITION.

Coming to the City council for action on May 7, 2018 will be the Karston Cove 5th Addition development applications for a zoning change from R-5 Medium Density Residential to a PUD zoning district and a Preliminary Plat for 8 single family lots. These applications were reviewed by the planning commission at an April 10, 2018 public hearing. Through the public hearing the planning commission received the staff report and took testimony from Randy Christenson representing the Karston Cove Townhome HOA and Dale Willis representing Centra Homes. After much consideration and discussion, the planning commission made a recommendation to deny the rezoning and preliminary plat request with the following findings;

1. In the city's recent Vision Study work shop the city confirmed the proposed land use plan. This site is one of the few sites guide for multiple family residential and should remain available for multiple family residential.
2. All the properties surrounding the site in question have been developed as multiple family housing units. The introduction of 8 single family homes would be out of character with the surrounding land uses and the city's guided land use intentions for this area.
3. With the approval of the Karston Cove 4th Addition plat that vacated the previous preliminary plat and created the current outlot, the city reserved the right to require future development of this outlot to join the existing 14 unit Karston Cove Townhome HOA. The proposed single family development is not conducive to join the HOA.

4. The planning commission expressed that the site had the capacity to support a development pattern more in line with the densities allowed current R-5 zoning district and this would fit in with the surrounding neighborhood and could join the existing HOA.

A Council RCA and resolutions will be prepared for the council consideration at the May 7, 2018 meeting.

MOE.

We have contacted Landform Engineer to check the status of the MOE development applications and have been informed that they have been given the go ahead to prepare plans and narratives for development applications to be submitted to the city. We have sent out the city's development review schedule to allow them to prepare their own processing schedule. They suggested that the development applications may be submitted as early as May, but more likely June or July.

The development applications needed for this project will include:

1. Rezoning the entire project site to Planned Unit Development. In essence we will be preparing through a PUD process and new zoning district that will be specific to their proposed Development Master Plan for the site, This PUD district will addresses both the proposed land uses and design features unique and specific to the project which was conceptual described in the approved AUAR.
2. Preliminary Plat. The preliminary plat will be processed to establish individual lots, street rights of way, utility corridors and storm water management areas. The plat submission will require: preliminary plat, grading and drainage plan, utility plans, landscape plans, general site plans, etc.

CEDAR CREEK TRAIL:

With the assistance of the Albertville Park Committee, staff is preparing a report for the improvement of an overland trail through a city owned trail easement that runs along the east side of the Cedar Creek Golf Course. This trail easement has established trail outlots with connections Kahler Avenue. The objective of this study is to address the following issues:

1. Trail design paving, drainage and routing within the easements.
2. Establishing walkable trail circuits within the Cedar Creek, Prairie Run, Heuring Meadow, Center Oaks neighborhoods.
3. Examine trail connections and routes to major destinations along County 18, such as Middle School, High School, Golf Course or other City trails.

The report will be available to the council at the May 7th Council meeting.

CODE ENFORCEMENT:

Staff will be sending out a code enforcement letter to Protech Marine requesting corrections of the following items

1. Repairs to their fence and gates.
2. Locating the trash dumpster within the fenced area of the site.
3. Removal of all boat, trailer and other storage occurring outside the approved fenced area.

These items are all violations of their approved conditional use permit.



Mayor and Council Request for Action

April 12, 2018

SUBJECT: CITY HALL/CENTRAL PARK DEPOT- SECURITY CAMERAS

RECOMMENDATION: It is respectfully requested that the Mayor and City Council consider the following:

MOTION TO: Authorize the purchase of security cameras and related equipment for city hall and the new park depot in the amount of \$8,775.

INFORMATION: Attached are quotes from Wright Hennepin Security to install security cameras at City Hall and the new Central Park Depot. Wright- Hennepin Security provides the alarm monitoring for the city buildings. Combined, the cost to install the cameras is \$8,775.

FINANCIAL CONSIDERATIONS: It is recommended the funds for the improvements come from the General Fund.

Submitted Through: Adam Nafstad, City Administrator-PWD



A division of Wright-Hennepin Cooperative Electric Association
1-800-943-2667 • Rockford • www.whe.org

Date: April 2nd 2018

To: **City of Albertville**
5959 Main Ave Ne
Albertville MN 55301

Camera System Proposal

Scope of work: Install Interlogix IP camera system with 6 cameras. 2 cameras for entry doors, 2 cameras for hallways, 1 for multipurpose room, 1 for council chambers. All cameras are low profile wedge 2.8mm, 4 megapixel cameras. Recorder is expandable to 16 cameras, 6 terabyte hard drive. Recorder to sit in It room. Front reception area to have 2 – 32 inch monitors.

1	Interogix NVR recorder (16 channel, 6 Tb recorder)	\$ 1,350.00
6	Interlogix wedge dome 2.8mm 4 megapixel camera	2,010.00
2	Wbox 32 inch monitors	1,070.00
2	Wall mounts for TV's	90.00
1	HDMI cable, wire, b&c connectors	75.00

Total Equipment Cost **\$ 4,595.00**

Installation labor:

- Labor for this project will be invoiced on an as-needed basis; final amount to be determined following job completion. We estimate that it will take approximately 20 man hours to this job, if less time is required, the customer will be billed for hours needed to facilitate installation.

Total Labor Cost **\$ 1,700.00**

Total Cost **\$ 6,295.00**

Accepted _____ Title _____ Date _____

Josh Neisch
WH Security
Product & Service Representative
763-477-3022
jneisch@whe.org



A division of Wright-Hennepin Cooperative Electric Association
1-800-943-2667 • Rockford • www.whe.org

Date: April 11th 2018

To: **City of Albertville**
Train Depot
5803 Main Ave Ne
Albertville MN 55301

Camera System Proposal

Scope of work: Install Interlogix Ip camera system for train depot park building. Kit comes with 6 wedge/dome 2 megapixel cameras with 2.8mm lens, 30ft IR.

1	Interlogix 8 channel, 2 terabyte recorder with built in poe switch	\$ 1,800.00
6	Interlogix 2 megapixel low profile 2.8mm camera with 30ft IR	Included

Total Equipment Cost **\$1,800.00**

Installation labor :

- Labor for this project will be invoiced on an as-needed basis; final amount to be determined following job completion. We estimate that it will take approximately 8 man hours to this job. Customer will only be billed for hours needed to facilitate installation.

Total Labor cost **\$ 680.00**

Total Cost **\$ 2,480.00**

Accepted _____ Title _____ Date _____

Josh Neisch
WH Security
Product & Service Representative
763-477-3022
jneisch@whe.org

GENERAL ADMINISTRATION

Local Board of Appeal and Equalization: This meeting will be at 6:30 p.m. on Monday evening. We will need a quorum of at least three Council members. Those certified for these meetings are Council members Olson and Vetsch, one of which must attend. Generally, training for those members interested in certification begins in July. Staff from the Wright County Assessor's office will be present at the meeting.

Public Works Equipment: The Public Works Committee recently met to discuss upcoming equipment purchases for the Public Works and Utility Departments. This is included on the agenda for Monday. The Committee also reviewed the department's fleet and equipment inventory, replacement plan, and capital balance projections.

Newsletter: The spring newsletter hit mailboxes early this week.

Job Openings: Interviews for the Account Clerk/Administrative Assistant will be held next week. The Fire Department is recruiting for Reserve Firefighters and that application process closes on April 19. We are also advertising for multiple seasonal summer help positions for both Public Works and Utilities. We anticipate also posting job announcements for full-time office position in the new few months and a full-time Public Works employee mid-summer.

Mall of Entertainment: City staff has been in touch with the MOE's development contact and have heard that a development application may be submitted by July.

Personnel Committee: The personnel committee will be meeting to review 2017. Annually the committee meets to review personnel policies, pay schedules, salary surveys, employee performance, staffing levels, etc.

Central Park: Staff is working to gather the information requested for Council to continue the Central Park discussions.

Corridors of Commerce: It is anticipated the State will be announcing the projects selected for C of C funding on or shortly after April 17.

Cottages of Albertville: We are working closely with the residents and ownership group to address concerns related to the rental properties. We have had very positive discussions with both groups and the ownership group has been very responsive.

Arena Board: I am of the understanding the addition is progressing well and on schedule for the November opening. Staff is working to update the advertising contract, as well as, create new ice rental agreements. We will be advertising for two new full-time positions to staff the facility beginning in May. The Arena Board has approved the 2018/2019 Budget and set rental rates, and is also reviewing rates and policies for spring and summer rentals.

ENGINEERING/PUBLIC WORKS

2019 WWTP Improvements: We have been in discussions with the ownership group of the Riverwood property regarding easement acquisition and believe we will be able to draft a purchase agreement soon.

Street Patching: As soon as weather permits, Public Works will begin spring pothole patching. We will also be identifying street segments in need of immediate overlays this summer.

Street and Parking Lot Striping: We have requested quotes to stripe city streets and city parking lots. Weather permitting, I would like to have all striping completed by the end of May.

Mapping: We are in the process of updating the City's infrastructure maps. 2018 maps should be available soon.

CSAH 19 and 57th Street Signal Improvements: This spring, the contractor will need to sod all disturbed areas, and paint the signal poles and mast arms per the contract.

CSAH 18 (Barthel Industrial Dr. to Naber Ave): The County is progressing well with the design of CSAH 18. They intend to bid the project in April, with construction beginning in May. Construction will require the road be closed during the construction season. Due to poor soils, it is likely certain area of the road will need to be corrected by means of surcharging. Surcharged areas of the road will not be completed until the following year; however, the road will be open to traffic during the school months. The project is estimated to cost approximately \$4.9 million (not including land). Albertville's share per the County's funding policy is estimated at \$145,000. Also, we are working with the County to negotiate a credit (or deduct from the city's share) given Albertville already secured trail easement back in 2005.

CSAH 19 and CSAH 18: The preliminary design for the project is underway. We are coordinating the WWTP project, as well as, CSAH 19 utility improvements with the County's consultant. At upcoming meetings, we will need to discuss the scope of the project and provide direction to the County on various city elements, such as lighting, landscaping, sidewalks, and trails.

Westwind Park: Construction plans are near completion and I plan to advertise in the next few weeks and present bids to Council at the second meeting in May.

Savitski Storm Sewer: There is a city storm sewer pipe behind the Savitski building and parallel to the railroad track that is in need of replacement. Plans and specs are underway and I will solicit quotes later this spring.

Upcoming Events:

- Local Board of Appeals and Equalization, April 16, 6:30 p.m.
- Senior Center Volunteer Appreciation Breakfast, April 23, 10:00 a.m., Senior Center

- Joint Governance Meeting, April 30, 6:00 p.m., Albertville Council Chambers
- Spring Cleanup Day, May 5, 7:00 a.m.-1:00 p.m., St. Michael, 3150 Lander Ave NE
- Explore Your Parks Night, May 18, 6:00-8:00 p.m., Multiple Parks

Attachments:

- Wright County Sheriff Department's Monthly Report



Wright County Sheriff's Office

Sheriff Joe Hagerty

3800 Braddock Ave. NE, Buffalo, MN 55313
1-800-362-3667 Fax: 763-682-7610



Albertville Monthly Report 2018

Printed on April 2, 2018

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
911 Hang-up Total: 20					
03/03/18 17:46	911 Hang-up	2018016118			911
03/05/18 15:52	911 Hang-up	2018016610			911
03/05/18 16:08	911 Hang-up	2018016616			911
03/06/18 15:18	911 Hang-up	2018016807			911
03/10/18 07:32	911 Hang-up	2018017824			911
03/10/18 07:55	911 Hang-up	2018017828			911
03/13/18 15:52	911 Hang-up	2018018699			911
03/13/18 15:53	911 Hang-up	2018018700			911
03/14/18 18:55	911 Hang-up	2018019036			911
03/15/18 08:20	911 Hang-up	2018019149			911
03/16/18 08:06	911 Hang-up	2018019423			911
03/18/18 21:41	911 Hang-up	2018020238			911
03/18/18 21:59	911 Hang-up	2018020243			911
03/21/18 11:33	911 Hang-up	2018020965	Domestic Disturbance	WCSOP18008391	911
03/22/18 14:46	911 Hang-up	2018021321			911
03/24/18 10:40	911 Hang-up	2018021812			911
03/25/18 08:17	911 Hang-up	2018022057			911
03/26/18 15:31	911 Hang-up	2018022354			911
03/29/18 21:06	911 Hang-up	2018023367			911
03/31/18 06:33	911 Hang-up	2018023765			911
911 Hang-up; Court Order Violation Total: 1					
03/10/18 23:41	911 Hang-up; Court	2018018029	Court Order Violation	WCSOP18007260	911
911 Hang-up; MVA - No Injuries Total: 1					
03/31/18 19:09	911 Hang-up; MVA - No	2018023892	MVA - No Injuries	WCSOP18009501	911
911 Open Line Total: 11					
03/02/18 06:36	911 Open Line	2018015709			911
03/11/18 16:19	911 Open Line	2018018185			911
03/14/18 22:53	911 Open Line	2018019091			911
03/21/18 09:38	911 Open Line	2018020928			911
03/22/18 07:02	911 Open Line	2018021209			911
03/24/18 04:55	911 Open Line	2018021771			911
03/24/18 16:27	911 Open Line	2018021886			911
03/24/18 17:53	911 Open Line	2018021908			911
03/24/18 21:51	911 Open Line	2018021983			911
03/27/18 11:56	911 Open Line	2018022577			911
03/29/18 06:48	911 Open Line	2018023130			911

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
Abandoned Vehicle Total: 1					
03/01/18 14:18	Abandoned Vehicle	2018015507	Abandoned Vehicle	WCSOP18006223	Phone
Abuse Total: 1					
03/20/18 22:50	Abuse	2018020828	Abuse	WCSOP18008344	Phone
Agency Assist Total: 6					
03/01/18 12:02	Agency Assist	2018015470	Agency Assist	WCSOP18006204	Phone
03/02/18 15:11	Agency Assist	2018015803	Agency Assist	WCSOSRO18006360	Phone
03/06/18 22:31	Agency Assist	2018016927	Agency Assist	WCSOP18006827	Phone
03/07/18 04:52	Agency Assist	2018016976	Agency Assist	WCSOP18006848	Phone
03/17/18 15:57	Agency Assist	2018019817	Agency Assist	WCSOP18007939	
03/31/18 01:20	Agency Assist	2018023740	Agency Assist	WCSOP18009433	911
Alarm Total: 1					
03/02/18 17:56	Alarm	2018015856	Alarm	WCSOP18006386	Phone
Animal - Barking Dog Total: 1					
03/23/18 23:56	Animal - Barking Dog	2018021740	Animal - Barking Dog	WCSOP18008657	Phone
Check Welfare Total: 8					
03/05/18 12:30	Check Welfare	2018016571	Check Welfare	WCSOSRO18006691	
03/06/18 02:38	Check Welfare	2018016720	Check Welfare	WCSOP18006740	Officer
03/06/18 05:24	Check Welfare	2018016725	Check Welfare	WCSOP18006744	Phone
03/11/18 14:05	Check Welfare	2018018159	Check Welfare	WCSOP18007308	911
03/15/18 12:47	Check Welfare	2018019201	Check Welfare	WCSOP18007679	Phone
03/18/18 19:52	Check Welfare	2018020213	Check Welfare	WCSOP18008091	Phone
03/22/18 14:46	Check Welfare	2018021322	Check Welfare	WCSOP18008511	911
03/22/18 17:16	Check Welfare	2018021365	Check Welfare	WCSOP18008527	
Check Welfare; Medical - Sick Total: 1					
03/14/18 11:18	Check Welfare; Medical	2018018916	Check Welfare	WCSOP18007588	Phone
Citizen Aid Total: 3					
03/01/18 19:33	Citizen Aid	2018015610	Citizen Aid	WCSOP18006268	Officer
03/05/18 23:35	Citizen Aid	2018016703	Citizen Aid	WCSOP18006735	Phone
03/07/18 14:02	Citizen Aid	2018017091	Citizen Aid	WCSOP18006901	Phone
Civil Complaint Total: 9					
03/10/18 20:23	Civil Complaint	2018017967	Civil Complaint	WCSOP18007235	911
03/13/18 14:22	Civil Complaint	2018018669	Civil Complaint	WCSOP18007518	Phone
03/16/18 18:20	Civil Complaint	2018019564	Civil Complaint	WCSOP18007826	Phone
03/16/18 21:04	Civil Complaint	2018019616	Civil Complaint	WCSOP18007852	911
03/18/18 13:04	Civil Complaint	2018020127	Civil Complaint	WCSOP18008049	Phone
03/22/18 22:52	Civil Complaint	2018021447	Civil Complaint	WCSOP18008555	Phone
03/23/18 10:58	Civil Complaint	2018021537	Civil Complaint	WCSOP18008588	Phone
03/24/18 18:07	Civil Complaint	2018021915	Civil Child Custody	WCSOP18008734	Phone
03/31/18 18:31	Civil Complaint	2018023881	Civil Child Custody	WCSOP18009495	Phone

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
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Civil Complaint; Harassment Total: 1

03/26/18 20:52	Civil Complaint;	2018022440	Civil Complaint	WCSOP18008939	Phone
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Civil Process Total: 15

03/05/18 13:22	Civil Process	2018016577			Officer
03/05/18 13:33	Civil Process	2018016578			Officer
03/05/18 13:50	Civil Process	2018016582			Officer
03/05/18 14:04	Civil Process	2018016587			Officer
03/07/18 15:38	Civil Process	2018017115			Officer
03/07/18 17:00	Civil Process	2018017134			Officer
03/16/18 16:34	Civil Process	2018019533			Officer
03/16/18 19:20	Civil Process	2018019582			
03/17/18 09:33	Civil Process	2018019726			Officer
03/19/18 09:24	Civil Process	2018020307			Officer
03/20/18 14:13	Civil Process	2018020682			Officer
03/21/18 14:52	Civil Process	2018021012			Officer
03/21/18 15:04	Civil Process	2018021017			Officer
03/27/18 10:14	Civil Process	2018022550			Officer
03/30/18 15:46	Civil Process	2018023584			Officer

Commercial General Alarm Total: 12

03/06/18 17:44	Commercial General	2018016850	Commercial General Alarm	WCSOP18006796	Phone
03/10/18 17:40	Commercial General	2018017934	Commercial General Alarm	WCSOP18007224	Phone
03/13/18 01:32	Commercial General	2018018548	Commercial General Alarm	WCSOP18007470	Phone
03/13/18 04:49	Commercial General	2018018556	Commercial General Alarm	WCSOP18007473	Phone
03/16/18 02:40	Commercial General	2018019388	Commercial General Alarm	WCSOP18007749	Phone
03/19/18 23:33	Commercial General	2018020532	Commercial General Alarm	WCSOP18008223	Phone
03/20/18 07:33	Commercial General	2018020596	Commercial General Alarm	WCSOP18008256	Phone
03/22/18 14:54	Commercial General	2018021324	Commercial General Alarm	WCSOP18008512	Phone
03/25/18 20:48	Commercial General	2018022181	Commercial General Alarm	WCSOP18008831	Phone
03/27/18 04:09	Commercial General	2018022497	Commercial General Alarm	WCSOP18008957	Phone
03/28/18 10:06	Commercial General	2018022862			Phone
03/30/18 21:21	Commercial General	2018023678	Commercial General Alarm	WCSOP18009418	Phone

Court Order Violation Total: 2

03/10/18 23:03	Court Order Violation	2018018018	Court Order Violation	WCSOP18007250	Text
03/20/18 16:02	Court Order Violation	2018020709	Court Order Violation	WCSOP18008305	Phone

Criminal Damage to Property Total: 6

03/04/18 14:24	Criminal Damage to	2018016344	Criminal Damage to Property	WCSOP18006580	911
03/24/18 13:21	Criminal Damage to	2018021839	Criminal Damage to Property	WCSOP18008690	Phone
03/24/18 13:50	Criminal Damage to	2018021843	Criminal Damage to Property	WCSOP18008695	
03/24/18 13:53	Criminal Damage to	2018021845	Criminal Damage to Property	WCSOP18008696	
03/24/18 13:54	Criminal Damage to	2018021846	Criminal Damage to Property	WCSOP18008697	
03/25/18 20:02	Criminal Damage to	2018022170	Criminal Damage to Property	WCSOP18008827	Phone

Domestic Disturbance Total: 2

03/01/18 19:31	Domestic Disturbance	2018015608	Domestic Disturbance	WCSOP18006269	911
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Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
03/17/18 22:24	Domestic Disturbance	2018019961	Domestic Disturbance	WCSOP18007987	Phone
Drugs Total: 1					
03/12/18 14:25	Drugs	2018018393	Drugs	WCSOP18007404	Phone
Extra Patrol Total: 2					
03/03/18 17:49	Extra Patrol	2018016119	Extra Patrol	WCSOP18006496	Phone
03/19/18 10:44	Extra Patrol	2018020329	Extra Patrol	WCSOP18008148	Phone
Fight Total: 1					
03/10/18 23:35	Fight	2018018027	Fight	WCSOP18007253	911
Fire - Structure Total: 1					
03/04/18 15:44	Fire - Structure	2018016354	Fire - Structure	WCSOP18006584	911
Found Body Total: 2					
03/01/18 14:51	Found Body	2018015521	Medical - Unknown	WCSOP18006235	911
03/07/18 10:09	Found Body	2018017034	Death Investigation -	WCSOP18006877	911
Fraud - Checks - Cards Total: 4					
03/08/18 12:30	Fraud - Checks - Cards	2018017327	Counterfeit Currency	WCSOP18006997	Phone
03/12/18 09:46	Fraud - Checks - Cards	2018018344	Fraud - Checks - Cards	WCSOP18007376	Phone
03/25/18 13:44	Fraud - Checks - Cards	2018022100	Fraud - Checks - Cards	WCSOP18008796	911
03/29/18 13:20	Fraud - Checks - Cards	2018023221	Fraud - Checks - Cards	WCSOP18009233	Phone
Fraud - Forgery Total: 2					
03/14/18 14:59	Fraud - Forgery	2018018969	Fraud - Forgery	WCSOP18007602	Phone
03/30/18 19:17	Fraud - Forgery	2018023652	Fraud - Forgery	WCSOP18009402	911
Funeral Escort Total: 1					
03/28/18 09:31	Funeral Escort	2018022851			Phone
Gun Incident Total: 1					
03/10/18 21:21	Gun Incident	2018017990	Firearm Discharge	WCSOP18007239	911
Harassment Total: 2					
03/02/18 09:35	Harassment	2018015735	Harassment	WCSOP18006329	Phone
03/18/18 00:43	Harassment	2018020018	Disorderly	WCSOP18008008	911
Hospice Death Total: 3					
03/02/18 19:32	Hospice Death	2018015889			Phone
03/03/18 07:50	Hospice Death	2018016003			Phone
03/03/18 11:31	Hospice Death	2018016034			Phone
Info Total: 1					
03/26/18 13:49	Info	2018022326	Agency Assist	WCSOCID18008887	Phone
Intoxicated Person Total: 1					
03/21/18 12:06	Intoxicated Person	2018020970	Intoxicated Person	WCSOP18008393	911
Juvenile - Complaint Total: 2					
03/05/18 10:58	Juvenile - Complaint	2018016552	Juvenile - Complaint	WCSOP18006684	911

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
03/27/18 17:57	Juvenile - Complaint	2018022669	Juvenile - Complaint	WCSOP18009025	Phone
Lost - Found Property Total: 2					
03/17/18 02:28	Lost - Found Property	2018019688	Lost - Found Property	WCSOP18007879	
03/25/18 13:57	Lost - Found Property	2018022101	Lost - Found Property	WCSOP18008798	911
Medical - Breathing Problems Total: 1					
03/09/18 02:55	Medical - Breathing	2018017487	Medical - Breathing Problems	WCSOP18007064	911
Medical - Chest Pain Total: 2					
03/14/18 07:54	Medical - Chest Pain	2018018866	Medical - Chest Pain	WCSOP18007573	Phone
03/19/18 11:45	Medical - Chest Pain	2018020348			911
Medical - Fall Under 6 Feet Total: 5					
03/01/18 12:37	Medical - Fall Under 6	2018015480			Phone
03/07/18 18:46	Medical - Fall Under 6	2018017160	Medical - Fall Under 6 Feet	WCSOP18006939	Phone
03/20/18 15:44	Medical - Fall Under 6	2018020705	Medical - Fall Under 6 Feet	WCSOP18008302	911
03/31/18 13:12	Medical - Fall Under 6	2018023817			911
03/31/18 19:32	Medical - Fall Under 6	2018023901			Phone
Medical - Overdose - Poisoning Total: 2					
03/09/18 08:39	Medical - Overdose -	2018017517	Medical - Overdose - Poisoning	WCSOP18007073	911
03/22/18 18:37	Medical - Overdose -	2018021385	Death Investigation -	WCSOP18008533	911
Medical - Psychiatric - Behavioral Total: 2					
03/18/18 16:27	Medical - Psychiatric -	2018020168	Check Welfare	WCSOP18008063	Phone
03/28/18 22:17	Medical - Psychiatric -	2018023069	Check Welfare	WCSOP18009185	Phone
Medical - Seizure Total: 5					
03/07/18 07:08	Medical - Seizure	2018016989	Medical - Seizure	WCSOP18006855	911
03/09/18 12:22	Medical - Seizure	2018017557	Medical - Seizure	WCSOP18007092	911
03/16/18 07:05	Medical - Seizure	2018019407	Medical - Seizure	WCSOP18007757	911
03/24/18 20:08	Medical - Seizure	2018021950	Medical - Seizure	WCSOP18008739	911
03/31/18 05:59	Medical - Seizure	2018023760	Medical - Seizure	WCSOP18009447	911
Medical - Sick Total: 6					
03/11/18 19:36	Medical - Sick	2018018231	Medical - Sick	WCSOP18007332	911
03/22/18 06:12	Medical - Sick	2018021203	Medical - Sick	WCSOP18008465	911
03/24/18 07:18	Medical - Sick	2018021783	Medical - Sick	WCSOP18008671	911
03/24/18 12:23	Medical - Sick	2018021827	Medical - Sick	WCSOP18008686	911
03/28/18 03:54	Medical - Sick	2018022785	Medical - Sick	WCSOP18009068	911
03/29/18 11:12	Medical - Sick	2018023188	Medical - Sick	WCSOP18009224	911
Medical - Trauma Total: 1					
03/30/18 15:58	Medical - Trauma	2018023588	Medical - Trauma	WCSOP18009370	911
Missing Person Total: 1					
03/18/18 15:10	Missing Person	2018020151	Missing Person	WCSOP18008057	Phone
Motorist Aid Total: 2					
03/05/18 11:59	Motorist Aid	2018016564			Officer

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
03/25/18 21:12	Motorist Aid	2018022190	Motorist Aid	WCSOP18008833	Phone
MVA - Hit & Run Total: 2					
03/15/18 16:43	MVA - Hit & Run	2018019260	MVA - Hit & Run	WCSOP18007703	
03/24/18 15:34	MVA - Hit & Run	2018021873	MVA - No Injuries	WCSOP18008704	911
MVA - No Injuries Total: 13					
03/01/18 12:00	MVA - No Injuries	2018015469	MVA - No Injuries	WCSOP18006205	
03/05/18 17:12	MVA - No Injuries	2018016635	MVA - No Injuries	WCSOP18006712	
03/09/18 19:45	MVA - No Injuries	2018017684	MVA - No Injuries	WCSOP18007133	911
03/11/18 19:47	MVA - No Injuries	2018018238	MVA - No Injuries	WCSOP18007334	
03/16/18 20:25	MVA - No Injuries	2018019606	MVA - No Injuries	WCSOP18007848	911
03/17/18 18:47	MVA - No Injuries	2018019866	MVA - No Injuries	WCSOP18007960	911
03/18/18 02:41	MVA - No Injuries	2018020053	MVA - No Injuries	WCSOP18008019	
03/18/18 17:05	MVA - No Injuries	2018020174	MVA - No Injuries	WCSOP18008069	
03/18/18 17:32	MVA - No Injuries	2018020183	MVA - No Injuries	WCSOP18008072	
03/20/18 08:51	MVA - No Injuries	2018020612	MVA - No Injuries	WCSOP18008266	911
03/22/18 07:03	MVA - No Injuries	2018021210	MVA - No Injuries	WCSOP18008469	
03/24/18 21:28	MVA - No Injuries	2018021975	MVA - No Injuries	WCSOP18008750	911
03/29/18 15:51	MVA - No Injuries	2018023267	MVA - No Injuries	WCSOP18009257	911
MVA - Unknown Injuries Total: 1					
03/30/18 13:38	MVA - Unknown Injuries	2018023553	MVA - Unknown Injuries	WCSOP18009352	911
Noise Total: 3					
03/03/18 00:54	Noise	2018015974	Noise	WCSOP18006424	
03/14/18 20:09	Noise	2018019056	Noise	WCSOP18007628	
03/24/18 02:23	Noise	2018021765	Noise	WCSOP18008662	911
Open Door - Window Total: 2					
03/19/18 01:04	Open Door - Window	2018020258	Open Door - Window	WCSOP18008110	
03/21/18 09:09	Open Door - Window	2018020918	Open Door - Window	WCSOP18008374	
Parking Total: 4					
03/04/18 18:21	Parking	2018016389	Parking	WCSOP18006606	
03/15/18 16:04	Parking	2018019245	Parking	WCSOP18007696	
03/18/18 09:22	Parking	2018020084	Parking	WCSOP18008035	
03/30/18 12:51	Parking	2018023535	Parking	WCSOP18009346	
Phone Call Total: 2					
03/24/18 23:13	Phone Call	2018021995			Other
03/29/18 08:43	Phone Call	2018023144			Other
Prowler Total: 1					
03/25/18 04:37	Prowler	2018022040	Prowler	WCSOP18008766	911
Public Works - Utilities Total: 1					
03/03/18 12:30	Public Works - Utilities	2018016042	Public Works - Utilities	WCSOP18006456	Phone
Residential Fire Alarm Total: 2					

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
03/08/18 20:48	Residential Fire Alarm	2018017434	Residential Fire Alarm	WCSOP18007043	Phone
03/15/18 16:23	Residential Fire Alarm	2018019254	Residential Fire Alarm	WCSOP18007700	Phone

Residential General Alarm Total: 1

03/28/18 08:07	Residential General	2018022828	Residential General Alarm	WCSOP18009082	Phone
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Sign - Signal Repair Total: 2

03/02/18 07:40	Sign - Signal Repair	2018015715			Phone
03/16/18 19:28	Sign - Signal Repair	2018019588			Phone

Snowbird Total: 26

03/04/18 02:44	Snowbird	2018016267	Snowbird	WCSOP18006544	
03/05/18 04:36	Snowbird	2018016496	Snowbird	WCSOP18006652	
03/08/18 05:00	Snowbird	2018017232	Snowbird	WCSOP18006959	
03/08/18 05:06	Snowbird	2018017234	Snowbird	WCSOP18006960	
03/09/18 02:06	Snowbird	2018017476	Snowbird	WCSOP18007058	
03/09/18 02:11	Snowbird	2018017478	Snowbird	WCSOP18007059	
03/09/18 02:17	Snowbird	2018017480	Snowbird	WCSOP18007061	
03/09/18 02:46	Snowbird	2018017484	Snowbird	WCSOP18007062	
03/09/18 02:50	Snowbird	2018017485	Snowbird	WCSOP18007063	
03/10/18 03:57	Snowbird	2018017805	Snowbird	WCSOP18007172	
03/10/18 04:10	Snowbird	2018017808	Snowbird	WCSOP18007173	
03/10/18 04:17	Snowbird	2018017809	Snowbird	WCSOP18007175	
03/10/18 04:24	Snowbird	2018017810	Snowbird	WCSOP18007176	
03/10/18 04:37	Snowbird	2018017811	Snowbird	WCSOP18007177	
03/12/18 02:19	Snowbird	2018018305	Snowbird	WCSOP18007362	
03/12/18 02:30	Snowbird	2018018306	Snowbird	WCSOP18007363	
03/12/18 02:39	Snowbird	2018018307	Snowbird	WCSOP18007364	
03/19/18 02:19	Snowbird	2018020264	Snowbird	WCSOP18008113	
03/19/18 02:41	Snowbird	2018020268	Snowbird	WCSOP18008117	
03/19/18 02:46	Snowbird	2018020269	Snowbird	WCSOP18008118	
03/19/18 02:51	Snowbird	2018020274	Snowbird	WCSOP18008121	
03/19/18 02:56	Snowbird	2018020275	Snowbird	WCSOP18008122	
03/20/18 02:10	Snowbird	2018020553	Snowbird	WCSOP18008232	
03/21/18 02:22	Snowbird	2018020876	Snowbird	WCSOP18008356	
03/21/18 02:32	Snowbird	2018020877	Snowbird	WCSOP18008357	
03/21/18 04:33	Snowbird	2018020883	Snowbird	WCSOP18008360	

Squad Damage Total: 1

03/28/18 13:36	Squad Damage	2018022916	Squad Damage	WCSOP18009115	
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Stalking Total: 1

03/06/18 19:58	Stalking	2018016899	Harassment	WCSOP18006814	Phone
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Stoparm Violation Total: 1

03/23/18 10:45	Stoparm Violation	2018021532	Stoparm Violation	WCSOP18008587	Other
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Surveillance Total: 1

03/07/18 06:30	Surveillance	2018016984			
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Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
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Suspicious - Circumstances Total: 8

03/01/18 01:25	Suspicious -	2018015370	Suspicious - Circumstances	WCSOP18006165	Phone
03/01/18 01:43	Suspicious -	2018015372	Suspicious - Circumstances	WCSOP18006167	Phone
03/10/18 11:18	Suspicious -	2018017858	Counterfeit Currency	WCSOP18007193	Phone
03/12/18 17:57	Suspicious -	2018018450	Suspicious - Circumstances	WCSOP18007434	911
03/17/18 09:52	Suspicious -	2018019732	Suspicious - Circumstances	WCSOP18007898	Phone
03/18/18 09:11	Suspicious -	2018020081	Suspicious - Circumstances	WCSOP18008032	Phone
03/22/18 23:48	Suspicious -	2018021455	Suspicious - Circumstances	WCSOP18008557	Phone
03/30/18 12:36	Suspicious -	2018023531	Suspicious - Circumstances	WCSOP18009344	Phone

Suspicious - Person - Vehicle Total: 6

03/01/18 14:31	Suspicious - Person -	2018015513	Suspicious - Person - Vehicle	WCSOP18006228	Phone
03/04/18 01:45	Suspicious - Person -	2018016251	Suspicious - Person - Vehicle	WCSOP18006532	Phone
03/10/18 02:14	Suspicious - Person -	2018017797	Suspicious - Person - Vehicle	WCSOP18007165	Phone
03/10/18 10:50	Suspicious - Person -	2018017852	Suspicious - Person - Vehicle	WCSOP18007191	Phone
03/11/18 03:55	Suspicious - Person -	2018018064	Suspicious - Person - Vehicle	WCSOP18007273	Phone
03/13/18 23:56	Suspicious - Person -	2018018818	Suspicious - Person - Vehicle	WCSOP18007564	Officer

Theft Total: 1

03/02/18 12:06	Theft	2018015764	Theft	WCSOP18006338	
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Theft - Gas Drive Off Total: 9

03/01/18 08:54	Theft - Gas Drive Off	2018015423	Theft - Gas Drive Off	WCSOP18006184	911
03/04/18 17:15	Theft - Gas Drive Off	2018016372	Theft - Gas Drive Off	WCSOP18006597	911
03/09/18 13:56	Theft - Gas Drive Off	2018017581	Theft - Gas Drive Off	WCSOP18007099	911
03/17/18 10:19	Theft - Gas Drive Off	2018019744	Theft - Gas Drive Off	WCSOP18007903	Phone
03/20/18 08:15	Theft - Gas Drive Off	2018020605	Theft - Gas Drive Off	WCSOP18008263	Phone
03/20/18 15:31	Theft - Gas Drive Off	2018020700	Theft - Gas Drive Off	WCSOP18008303	911
03/22/18 11:10	Theft - Gas Drive Off	2018021265	Theft - Gas Drive Off	WCSOP18008486	911
03/24/18 12:01	Theft - Gas Drive Off	2018021824	Theft - Gas Drive Off	WCSOP18008685	911
03/25/18 10:29	Theft - Gas Drive Off	2018022071	Theft - Gas Drive Off	WCSOP18008779	911

Theft - Shoplifting Total: 10

03/03/18 20:17	Theft - Shoplifting	2018016158	Theft - Shoplifting	WCSOP18006512	911
03/09/18 17:59	Theft - Shoplifting	2018017646	Theft - Shoplifting	WCSOP18007119	911
03/11/18 14:50	Theft - Shoplifting	2018018171	Theft - Shoplifting	WCSOP18007313	Phone
03/15/18 19:30	Theft - Shoplifting	2018019303	Theft - Shoplifting	WCSOP18007723	911
03/19/18 16:42	Theft - Shoplifting	2018020427	Theft - Shoplifting	WCSOP18008182	Phone
03/21/18 20:20	Theft - Shoplifting	2018021103	Theft - Shoplifting	WCSOP18008446	911
03/24/18 17:50	Theft - Shoplifting	2018021906	Theft - Shoplifting	WCSOP18008719	Phone
03/26/18 18:01	Theft - Shoplifting	2018022406	Theft - Shoplifting	WCSOP18008922	911
03/26/18 18:49	Theft - Shoplifting	2018022419	Theft - Shoplifting	WCSOP18008928	911
03/28/18 14:41	Theft - Shoplifting	2018022935	Theft - Shoplifting	WCSOP18009125	Phone

Threats Total: 3

03/07/18 19:30	Threats	2018017171	Threats	WCSOP18006945	Phone
03/09/18 13:37	Threats	2018017575	Harassment	WCSOP18007100	Phone
03/13/18 15:35	Threats	2018018694	Threats	WCSOP18007524	Phone

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
Traffic - Complaint Total: 7					
03/10/18 21:41	Traffic - Complaint	2018017995	Traffic - Complaint	WCSOP18007242	Phone
03/11/18 10:40	Traffic - Complaint	2018018111	Traffic - Complaint	WCSOP18007298	911
03/12/18 17:07	Traffic - Complaint	2018018442	Traffic - Complaint	WCSOP18007430	911
03/14/18 23:09	Traffic - Complaint	2018019093	Traffic - Complaint	WCSOP18007638	911
03/19/18 15:13	Traffic - Complaint	2018020395	Traffic - Complaint	WCSOP18008172	Phone
03/21/18 13:05	Traffic - Complaint	2018020981	Traffic - Complaint	WCSOP18008402	911
03/22/18 17:51	Traffic - Complaint	2018021374	Traffic - Complaint	WCSOP18008530	Phone

Traffic - Hazard Total: 1

03/20/18 20:51	Traffic - Hazard	2018020799	Traffic - Hazard	WCSOP18008334	Phone
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Traffic Stop Total: 162

03/01/18 17:27	Traffic Stop	2018015572			Officer
03/01/18 19:06	Traffic Stop	2018015601			Officer
03/01/18 19:39	Traffic Stop	2018015611			Officer
03/01/18 21:51	Traffic Stop	2018015646			Officer
03/02/18 06:49	Traffic Stop	2018015710			Officer
03/02/18 20:41	Traffic Stop	2018015914			Officer
03/02/18 21:07	Traffic Stop	2018015919			Officer
03/02/18 22:35	Traffic Stop	2018015948			Officer
03/02/18 23:28	Traffic Stop	2018015958			Officer
03/03/18 16:59	Traffic Stop	2018016107			Officer
03/03/18 17:35	Traffic Stop	2018016114			Officer
03/03/18 18:43	Traffic Stop	2018016131	Traffic Stop	WCSOP18006500	Officer
03/04/18 01:58	Traffic Stop	2018016253			Officer
03/04/18 16:36	Traffic Stop	2018016366	Traffic Stop	WCSOP18006590	Officer
03/04/18 18:53	Traffic Stop	2018016396	Traffic Stop	WCSOP18006610	Officer
03/04/18 20:56	Traffic Stop	2018016433			Officer
03/04/18 21:03	Traffic Stop	2018016437			Officer
03/04/18 22:43	Traffic Stop	2018016461			Officer
03/04/18 23:23	Traffic Stop	2018016465			Officer
03/05/18 00:54	Traffic Stop	2018016472			Officer
03/06/18 14:44	Traffic Stop	2018016801	Traffic Stop	WCSOP18006775	Officer
03/06/18 15:14	Traffic Stop	2018016806	Traffic Stop	WCSOP18006779	Officer
03/06/18 19:42	Traffic Stop	2018016893	Traffic Stop	WCSOP18006811	Officer
03/06/18 19:49	Traffic Stop	2018016895			Officer
03/06/18 22:21	Traffic Stop	2018016922			Officer
03/06/18 22:29	Traffic Stop	2018016926			Officer
03/06/18 23:06	Traffic Stop	2018016938			Officer
03/07/18 02:29	Traffic Stop	2018016969			Officer
03/07/18 16:09	Traffic Stop	2018017121	Traffic Stop	WCSOP18006915	Officer
03/07/18 17:11	Traffic Stop	2018017137			Officer
03/07/18 21:50	Traffic Stop	2018017190			Officer
03/08/18 01:46	Traffic Stop	2018017222			Officer
03/08/18 06:13	Traffic Stop	2018017239			Officer
03/08/18 10:45	Traffic Stop	2018017308			Officer

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
03/08/18 16:15	Traffic Stop	2018017372			Officer
03/08/18 23:33	Traffic Stop	2018017458			Officer
03/09/18 00:27	Traffic Stop	2018017464			Officer
03/09/18 05:41	Traffic Stop	2018017490			Officer
03/09/18 13:50	Traffic Stop	2018017578			Officer
03/09/18 15:06	Traffic Stop	2018017596			Officer
03/09/18 16:28	Traffic Stop	2018017624	Traffic Stop	WCSOP18007113	Officer
03/09/18 17:51	Traffic Stop	2018017643			Officer
03/10/18 17:35	Traffic Stop	2018017930			Officer
03/10/18 19:03	Traffic Stop	2018017953			Officer
03/11/18 01:07	Traffic Stop	2018018047			Officer
03/11/18 10:18	Traffic Stop	2018018106	Traffic Stop	WCSOP18007295	Officer
03/11/18 14:24	Traffic Stop	2018018165			Officer
03/11/18 16:08	Traffic Stop	2018018183	Traffic Stop	WCSOP18007320	Officer
03/11/18 19:14	Traffic Stop	2018018229	DUI	WCSOP18007336	Officer
03/12/18 16:04	Traffic Stop	2018018418			Officer
03/12/18 20:31	Traffic Stop	2018018487			Officer
03/13/18 15:35	Traffic Stop	2018018693	Traffic Stop	WCSOP18007525	Officer
03/13/18 22:22	Traffic Stop	2018018797			Officer
03/13/18 22:39	Traffic Stop	2018018802			Officer
03/14/18 01:01	Traffic Stop	2018018833			Officer
03/14/18 02:13	Traffic Stop	2018018843			Officer
03/14/18 15:49	Traffic Stop	2018018982			Officer
03/14/18 16:02	Traffic Stop	2018018990			Officer
03/14/18 21:35	Traffic Stop	2018019080			Officer
03/15/18 00:07	Traffic Stop	2018019096	Traffic Stop	WCSOP18007640	Officer
03/15/18 00:22	Traffic Stop	2018019098			Officer
03/15/18 00:41	Traffic Stop	2018019101			Officer
03/15/18 02:03	Traffic Stop	2018019111			Officer
03/15/18 02:17	Traffic Stop	2018019113			Officer
03/15/18 02:26	Traffic Stop	2018019117			Officer
03/15/18 08:53	Traffic Stop	2018019153	Traffic Stop	WCSOP18007659	Officer
03/15/18 19:07	Traffic Stop	2018019298			Officer
03/15/18 22:27	Traffic Stop	2018019346			Officer
03/16/18 00:20	Traffic Stop	2018019366			Officer
03/16/18 00:33	Traffic Stop	2018019370			Officer
03/16/18 01:02	Traffic Stop	2018019374			Officer
03/16/18 01:16	Traffic Stop	2018019377			Officer
03/16/18 12:43	Traffic Stop	2018019478			Officer
03/16/18 18:59	Traffic Stop	2018019573	Traffic Stop	WCSOP18007832	Officer
03/16/18 20:33	Traffic Stop	2018019608			Officer
03/16/18 22:08	Traffic Stop	2018019637			Officer
03/16/18 22:38	Traffic Stop	2018019648			Officer
03/16/18 22:53	Traffic Stop	2018019653			Officer
03/17/18 08:04	Traffic Stop	2018019714			Officer
03/17/18 09:50	Traffic Stop	2018019731	Traffic Stop	WCSOP18007897	Officer
03/17/18 10:40	Traffic Stop	2018019747	Traffic Stop	WCSOP18007904	Officer

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
03/17/18 19:08	Traffic Stop	2018019873			Officer
03/18/18 15:25	Traffic Stop	2018020154			Officer
03/18/18 15:26	Traffic Stop	2018020155			Officer
03/18/18 17:30	Traffic Stop	2018020182			Officer
03/18/18 21:20	Traffic Stop	2018020228			Officer
03/18/18 21:46	Traffic Stop	2018020240			Officer
03/19/18 07:34	Traffic Stop	2018020287	Traffic Stop	WCSOP18008129	Officer
03/19/18 07:53	Traffic Stop	2018020290			Officer
03/19/18 08:10	Traffic Stop	2018020294	Traffic Stop	WCSOP18008131	Officer
03/19/18 08:24	Traffic Stop	2018020296	Traffic Stop	WCSOP18008133	Officer
03/19/18 16:24	Traffic Stop	2018020415			Officer
03/19/18 20:13	Traffic Stop	2018020487			Officer
03/20/18 01:53	Traffic Stop	2018020550			Officer
03/20/18 21:13	Traffic Stop	2018020804	Traffic Stop	WCSOP18008336	Officer
03/21/18 00:08	Traffic Stop	2018020843			Officer
03/21/18 02:05	Traffic Stop	2018020873			Officer
03/21/18 17:38	Traffic Stop	2018021062	Traffic Stop	WCSOP18008432	Officer
03/21/18 21:16	Traffic Stop	2018021123			Officer
03/21/18 21:41	Traffic Stop	2018021128			Officer
03/21/18 21:52	Traffic Stop	2018021134			Officer
03/21/18 23:09	Traffic Stop	2018021157			Officer
03/21/18 23:33	Traffic Stop	2018021162			Officer
03/22/18 13:12	Traffic Stop	2018021293	Traffic Stop	WCSOP18008500	Officer
03/22/18 20:18	Traffic Stop	2018021411			Officer
03/22/18 20:25	Traffic Stop	2018021413			Officer
03/23/18 01:52	Traffic Stop	2018021467			Officer
03/23/18 18:48	Traffic Stop	2018021650			Officer
03/23/18 21:23	Traffic Stop	2018021700			Officer
03/24/18 00:18	Traffic Stop	2018021746			Officer
03/24/18 09:30	Traffic Stop	2018021802	Traffic Stop	WCSOP18008676	Officer
03/24/18 09:47	Traffic Stop	2018021803			Officer
03/24/18 23:47	Traffic Stop	2018022000			Officer
03/25/18 00:03	Traffic Stop	2018022001			Officer
03/25/18 00:13	Traffic Stop	2018022004			Officer
03/25/18 00:24	Traffic Stop	2018022007			Officer
03/25/18 00:39	Traffic Stop	2018022013			Officer
03/25/18 00:45	Traffic Stop	2018022015			Officer
03/25/18 00:54	Traffic Stop	2018022018			Officer
03/25/18 01:03	Traffic Stop	2018022022			Officer
03/25/18 01:19	Traffic Stop	2018022025			Officer
03/25/18 01:37	Traffic Stop	2018022027			Officer
03/25/18 16:18	Traffic Stop	2018022126	Traffic Stop	WCSOP18008805	Officer
03/25/18 23:05	Traffic Stop	2018022219			Officer
03/26/18 11:03	Traffic Stop	2018022296			Officer
03/26/18 16:21	Traffic Stop	2018022375	Traffic Stop	WCSOP18008904	Officer
03/27/18 04:42	Traffic Stop	2018022499			Officer
03/27/18 16:18	Traffic Stop	2018022639			Officer

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
03/27/18 16:22	Traffic Stop	2018022641			Officer
03/27/18 16:40	Traffic Stop	2018022646			Officer
03/27/18 17:06	Traffic Stop	2018022653			Officer
03/27/18 17:21	Traffic Stop	2018022657			Officer
03/27/18 17:38	Traffic Stop	2018022661			Officer
03/27/18 19:37	Traffic Stop	2018022690	Traffic Stop	WCSOP18009037	Officer
03/27/18 20:16	Traffic Stop	2018022705	Traffic Stop	WCSOP18009044	Officer
03/27/18 21:41	Traffic Stop	2018022729			Officer
03/27/18 23:51	Traffic Stop	2018022762			Officer
03/28/18 17:08	Traffic Stop	2018022977			Officer
03/28/18 18:57	Traffic Stop	2018023016	Traffic Stop	WCSOP18009161	Officer
03/28/18 21:05	Traffic Stop	2018023047			Officer
03/28/18 21:28	Traffic Stop	2018023052	Traffic Stop	WCSOP18009176	Officer
03/28/18 21:46	Traffic Stop	2018023058	Traffic Stop	WCSOP18009180	Officer
03/28/18 22:12	Traffic Stop	2018023068	Traffic Stop	WCSOP18009183	Officer
03/28/18 23:37	Traffic Stop	2018023086			Officer
03/29/18 00:08	Traffic Stop	2018023090			Officer
03/29/18 00:55	Traffic Stop	2018023098			Officer
03/29/18 02:00	Traffic Stop	2018023111			Officer
03/29/18 03:02	Traffic Stop	2018023114			Officer
03/29/18 05:34	Traffic Stop	2018023119			Officer
03/29/18 05:54	Traffic Stop	2018023122			Officer
03/29/18 20:39	Traffic Stop	2018023362	Traffic Stop	WCSOP18009293	Officer
03/29/18 21:28	Traffic Stop	2018023374			Officer
03/29/18 21:30	Traffic Stop	2018023375			Officer
03/29/18 21:34	Traffic Stop	2018023377			Officer
03/29/18 22:36	Traffic Stop	2018023397			Officer
03/29/18 22:39	Traffic Stop	2018023398			Officer
03/29/18 22:52	Traffic Stop	2018023402			Officer
03/29/18 23:15	Traffic Stop	2018023409			Officer
03/30/18 10:02	Traffic Stop	2018023485			Officer
03/30/18 18:05	Traffic Stop	2018023629	Drugs	WCSOP18009401	Officer
03/31/18 17:01	Traffic Stop	2018023857			Officer
03/31/18 23:09	Traffic Stop	2018023960	Traffic Stop	WCSOP18009523	Officer

Traffic Stop ; Dispatch - CAD Total: 4

03/07/18 18:03	Traffic Stop ; Dispatch -	2018017152			Officer
03/17/18 17:08	Traffic Stop ; Dispatch -	2018019837	Traffic Stop	WCSOP18007948	Officer
03/27/18 22:02	Traffic Stop ; Dispatch -	2018022738	Traffic Stop	WCSOP18009053	Officer
03/28/18 07:46	Traffic Stop ; Dispatch -	2018022822			Officer

Warrant - Attempt Total: 3

03/05/18 19:54	Warrant - Attempt	2018016673			Officer
03/06/18 18:18	Warrant - Attempt	2018016862			
03/09/18 09:03	Warrant - Attempt	2018017524	Warrant - Arrest	WCSOP18007078	Phone

Total Records: 433