



City of Albertville Council Agenda

Monday, February 4, 2019

City Council Chambers

7:00 p.m.

PUBLIC COMMENTS -The City of Albertville welcomes and encourages public input on issues listed on the agenda or of general community interest. Citizens wishing to address the Council regarding specific agenda items, other than public hearings, are invited to do so under Public Forum and are asked to fill out a "Request to Speak Card". Presentations are limited to five (5) minutes.

- 1. Call to Order**
- 2. Pledge of Allegiance – Roll Call**
- 3. Recognitions – Presentations – Introductions**

A. Fire Service Awards

- 4. Public Forum – (time reserved 5 minutes)**
- 5. Amendments to the Agenda**
- 6. Consent Agenda**

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order it is listed on the Consent Agenda following the approval of the remaining Consent items. These items will be approved by a separate motion.

- A. Approve the January 22, 2019 regular City Council meeting minutes as presented (pgs 4-10)**
- B. Authorize the Monday, February 4, 2019 payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been provided to City Council as a separate document and is available for public view at City Hall upon request (pg 11)**
- C. Adopt Resolution 2019-004 approving a new Lawful Gambling Premises Permit for the International Association of Lions Rockford for Cedar Creek Golf Course for September 7, 2019 (pgs 12-15)**
- D. Approve a One-Day Temporary Consumption and Display Liquor License for February 16, 2019 for the Albertville Fire Hall, located at 11350 57th Street NE (pgs 16-18)**
- E. Approve an exemption from the prohibition of consumption of liquor at the Fire Hall for February 16, 2019 (pgs 16-18)**

- 7. Public Hearings – None**

8. Department Business

A. City Council

- 1). **Committee Updates** (*STMA Ice Arena, Planning, JPWB, Parks, Fire Board, FYCC, etc.*)

B. Planning/Zoning

- 1). **PUD Amendment for The Outlets of Albertville Second Addition and The Crossing Church(pgs 19-24)**
(*Motion to Adopt Resolution Number 2019-005 entitled a Resolution Approving A PUD Amendment to Exhibit 7 of The Outlets at Albertville Second Addition Planned Unit Development Agreement and The Introduction of The Crossing Church on Lot 1 Block 1 Outlets of Albertville Second Addition Located Within the City of Albertville.*)

C. Fire

- 1). **Fire Year End Review (pgs 25-27)**

D. Public Works/Engineering –

E. Finance – None

F. City Clerk – None

G. Building – None

H. Legal – None

I. Administration

- 1). **Wage Increase for City Administrator/Public Works Director (pgs 28-30)**
(*Motion to Approve increase in City Administrator/Public Works Director annual salary from \$134,185.82 to \$143,185.82, effective February 5, 2019.*)
- 2). **City Administrator's Update (pg 31-32)**

9. Announcements and/or Upcoming Meetings

February 11	STMA Ice Arena Board, 6:00 p.m.
February 12	Planning Commission, 7:00 p.m.
February 18	Presidents' Day, City Offices Closed
February 19	City Council, 7:00 p.m. – Tuesday
February 25	Joint Powers Water Board, 6:00 p.m. Parks Committee/Centennial Planning, 7:00 p.m.
March 4	City Council, 7:00 p.m.
March 11	STMA Ice Arena Board, 6:00 p.m.
March 12	Planning Commission, 7:00 p.m.
March 18	City Council, 7:00 p.m.

March 25

Joint Powers Water Board, 6:00 p.m.
 Parks Committee/Centennial Planning, 7:00 p.m.

FEBRUARY						
Su	M	Tu	W	Th	F	Sa
					1	2
3	CC 4	5	6	7	8	9
10	Ice 11	PC 12	13	14	15	16
17	H 18	CC 19	20	21	22	23
24	JP 25 ^{PK}	26	27	28		

MARCH						
Su	M	Tu	W	Th	F	Sa
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3	CC 4	5	6	7	8	9
10	Ice 11	PC 12	13	14	15	16
17	CC 18	19	20	21	22	23
24	JP 25 ^{PK}	26	27	28	29	30

10. Adjournment



**ALBERTVILLE CITY COUNCIL
Tuesday, January 22, 2019**

DRAFT MINUTES

ALBERTVILLE CITY HALL

7:00 PM

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mayor Hendrickson called the meeting to order at 7:00 p.m.

2. ROLL CALL

Present: Mayor Hendrickson and Council members Cocking, Halling, Olson and Vetsch

Absent: None

Staff Present: City Administrator-PWD Adam Nafstad, City Attorney Mike Couri, City Planner Alan Brixius, Fire Chief Eric Bullen and City Clerk Kimberly Hodena

Others Present: Commissioner Mike Potter, Suzanne and Steve Ackerman, Ben Saffrin, Laurie Summerland, Deputy Kyle Anderson, Representative Eric Lucero, Claudia Dumont

3. RECOGNITIONS – PRESENTATIONS – INTRODUCTIONS

A. Legislative Preview with Representative Lucero

Representative Lucero reported the legislature is now in session and this is his third term in office. He reported that in the last year's session, a tax conformity bill did not pass which will make it difficult for taxpayers and tax return preparers to use two different sets of tax code with Minnesota being different than Federal. He added that it will be a massive undertaking to get tax conformity.

He reported there was a tax surplus at the end of June and he hoped the surplus wouldn't be used to create ongoing programs that need annual funding but used for one-time commitments. He added that creating new programs would lead the state into a deficit in the future.

Lucero reported that he will be focusing on 2nd Amendment rights and public safety, student data privacy, transportation, and digital misrepresentation. He stated he will be holding several town halls this weekend in Otsego, Hanover, St. Michael, and Albertville.

Hendrickson thanked Lucero for the legislative preview.

4. PUBLIC FORUM

There was no one present for the forum.

5. AMENDMENTS TO THE AGENDA

Hodena added authorize publication Summary Ordinance 2019-03 as D1a. Nafstad added set public hearing for 429 assessments for CSAH 19 for February 19, 2019 as D2 as well as Otsego Automatic Aid Agreement as F1. Bullen added Otsego AutoAid Agreement.

Motioned by Cocking, seconded by Olson, to approve the Agenda as amended. Ayes: Hendrickson, Cocking, Halling, Olson and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.

6. CONSENT AGENDA

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order it is listed on the Consent Agenda following the approval of the remaining Consent items. These items will be approved by a separate motion.

- A. Approve the January 7, 2019 regular City Council meeting minutes as presented
- B. Authorize the Monday, January 22, 2019 payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been provided to City Council as a separate document and is available for public view at City Hall upon request
- C. Approve the annual permit renewal for Consumption and Display of liquor for the City Hall building, located at 5959 Main Avenue

Motioned by Cocking, seconded by Olson, to approve the Consent Agenda as presented. Ayes: Hendrickson, Cocking, Halling, Olson and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.

7. Public Hearings

A. Request for City Approval (Municipal Consent) of the Final Layout for SP 8680-172, I-94 St. Michael to Albertville

Nafstad introduced Claudia Dumont with MnDOT. She works for District 3 and is the the project manager for the upcoming I-94 projects. Nafstad reviewed the project scope, major project elements, and preliminary design details. He stated the public hearing is to allow the public to comment on the final layout of the project. He stated the resolution approving the final layout includes language that states construction of the westbound CD road over CSAH 19 should be included in the project. It also includes language that ponding should be located and designed to minimize impact to developable parcels. He added there are some other options for ponding. He added the proposed ponding lies over a primary utility corridor as well.

Vetsch inquired why the third westbound lane west of CSAH 37 is not included in the project. Dumont explained that the bridge over CSAH 19 is being designed to accommodate a third lane and shoulder work is being done to accommodate a third lane in the future when the added capacity is needed. Nafstad stated that construction would be fall of 2019 to fall of 2021. Dumont stated that bid proposals will be received in March, but construction can't begin until after Labor Day.

Nafstad reported that the local share would primarily be paid by the County as one of the county's local option sales tax projects. Albertville's share for the new eastbound ramp is approximately \$85,000, which is much less than anticipated at approximately

Cocking thanked Dumont and MnDot for their assistance with moving this project forward.

Hendrickson inquired about a sound wall and Dumont replied that the studies completed showed the noise wall did not meet the cost effective criteria for the decibels it would lower.

Hendrickson opened the public hearing and called for public comment three times. No one was present to comment.

Motioned by Cocking, seconded by Halling, to close the public hearing. Ayes: Hendrickson, Cocking, Halling, Olson, and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.

Motioned by Cocking, seconded by Olson, to adopt Resolution No.2019-003 Approving Minnesota Department of Transportation Final Layout for State Project 8680-172 on Trunk Highway 94. Ayes: Hendrickson, Cocking, Halling, Olson and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.

8. Department Business

A. Planning/Zoning

1). PUD Amendment for the Outlets at Albertville 2nd Addition – The Crossing Church

Brixius reported that Albertville was approached by The Crossing Church and the Outlets of Albertville to discuss allowing the church to lease two commercial tenant bays in the Outlets of Albertville Second Addition (The Promenade Mall east of County Road 19). Currently, the list of allowed land uses for this PUD does not include any commercial assembly uses such as conference centers, banquet halls, theaters, etc. as such churches are not allowed within the PUD. In order to accommodate the church's request, the term "Hospitality Businesses" must be added within the PUD Agreement.

Brixius stated they heard from the mall that it has been difficult to keep tenants in the Promenade side of the mall and their ultimate goal is to be sure that as many tenant bays be rented as possible. Brixius reported the Planning Commission reviewed the staff report and heard public testimony at the January 8, 2019 Planning Commission meeting. Some of the comments and concerns heard were regarding parking, additional traffic, change in occupancy, and building modifications. Brixius reported that permits would be required for building modifications.

The Planning Commission recommended that the City Council approve the PUD Amendment to allow for "Hospitality Businesses" to be added to the list of allowed use and approval of the introduction of The Crossing Church based on the narrative and plans dated December 18, 2018 and subject to the conditions outlined in the resolution.

Cocking inquired if there were other options available, especially in terms of limiting the assembly size, duration of services, and possible traffic violations. He suggested possibly tabling the item so that these issues can be looked at.

Cocking inquired of Summerland if a long term rental of the tenant bays is desired. Summerland reported that after the downturn, many retail businesses either went out of business or greatly reduced their size. She stated that she knows corporate wants to reinvest in the property and make capital improvements. The end goal is to re-lease all the tenant bays. She stated that normally leases run ten years in length, but since this is a unique scenario, they would consider a shorter term of three to five years.

Vetsch inquired if the mall could sell to the church and if there is a way to prohibit that. Couri replied that the mall could sell to the church via the City's Subdivision Ordinance or Common Interest Community which does not need city approval. Couri suggested using a three year interim use permit with conditions. This would allow time to see impacts of the assembly use and provides an end date where the city could renew the permit or not. Vetsch had concerns with the possible growth of the church and requiring additional tenant bays. Couri stated they could table the item to explore other possibilities. Vetsch would like to see the bays kept as retail. Cocking would like parameters set if the use is approved.

Summerland stated that when all tenant bays are leased, the traffic is more intense. However, the church would only have traffic two days a week. Olson inquired about the size of both bays and Summerland responded together they are approximately 6,000 square feet.

Hendrickson felt an interim use permit makes sense.

Halling felt assembly use at the location is less than ideal. She could possibly see an interim use permit but would like to know Simon's corporate ultimate goal for the mall. She had concerns over multiple, non-consistent uses across the mall. Summerland replied that it is not Simon's standard; they aren't in the business of creating hodgepodge properties. She added she had been tasked with adding some diversification in order to re-lease the tenant bays.

Motioned by Cocking, seconded by Olson, to table the item to the next meeting and direct staff to send a 1599 letter to the applicant. Ayes: Hendrickson, Cocking, Halling, and Olson. Nays: Vetsch. Absent: None. MOTION DECLARED CARRIED.

Vetsch indicated he is not in favor of approving the use.

B. City Council

1). Committee Updates

2). Wright County Transit Advisory Committee Appointment

Motioned by Olson, seconded by Cocking, to appoint Vetsch to the Wright County Transit Advisory Committee. Ayes: Hendrickson, Cocking, Halling, and Olson. Nay: None. Absent: None. Abstain: Vetsch. MOTION DECLARED CARRIED.

3). Planning Commission Appointments

Nafstad reported they have received one letter of interest, but have not officially advertised the vacant position. The letter was from Rick Anderson, a long time Albertville resident. Nafstad stated the City Code allows Council to make appointments in case of a vacancy mid-term.

Motioned by Vetsch, seconded by Cocking, to appoint Rick Anderson to the Planning Commission with a term expiring December 31, 2020. Ayes: Hendrickson, Cocking, Halling, Olson and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.

Nafstad asked for direction on the vacant alternate term, specifically from Halling as she has previously served in that capacity. Halling felt it is important to have an alternate as she often had to vote because someone was absent. She would not recommend waiting until the end of the year to advertise.

C. Public Works/Engineering

1). Funding and Construction Agreements for CSAH 19 and CSAH 38

Nafstad reported this is a typical cooperative agreement with Wright County as well as the City of Otsego and Joint Powers Water Board. The agreement details local shares per the County's funding policy.

Nafstad reported this project is unique in that they received Federal funding for improvements to CSAH 19 and CSAH 38. CSAH 38 will be improved to an urban design with curb and gutter and center turn lane. Nafstad did indicate he has been in contact with Simon, the outlet mall's corporate office and they are in the process of negotiating participation. He estimated Albertville's local share to be approximately \$1.2 million, which includes approximately \$350,000 of improvements to be paid by the Mall. Cocking inquired if the Mall didn't agree to help fund the improvements and Nafstad replied the work within the right-of-way could still be complete, however, the Mall would need to build their turns lanes and realign their entrances at a later date.

Vetsch asked Potter if the improvements could be added to the County's highway improvement project list and Potter replied that the hearing has already been held so projects cannot be added unless the process is repeated again. Potter described the changes to the County's cost share policy that were made in recent years and stated it is much fairer to cities.

Nafstad stated this agreement doesn't include landscaping but that will come back in February. He stated they have several options for the medians on CSAH for lighting and landscape. Nafstad thought landscaping and lighting would cost upwards of the \$500,000. Olson inquired about the need the trails on both sides of CSAH 38. Hendrickson felt it was important to keep as residents have been asking for that for years and crossing would not be safe. Halling agreed. Council

discussed several options for trails along both CSAH 19 and CSAH 38. Nafstad stated plans are nearly final so they need to make a decision soon.

Motioned by Cocking, seconded by Olson, to enter into County Cost Participation Agreement No. 18-52 and Amended Construction Agreement No. 18-52 the Funding and Construction Agreements for CSAH 19 and CSAH 38 between the Cities of Albertville and Otsego, County of Wright, and Joint Powers Board of Albertville, Hanover and St. Michael. Ayes: Hendrickson, Cocking, Halling, Olson and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.

D. City Clerk

1). Set 2019 Fee Schedule

Hodena reported staff did an annual review of the fee schedule and there were few changes due to the comprehensive review and corrections that were made last year. The minor changes included an increase to the Mayor and Council filing fee from \$2 to \$15, new minimum permit fee for several items, and addition of consistent language for weed, snow, and tree removal.

Motioned by Olson, seconded by Cocking, to Approve Ordinance No. 2019-03 An Ordinance Amending Title 3, Chapter 1, Section 3-1-3 (City Fees, Fines and Rates Schedule and Other Various Titles in the Albertville Municipal Code. Ayes: Hendrickson, Cocking, Halling, Olson and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.

1a). Summary Ordinance No. 2019-03

Motioned by Olson, seconded by Cocking, to authorize publication of Summary Ordinance No. 2019-03. Ayes: Hendrickson, Cocking, Halling, Olson and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.

2). Set Public Hearing for CSAH 19 429 Special Assessments

Motioned by Vetsch, seconded by Olson, to set a public hearing for February 19, 2019 at 7:00 p.m. regarding 429 Assessments for CSAH 19. Ayes: Hendrickson, Cocking, Halling, Olson and Vetsch. Nays; None. Absent: None. MOTION DECLARED CARRIED.

E. Legal

1). City Attorney Report

Couri reported that they will be closing on the Riverwood Easement soon for the discharge line for the Wastewater Treatment Plant.

F. Fire

1). Otsego Automatic Aid Agreement

Bullen reported this agreement would have all three fire departments serving Otsego (Elk River, Roger, Albertville) dispatched at the same time when a structure fire occurs in Otsego regardless of location within Otsego. This eliminates the need for the first responding department to request aid; however, the agreement allows for the any department to cancel or ask for aid. Wright County dispatch will be ready to go with this by February 1, 2019.

Motioned by Cocking, seconded by Olson, to approve the City of Otsego Automatic Aid Agreement for the Albertville Fire Department. Ayes: Hendrickson, Cocking, Halling, Olson and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.

G. Finance – None

H. Building – None

I. Administration

1). City Administrator’s Update

Nafstad reminded Council of the Joint Governance meeting on Monday, January 28, 2019 at 6:30 p.m. at St. Michael. Olson reported he will be absent from the meeting. He reported the State of the Cities is Tuesday, January 29, 2019 at 1:00 p.m. in Otsego. Cocking stated he plans on attending.

Cocking asked for an update on the contract for WWTP lobbying. Nafstad replied he did speak with Leonard, Stinson, & Street about the new lobbying amount of \$24,000 and they are moving forward with the contract. He also reported there are new representatives at Lockridge Grindal Nauen for Albertville. Cocking felt it is was important to maintain Federal relationships and thought it may be beneficial to maintain a smaller Federal lobbying contract with LGN to maintain those relationships after the current contract expires this year.

9. Announcements and/or Upcoming Meetings

- | | |
|-------------|--|
| January 28 | Joint Powers Water Board, 6:00 p.m.
Parks Committee/Centennial, 7:00 p.m. |
| February 4 | City Council, 7:00 p.m. |
| February 11 | STMA Ice Arena Board, 6:00 p.m. |
| February 12 | Planning Commission , 7:00 p.m. |
| February 18 | Presidents’ Day, City Offices Closed |
| February 19 | City Council, 7:00 p.m. |
| February 25 | Joint Powers Water Board, 6:00 p.m.
Parks Committee/Centennial, 7:00 p.m. |

10. ADJOURNMENT

Motioned by Vetsch, seconded by Cocking, to adjourn the meeting at 9:38 p.m. Ayes: Hendrickson, Cocking, Halling, Olson and Vetsch. Nays: None. Absent: None. MOTION DECLARED CARRIED.

Respectfully submitted,

Kimberly A. Hodena, City Clerk

February 4, 2019

SUBJECT: CONSENT - FINANCE – PAYMENT OF BILLS

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following:

MOTION TO: Authorize the Monday, February 4, 2019 payment of the claims as presented except the bills specifically pulled, which are passed by separate motion. The claims listing has been provided to Council as a separate document. The claims listing is available for public viewing at City Hall upon request.

BACKGROUND: The City processes claims on a semi-monthly basis. The bills are approved through their respective departments and administration and passed onto the City Council for approval.

KEY ISSUES:

- **Account codes starting with 810 are STMA Arena Expenses/Vendors (bolded) and key issues will be presented in the claims listing document.**

POLICY/PRACTICES CONSIDERATIONS: It is the City's policy to review and approve payables on a semi-monthly basis.

FINANCIAL CONSIDERATIONS: City staff has reviewed and recommends approval of payments presented.

LEGAL CONSIDERATIONS: The Mayor and Council have the authority to approve all bills pursuant to Minnesota State Law, which requires all bills to be paid in a timely manner, generally within 30 days unless one party determines to dispute the billing.

Responsible Person: Tina Lannes, Finance Director

Submitted through: Adam Nafstad, City Administrator-PWD

Attachment: List of Claims (under separate cover)



Mayor and Council Request for Action

January 31, 2019

SUBJECT: CONSENT - CITY CLERK – OFF-SITE GAMBLING PERMIT FOR ROCKFORD LIONS AT CEDAR CREEK GOLF COURSE

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following:

MOTION TO: Adopt Resolution 2019-004 approving a new Lawful Gambling Premises Permit for the International Association of Lions Rockford for Cedar Creek Golf Course for September 7, 2019.

BACKGROUND: The Rockford Lions have submitted an application for an Off-Site Gambling Permit for Cedar Creek Golf Course, located at 5700 Jason Avenue NE, on Saturday, September 7, 2019.

KEY ISSUES:

- A resolution to approve the Off-Site Gambling Permit for the Rockford Lions is attached. Local governing board approval is required prior to submitting the application to MN AGED.
- This is a permit for a one-time off premise event.
- The type of gambling to be conducted is a raffle.

POLICY/PRACTICES CONSIDERATIONS: The Mayor and City Council have the authority to either approve or deny any gambling license application received by the City.

Responsible Person - Department: Kimberly A. Hodena, City Clerk

Submitted Through: Adam Nafstad, City Administrator – PWD

Attachments: Resolution 2019-004
LG230 Gambling Application

**CITY OF ALBERTVILLE
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO. 2019-004

**A RESOLUTION APPROVING AN OFF-SITE GAMBLING
PERMIT FOR THE INTERNATIONAL ASSOCIATION OF LIONS ROCKFORD
TO CONDUCT OFF-SITE GAMBLING**

WHEREAS, the Rockford Lions have submitted an application for an Off-Site Gambling Permit to conduct lawful gambling activities within the City of Albertville, Minnesota, and,

WHEREAS, the purpose of the lawful gambling is to raise funds, and,

WHEREAS, the lawful gambling will be bingo held on September 7, 2019 at Cedar Creek Golf Course, located at 5700 Jason Avenue NE in Albertville, and,

WHEREAS, the Rockford Lions intend to comply with all lawful gambling rules and reporting requirements of the State of Minnesota and the City of Albertville, and,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Albertville that the Off-Site Gambling Permit for the International Association of Lions Rockford is hereby approved and the State Gambling Control Board is authorized to process the application.

Adopted by the Albertville City Council this 4th day of February, 2019.

Jillian Hendrickson, Mayor



ATTEST:

Kimberly A. Hodena City Clerk

MINNESOTA LAWFUL GAMBLING
LG230 Application to Conduct Off-Site Gambling

No Fee

ORGANIZATION INFORMATION

Organization Name: International Association of Lions Rockford License Number: 94226
Address: PO Box 24 City: Rockford, MN Zip: 55373
Chief Executive Officer (CEO) Name: Randy Patnode Daytime Phone: 
Gambling Manager Name: Adrienne Soukup Daytime Phone: 

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 09 / 07 / 19 to 09 / 07 / 19

Check the type of games that will be conducted:

- Raffle Pull-Tabs Bingo Tipboards Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Cedar Creek Golf Course

Street address and City (or township): 5700 Jansen Avenue NE Zip: 55301 County: Wright

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

- Yes** If yes, a lease is not required.
 No If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$ 7,100 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

DocuSigned by:
Lessor's Signature: Chris Sauer Date: 1/24/2019
4C48B8ED65854B5
Print Lessor's Name: CHRIS SAUER

CONTINUE TO PAGE 2

LG230 Application to Conduct Off-Site Gambling


Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____ Date Approved by City Council: _____ Resolution Number: _____ (If none, attach meeting minutes.) Signature of City Personnel: _____ Title: _____ Date Signed: _____	County Name: _____ Date Approved by County Board: _____ Resolution Number: _____ (If none, attach meeting minutes.) Signature of County Personnel: _____ Title: _____ Date Signed: _____ TOWNSHIP NAME: _____ Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"> <p>Local unit of government must sign.</p> </div>	

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.

DocuSigned by:


Signature of CEO (must be CEO's signature; designee may not sign)

1/23/2019

 Date

<p>Mail or fax to:</p> <p>Minnesota Gambling Control Board Suite 300 South 1711 West County Road B Roseville, MN 55113 Fax: 651-639-4032</p>	<p>No attachments required.</p> <p>Questions? Contact a Licensing Specialist at 651-539-1900.</p>
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This publication will be made available in alternative format (i.e. large print, braille) upon request.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.</p> <p>Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.</p>	<p>If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.</p> <p>Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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Mayor and Council Request for Action

January 31, 2019

**SUBJECT: CONSENT – CITY CLERK – ALBERTVILLE FIRE RELIEF ASSOCIATION
APPLICATION FOR A ONE-DAY TEMPORARY CONSUMPTION AND DISPLAY LIQUOR
LICENSE AND ONE-DAY EXEMPTION FROM THE PROHIBITION OF LIQUOR
CONSUMPTION AT THE ALBERTVILLE FIRE HALL**

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following:

MOTION TO:

- Approve a One-Day Temporary Consumption and Display Liquor License for February 16, 2019 for the Albertville Fire Hall, located at 11350 57th Street NE.
- Approve an exemption from the prohibition of consumption of liquor at the Fire Hall for February 16, 2019.

BACKGROUND: Annually, the Albertville Fire Relief Association holds a department-wide party and dinner event. Members and guests are allowed to consume alcoholic beverages at the event. No liquor retail sales will occur at the event, so a One-Day Temporary Consumption and Display Liquor License must be obtained in order to consume alcoholic beverages. In addition, City Code Section 8-4-2 prohibits the following:

LIQUOR CONSUMPTION:

A. Prohibited Areas: The consumption of alcohol is prohibited at the fire hall, the public works facility, the wastewater treatment facility and on any of the property on which those facilities are located unless the city has issued a permit for such consumption pursuant to subsection B of this section.

Therefore, the Albertville Fire Relief Association is seeking a one-day exemption from this prohibition.

KEY ISSUES:

- This is a one-time annual event and the St. Michael Fire Department covers all Albertville Fire Department calls for the evening.
- This license is granted by the MN Department of Alcohol and Gambling Enforcement, but requires either City approval of the license prior to issuance.
- The association has held previous consumption and display licenses for their annual party.

POLICY/PRACTICES CONSIDERATIONS: The Mayor and City Council have the authority to approve or deny liquor licenses.

FINANCIAL CONSIDERATIONS: There is no fee for the One-Day Temporary Consumption and Display Liquor License.

Responsible Person/Department: Kimberly A. Hodena, City Clerk

Submitted Through: Adam Nafstad, City Administrator-PWD



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
 TEMPORARY CONSUMPTION AND DISPLAY PERMIT**

(City or county may not issue more than 10 permits in any one year)

Name of organization Albertville Fire Relief Association		Date organized January 1, 1940	Tax exempt number 43-1110936
Address 5959 Main Avenue NE	City Albertville	State Minnesota	Zip Code 55301
Name of person making application Darrick Asleson		Business phone [REDACTED]	Home phone [REDACTED]
Date(s) of event February 16, 2019	Type of organization <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name <input checked="" type="checkbox"/> <i>[Signature]</i> Add New Officer		City Albertville	State Minnesota
		State Minnesota	Zip 55301

Location where permit will be used. If an outdoor area, describe.
 Albertville Fire Hall, 11350 57th Street NE

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Albertville	2-4-19
City or County approving the license	Date Approved
Fee Amount	2-16-19
Date Fee Paid	Permit Date
	kolson@ci.albertville.mn.us
	City or County Email Address
	763-496-6801
	City or County phone number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Mayor and Council Request for Action

January 29, 2019

SUBJECT: PLANNING – PUD AMENDMENT (ALLOWING FOR HOSPITALITY BUSINESSES TO BE INCLUDED AS AN ACCEPTED LAND USE WITHIN THE EXHIBIT 7 OF THE OUTLETS OF ALBERTVILLE PUD AGREEMENT) AND THE INTRODUCTION OF THE CROSSING CHURCH AS A TENANT ON LOT 1, BLOCK 1 OF THE OUTLETS AT ALBERTVILLE SECOND ADDITION

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following motions:

MOTION TO: Adopt Resolution Number 2019-005 entitled a Resolution Approving A PUD Amendment to Exhibit 7 of The Outlets at Albertville Second Addition Planned Unit Development Agreement and The Introduction of The Crossing Church on Lot 1 Block 1 Outlets of Albertville Second Addition Located Within the City of Albertville

BACKGROUND: The Planning and Zoning Commission met and held a public hearing on January 8, 2019 to consider PUD Amendment requests of The Crossing Church.

The City of Albertville was approached by The Crossing Church and the Outlets of Albertville to discuss allowing the church to lease two commercial tenant bays in the Outlets of Albertville Second Addition (The Promenade Mall east of County Road 19). Currently, the list of allowed land uses for this PUD does not include any commercial assembly uses such as conference centers, banquet halls, theaters, etc. As such, churches are not allowed within the PUD. In order to accommodate the church's request, the term "Hospitality Business" must be added within the PUD Agreement.

Upon review of the staff report and hearing public testimony, the Planning Commission recommended that the City Council approve the PUD Amendment to Exhibit 7 for Lot 1, Block 1 in the Outlets at Albertville Second Addition, allowing for "Hospitality Businesses" to be added to the list of allowed uses and approval of the introduction of The Crossing Church based on the narrative and plans dated December 18, 2018 and subject to the conditions outlined in the planning report.

At the January 14, 2019 meeting the City Council met to consider this application. While supportive of some limited expansion of land use in the Outlet Mall Promenade; they expressed some concerns with adding Hospitality Business into the PUD that was designed for retail uses. The Council's concern related to number, size, traffic and parking of Hospitality Businesses and their relationship to other businesses in the Outlet Mall.

KEY ISSUES:

- The introduction of Hospitality Businesses to the PUD agreement will expand the range of commercial uses within the Outlet Promenade. This will give the property owner greater flexibility in attracting tenants to this part of the mall. The council is concerned that without proper regulations on the number or size of a Hospitality Businesses in this area the use may overwhelm the site and other business moving the promenade away from the original retail intent.
- The City Council is supportive of the PUD amendment, with regulations that address the number, size and duration of Hospitality Businesses in the Outlets Promenade to provide a balance between the retail and hospitality business and to insure proper functioning of the overall site.
- The proposed PUD amendment will allow Hospitality Businesses as an Interim Use with regulations that limit the number, size and duration of these uses on Lot 1, Block 1 Outlets of Albertville Second Addition. These regulations will be applicable to any future Hospitality Businesses interested in coming into the Outlets Promenade. As an interim use with conditions the City can work with the Hospitality business to resolve land use or operation issues to insure that the use is compatible with the balance of the mall tenants and surrounding land uses.
- The PUD Amendment will apply only to the Promenade because the western malls are governed by a separate PUD agreement with its own list of allowed uses. In this respect, the requested amendment is geographically limited.
- The Hospitality Businesses allow for commercial assembly land uses (i.e. conference centers, banquet halls) under RLUAIPA, these assembly uses would also permit a church.
- The church wishes to lease two existing tenant bays. They offer Sunday services, Sunday kids' ministry, Wednesday night group meetings and periodically fellowship groups and bible studies. .
- The introduction of the church to the Promenade Mall will change the building use from a retail use to an assembly use. The building will require a building and fire code review to outline the building modifications required to accommodate this change in building occupancy. Building permits shall be obtained for building modifications.

POLICY CONSIDERATIONS: In accordance with State Law, public notice was published, and a public hearing was held by the Planning Commission for the PUD Amendment. The Commission recommended that the City Council approve of the Amendment to the PUD Agreement.

FINANCIAL CONSIDERATIONS: There are no significant financial issues related to the PUD Amendment.

LEGAL CONSIDERATIONS: In accordance with Council procedures, the Mayor and Council have the authority to approve or deny the PUD Amendment, which requires a majority vote of the City Council and becomes effective upon publication.

Respectfully submitted: Alan Brixius, City Planner

Department/Responsible Person: Planning/Alan Brixius, City Planner

Attachments: Resolution No. 2019-005
Planning Report dated January 3, 2019

**CITY OF ALBERTVILLE
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO. 2019-005

**RESOLUTION APPROVING A PUD AMENDMENT TO EXHIBIT 7 OF THE
OUTLETS AT ALBERTVILLE SECOND ADDITION PLANNED UNIT
DEVELOPMENT AGREEMENT AND THE INTRODUCTION OF THE CROSSING
CHURCH ON LOT 1 BLOCK 1 OUTLETS OF ABERTVILLE SECOND ADDITION
LOCATED WITHIN THE CITY OF ALBERTVILLE**

WHEREAS, The Crossing Church and Outlets of Albertville have made application to the City to amend the Outlets of Albertville 2nd Addition Planned Unit Development Agreement list of allowed uses within the Promenade portion of the Outlet Mall to include “Hospitality Businesses” to expand the range of uses for this portion of the Outlet Mall and to allow for a Church tenant under the Federal Religious Land Use And Institutionalized Persons Act (RLUAIPA); and

WHEREAS, City Staff has reviewed the requested PUD Amendment and prepared a planning report dated January 3, 2019; and

WHEREAS, the Albertville Planning and Zoning Commission met and he and a public hearing on January 8, 2019, to consider the PUD Amendment; and

WHEREAS, upon considering the PUD Amendment, the January 3, 2019 planning report, and public testimony the Planning Commission closed the public hearing and recommended that the City Council approve the PUD Amendment on a vote of 5 to 0 with conditions of the January 3, 2019 planning report as amended by the Planning Commission; and

WHEREAS, the Albertville City Council met on January 22, 2019 to consider the PUD Amendment and raised concerns with the Amendment with regard to the introduction of Hospitality Businesses to the Outlets Promenade without limits on number, size or duration of said uses within this site. Council continued consideration of the PUD Amendment to the February 4, 2019 with direction to City Staff to prepare PUD Amendment language that will regulate the number, size and duration of Hospitality Businesses in the Outlets Promenade.

WHEREAS, the Albertville City Council has received The Crossing Church’s application materials including staff review documents and the Planning Commission recommendation. The City Council has also received the City Staff language regulating Hospitality Businesses in the Outlets Promenade as an Interim Use with conditions regulating number, size and duration of hospitality uses at Lot 1, Block 1, Outlets at Albertville 2nd Addition.

NOW, THEREFORE BE IT RESOLVED that the City Council of Albertville, Minnesota hereby:

1. Approves the PUD Amendment to add Hospitality Businesses as an interim use to the list of allowed uses on Exhibit 7 of the Outlets of Albertville 2nd Addition Planned Unit Development Agreement as an acceptable land use for Lot 1, Block 1 of the Outlets at Albertville Second Addition with the following language:

33. Hospitality Businesses are permitted as an Interim Use within the Lot 1, Block 1, and Outlets of Albertville Second Addition Planned Unit Development with the following conditions:

1. Number: No more than two (2) Hospitality Businesses shall be located within Lot 1, Block 1 Outlets of Albertville Second Addition.
2. Size: Individual Hospitality Businesses shall be limited to a maximum occupancy of two hundred (200) people at a single event.
3. Hospitality Businesses shall obtain building permits and Certificate of Occupancy for building modifications needed to change the building occupancy from retail to assembly.
4. The siting of the Hospitality Business within the Outlets Promenade shall demonstrate appropriate required parking and traffic patterns that do not interfere with Outlet Mall operations or negatively impact surrounding land uses.
5. The term of the Hospitality Businesses interim use shall be limited to three (3) years from the date of Certificate of Occupancy. Said use may be renewed upon request of the applicant and approval of the City Council.

2. The Crossing Church is approved as an Interim use within the Lot 1, Block 1, and Outlets of Albertville Second Addition per the plans and Church narrative dated December 18, 2018 subject to the following conditions:

1. The applicant obtains building permits and certificates of occupancy for building modifications needed to accommodate the change of building occupancy from retail to assembly.
2. The Church congregation shall exit the site via the Outlet Mall's signalized curb cut south of the Outlet Mall building.
3. The interim use must operate within the conditions of approval. If operation presents issues for parking, traffic congestion or interferes with the general operations of the balance of the Outlet Mall Promenade the Interim use will not be renewed.

Adopted by the Albertville City Council this 4th day of February, 2019.

Jillian Hendrickson, Mayor

Attest:

Kimberly A. Hodena, City Clerk



Fire Department Update

February 4, 2019

2018 Albertville Fire Department Year In Review

- Calls for service:
 - 2018: 366
 - Albertville: 218 (59.56%)
 - Otsego: 131 (35.79%)
 - Mutual Aid: 17 (4.64%)
 - 2017: 338
 - Albertville: 184 (54.44%)
 - Otsego: 129 (38.17%)
 - Mutual Aid: 25 (7.39%)
 - 2016: 276
 - Albertville: 165 (59.78%)
 - Otsego: 93 (33.70%)
 - Mutual Aid: 18 (6.52%)
 - 2015: 256
 - Albertville: 163 (63.67%)
 - Otsego: 73 (28.52%)
 - Mutual Aid: 20 (7.81%)
- Training Hours:
 - Members attended **2211** hours of training
 - Average of 76 hours per member
- Community/Volunteer Hours:
 - Members volunteered **1640** hours of time
 - Average of 56 hours per member

- Grants:
 - 2018 FEMA AFG:
 - \$58,014 grant request for 18 portable radios
 - MN State Fire Marshal :
 - \$7,600 grant request for a Turn-Out Gear Dryer
 - \$5,700 reimbursable grant award
 - Wright County Area United Way :
 - \$5,780 grant request for 2 portable radios for the driver positions in Engine 11 and Ladder 11
 - \$2500 grant award
 - Minnesota Board of Firefighter Training and Education: \$6,600
 - \$105 per firefighter, plus \$3120 in redistribution money
 - National Fire Safety Council:
 - Received \$2000 in corporate donations for Fire Safety / Public Education materials
 - Joint venture with St. Michael Fire Department
 - School district-wide approach to fire prevention materials

2018 Albertville Fire Department Awards:

- 2018 Resignations:
 - Jason Michaud - 3 years
 - Derek Harren – 2 years
 - Rob Johnson – 1 year

- 2019 Service Year Awards:
 - 5 years:
 - Nate Dording
 - Tim Trainor
 - 10 years:
 - Matt Minette
 - 15 years:
 - Darrick Asleson
 - Josh Eull
 - Special Recognition:
 - Bill Valerius = 29 years
 - Albert Barthel = 37 years

- 2018 Top Volunteer Hours:
 - Department Average = 55.3 Hours
 - Kreutner = 117 Hours
 - Gerads = 99 Hours
 - Anderson = 93 Hours
 - J. Eull = 92 Hours
 - Asleson = 85 Hours
 - Trainor = 84 Hours
 - Minette / Peterson = 83 Hours
 - Mills = 78 Hours
 - Verville = 72 Hours

- 2018 Top Caller:
 - **Kyle Anderson**
 - 234 Calls
 - 63.93 %

- 2018 Paul Heinen Above and Beyond Award:
 - Nominations: Presten Bean, Jarrod Deehr, Dean Eull, Gerald Gerads, Paul Gonsior, Jake Kreutner, Tate Mills, Shawn Olson

 - Winner: **Kyle Anderson** = 14 Votes

January 31, 2019

SUBJECT: WAGE INCREASE FOR CITY ADMINISTRATOR/PUBLIC WORKS DIRECTOR

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following:

MOTION TO: Approve increase in City Administrator/Public Works Director annual salary from \$134,185.82 to \$143,185.82, effective February 5, 2019.

BACKGROUND: Adam Nafstad's last step increase in pay was in May of 2016 when his pay was increased to \$124,000 annually. Since then he has received the same COLA as other city employees to bring his salary to its current amount of \$134,185.82. Because Adam's position was unique at the City when it was established, there was no regular pay scale with step increases as the City uses for other employee positions, and the only step increase he was granted was the May, 2016 step increase.

Adam's performance to date has been very good, including the following accomplishments:

- All performance reviews have been positive.
- Major Accomplishments/increased duties include:
 - Additional public works employee.
 - Additional office employee.
 - Addition of College Intern.
 - Manages Operations & oversight of the hockey arena that has doubled in size and has added two additional employees.
 - Negotiation of new arena management agreement with St. Michael and the School District.
 - Coordination with Wright County and Otsego on CSAHs 19 & 18 improvement project and funding.
 - Wastewater discharge line project:

- Successful negotiation and acquisition of necessary permanent easements to the Mississippi River.
- Successfully worked with the City’s legislative lobbyist to obtain \$2 million state appropriation for project.
- I-94 Expansion project:
 - Management of I-94 Coalition with St. Michael to successfully obtain state funding for I-94 St. Michael to Albertville 3-lane expansion.
 - Negotiations with MNDOT to construct east-bound C/D road and CSAH 19 east-bound ramp.
 - Negotiations with MNDOT to replace I-94 bridges at CSAH 19.
 - Negotiations with MNDOT to limit City’s cost for entire project to \$85,000 when City had originally estimated this cost at several million dollars.
- Coordination with Otsego and MNDOT for paving of 70th Street west of CSAH 19.
- Joined administrative leadership networking training group - advanced professionalism across scope of work & improved coaching of employees.
- Successful City audits.
- Initiation of joint powers water coordination & update policies to improve watermains on an equitable basis in all member cities.
- Continued partnership with surrounding cities.
- Continued strong communication with City Council.
- Employee retention remains high.
- Continues to foster cooperative relationship with neighboring cities.
- Positive feedback on City staff and Administration from residents and business owners.
- Implementation of successful driveway repair with road projects.

The personnel committee is recommending Adam's salary be increased to \$143,185.82 as the equivalent of a step increase which recognizes both Adam's accomplishments as noted above and his increased experience level at the position.

KEY ISSUES:

- Adam's accomplishments reflect his increased value to the City, particularly in the substantial cost savings of the various City, State and County improvement projects now underway.
- Adam has had the COLA increases at the same rate as those given to all other City employees but no step increase in nearly three years.
- This increase is intended to take the place of a step increase had the City established steps for this position.
- The Personnel Committee recognized Adam's accomplishments noted above and recommends this increase as merited given Adam's performance and growth within the position.
- The proposed increase is a \$9,000.00 increase.

POLICY/PRACTICES CONSIDERATIONS: This pay increase takes the place of a step increase, which has been established for all other positions within the City. Although the City is not contractually obligated to grant this increase, the Personnel Committee recommends it based on performance and to keep Adam's salary competitive in the marketplace.

FINANCIAL CONSIDERATIONS: Because this pay increase if approved will be effective February 5, 2019, it will amount to an approximately \$8,250.00 increase in gross pay for Adam for the remainder of 2019. There will be additional payroll taxes and PERA contributions associated with the pay increase, but those have not been calculated at this time.

LEGAL CONSIDERATIONS: The City Council has the authority to set the pay for all City Employees.

Department/Responsible Person: Personnel Committee (drafted by Mike Couri at the Personnel Committee's direction).

Submitted Through: Personnel Committee

Attachments: None.

GENERAL ADMINISTRATION

KMC Dance Easement: The closing on the easement from KMC is complete. This easement, and the acquired Barthel property, will allow for realignment of 58th Street NE and added park space.

Riverwood Easement: The closing on the Riverwood property is complete.

Senior Community Services: SCS recently was awarded a grant as seed money to expand their household and outside maintenance program (HOME) into Wright County, which will be available to seniors (60+) in our community.

2018 Audit: Auditors ABDO have begun preliminary audit reviews and are back for audit field work and plan to present to the Council at the second meeting in April.

Centennial Planning: The next meeting is February 25, 2019 at 7:00 p.m. and all are welcome.

Legislative Services Agreement: Stinson, Leonard, Street has prepared a revised service agreement for 2019 and staff is currently reviewing.

Ice Arena: The next Arena Board meeting will be on February 11. The Arena Board will begin budgeting for the 2019/2020 season in February.

ENGINEERING/PUBLIC WORKS

CSAH 19 and CSAH 38: The improvement hearing related to improvements specific to the Premium Outlets will be held at the February 19 meeting. We will also have a revised landscape plan to review.

Sanitary Sewer Service Agreement: Lennar is pursuing a development application for the Montgomery property in St. Michael and I am working with St. Michael staff to update the previous agreement for service.

2019 Street Project: Plans and Specs are complete and, unless Council desires otherwise, we will advertise for bids and plan to award a contract on March 18 meeting.

70th Street Project: Discussion with MnRoad and Otsego on potentially partnering to improve 70th Street between CSAH 19 and Kadler are ongoing and I believe MnRoad would like to pursue a project in 2019.

WWTP Forcemain Project: Plans have been submitted to all of the reviewing agencies. We are currently working on obtaining all of the necessary permits. The MPCA anti-degradation permit has a public notice period of 60 days. The MPCA has indicated they will be placing the permit on notice in February. Once the permit is placed on notice we can finalize a schedule for bidding the project. Tina and I met with to review bonding options for the project. We will be

submitting a CUP application to the City of Otsego next week. We have closed on the Turnquist and Riverwood easements.

Upcoming Events:

Attachments: